

PRESIDENT'S FACULTY INNOVATION AWARDS

APPLICATION FOR 2016-2017 ACADEMIC YEAR

COVER SHEET

I. Project Name _____

II. Applicant(s)

Name _____ Department _____

Name _____ Department _____

Name _____ Department _____

If there are more than three Applicants, please check here _____ and attach an addendum.

III. "Special Interest" Areas Addressed by Proposal

As stated in the memo inviting you to apply for this Award, "we are especially interested in the following types of projects". Please place a check mark on the line next to each one of the eight areas of special interest which is addressed by your proposal and provide the required information. Details will be requested in your Proposal Outline which is described on pages two and three.

_____ 1. **Collaborative project that involves two or more departments.** Identify the departments involved in your project here:

_____ 2. **Innovative and collaborative project that engages external partners (e.g., business community, other educational institutions, non-profit organizations).** Identify the external partners who are involved in your project here and attach as an addendum a statement from each of those partners stating their interest in participating.

_____ 3. **Teaching and research involving interdisciplinary and/or integrative collaborations.** List those collaborations here.

_____ 4. **Use of active and/or collaborative pedagogical approaches.** List those approaches here.

-
- _____ 5. **Use of instructional technology in the classroom and/or for hybrid courses.** Identify the technology to be utilized here and, if appropriate, attach evidence of your online certification as an addendum.
-
- _____ 6. **Research project that involves faculty and students in a mentoring relationship.** *Briefly* describe the mentoring plan and the approximate number of students to be involved.
-
- _____ 7. **Development of civic engagement course components for existing courses, new civic engagement courses, college-wide civic engagement activities, and/or global learning in existing and/or new courses.** *Briefly* identify the course here and attach as an addendum CE approval or a CE application plan.
-
- _____ 8. **Integration of quantitative reasoning into existing and/or new courses.** Identify the course and *briefly* explain how quantitative reasoning will be used here.
-

Your detailed Proposal Outline, organized as described below and on the next page, must be attached to this Application. INCOMPLETE APPLICATIONS AND THOSE NOT FOLLOWING THIS FORMAT WILL BE RETURNED WITHOUT BEING CONSIDERED FOR AN AWARD.

PRESIDENT'S FACULTY INNOVATION AWARDS

APPLICATION FOR 2016-2017 ACADEMIC YEAR

PROPOSAL OUTLINE

Please use this outline when submitting your Proposal. As you write, be sure to identify each of your sections by number.

1. **Opportunity or Need** – What opportunity or need does the proposed project address?
2. **Goals** – Briefly state (in just a few sentences) the overall goal of the project.
3. **Special Interest Areas** – For **each** of the areas checked on the Cover Sheet, provide a brief explanation as to why you believe that your project addresses that specific special interest area.
4. **Activities** – What specific activities will be undertaken, and who will be responsible for carrying out each planned activity?
5. **Timetable** – List the activities described in #4 above, together with the months during which they will take place.
6. **Outcomes** – What is the projected impact? Estimate the number of people (students and others) who will benefit directly from this project, and describe the expected benefits to them.
7. **Partners** – List any employers, professional organizations or business associations, government agencies, community-based organizations, other colleges, etc. involved in the project. Describe the roles and responsibilities of each partner. Attach letters confirming their commitment to the project.
8. **Evaluation** – How will the project be evaluated? How will you measure its outcomes?
9. **Budget Request** – Attach a detailed line-item budget and state the need for each item listed and an explanation for each of the amounts requested. Separate the budget into two components which will be identified as "Personnel Costs" and "Non-Personnel Costs".
10. **Institutional Review Board Involvement** – If there is no need for IRB approval of your project, provide an explanation as to why this is so. If the IRB must approve your project, please state the reason(s) why this is so and attach evidence of that approval.

CHAIRPERSON APPROVAL(S)

The Chairs of all Departments represented by the faculty listed in "II" on page 1 must indicate their approval of the project by signing this document.

Name of Applicant _____ Department _____

Chairperson _____ Signature _____

Name of Applicant _____ Department _____

Chairperson _____ Signature _____

Name of Applicant _____ Department _____

Chairperson _____ Signature _____