



The Minutes from the Meeting of  
The College Council Strategic Planning Committee  
September 22, 2020  
Held via Zoom at 3:00 p.m.

Attendees

Aba Agolli, College Advancement (Community and Communications Committee)  
Christian Calienes, Institutional Research  
Judith Cohen, Department of Communications and Performing Arts (Community and Communications)  
Maureen Daly, Committee Secretary, Finance and Administration (Community and Communications)  
Barbara Fairweather, Academic Affairs  
Richard Fox, Vice President and Committee Chairperson, Institutional Research  
Richard Garavuso, Department of Physical Sciences (Student Success)  
Matthew Gartner, Department of English (Governance and Planning Committee)  
David Goldberg, Department of Tourism and Hospitality (Workforce Dev. and Strategic Partnerships)  
Tyronne Johnson, (Department of Allied Health - Mental Health and Human  
Michael Klein, (Registrar), Operational Excellence  
Alissa Levine, Center for Economic and Workforce Development  
Dawn Levy, Department of Business (Student Success Committee)  
JoAnne Meyers, Office of Communications and Government Relations (Student Success)  
Thomas Mintz, Department of Art, (Community and Communications Committee)  
Anna Rozenboym, Department of Biology, (Operational Excellence)  
Raquel Torres, Office of Student Life, (Student Success)  
Julie Turley, Library, (Workforce Development and Strategic Partnerships)  
Brenda Vargas, Office of College Discovery (Student Success)  
Joan Zaloom, Department of Nursing (Workforce Development and Strategic Partnerships)

Chairman and Vice President Fox called the meeting to order at 3:03 p.m. He began by welcoming everyone back and he referred to the attachments sent with his email of September 21. The attachments were the draft of Preamble and the Definitions and Areas of Emphasis. And he highlighted two questions --

1. What strategies do we want to emphasize?
2. What challenges do we need to address to meet our goals?

A committee member asked if the Preamble and Framework have been distributed. Vice President Fox replied that the Preamble has not been sent to anyone and the Areas of Emphasis and Definition have only been shared with President's Senior Staff.

Rick then reminded the group of the five Areas of Emphasis --

1. Student Success
2. Operational Excellence
3. Governance and Planning
4. Community and Communications
5. Workforce Development and Strategic Partnerships

The following question was put forth to the committee. Do we want to poll our college community through conversational exchange or by using a survey? Following the committee's discussion it was decided that we should use a survey initially to obtain input from our community and that we may wish to follow with an open meeting for further discussion based on the suggestions put forth in the survey. Having a survey would provide the committee with written comments and aid in interpretation.

The survey would have five sections -- one for each of our Areas of Emphasis and each area would have a limited number of questions (perhaps just two). Reminders would be sent to the college community to encourage participation. At the conclusion of the survey each subcommittee would then meet via zoom, telephone and/or email and summarize the comments submitted by the community.

Matthew Gartner asked what is the final plan/report? And the answer given is that our final strategic plan is our preamble and definitions along with the areas of emphasis, along with strategies proposed by the community. That this is the normal format before submitting it for implementation.

A question was put forth whether our resources should be connected to our plan. And the committee agreed that our resources should be connected to our plan. This question may also be put forth to the college community in our survey.

Another question asked was whether our Preamble is in its final form or if we wish to continue to make modifications. What is the Preamble's intent? Is it an introduction or it is an instrument to encourage or make an argument to campus? And what resources are available to accomplish our goals?

A Preamble Subcommittee was formed to review and possibly modify our draft of Preamble. The Preamble Subcommittee includes -- Chairman Rick Fox, Chris Calienes, Professors Richard Garavuso, Matthew Gartner and Thomas Mintz.

It was also mentioned that in preparing our survey we should not lose sight of our three Pillars, which are: Equity, Enrollment and Resilience. Our pillars should be included or mentioned in each Area of Emphasis.

Rick asked Maureen Daly (Committee Secretary) to send him a list of all our Committee members showing on which subcommittee each member is serving.

Chairman Fox also mentioned that the full committee will have an opportunity to review our full plan before it is shared by our college community.

The meeting was adjourned.