

KINGSBOROUGH COMMUNITY COLLEGE
The City University of New York

CURRICULUM TRANSMITTAL COVER PAGE

Department: Behavioral Sciences Date: 9/10/26

Title Of Course/Degree/Concentration/Certificate: Certificate in Criminal Justice Foundations

Change(s) Initiated: (Please check)

- | | |
|--|--|
| ☐ Closing of Degree | ☐ Change in Degree or Certificate |
| ☐ Closing of Certificate | ☐ Change in Degree: Adding Concentration |
| ☒ New Certificate Proposal | ☐ Change in Degree: Deleting Concentration |
| ☐ New Degree Proposal | ☐ Change in Prerequisite, Corequisite, and/or Pre-/Co-requisite |
| ☐ New Course | ☐ Change in Course Designation |
| ☐ New 82 Course (Pilot/Exp Course) | ☐ Change in Course Description |
| ☐ Deletion of Course(s) | ☐ Change in Course Title, Number, Credits and/or Hours |
| ☐ Reactivation of Course | ☐ Change in Academic Policy |
| | ☐ Pathways Submission: |
| | ☐ Life and Physical Science |
| | ☐ Math and Quantitative Reasoning |
| | ☐ A. World Cultures and Global Issues |
| | ☐ B. U.S. Experience in its Diversity |
| | ☐ C. Creative Expression |
| | ☐ D. Individual and Society |
| | ☐ E. Scientific World |
| ☐ Change in Program Learning Outcomes | |
| ☐ Other (please describe): _____ | |

PLEASE ATTACH MATERIAL TO ILLUSTRATE AND EXPLAIN ALL CHANGES

DEPARTMENTAL ACTION

Action by Department and/or Departmental Committee, if required:

Date Approved: _____ Signature, Committee Chairperson: _____

If submitted Curriculum Action affects another Department, signature of the affected Department(s) is required:

Date Approved: _____ Signature, Department Chairperson: _____

Date Approved: _____ Signature, Department Chairperson: _____

Date Approved: _____ Signature, Department Chairperson: _____

Date Approved: _____ Signature, Department Chairperson: _____

Date Approved: _____ Signature, Department Chairperson: _____

I have reviewed the attached material/proposal

Signature, Department Chairperson: _____ *Keisha V. Thompson, Ph.D.*

TO: Fall 2026 Curriculum Committee

FROM: Dr. Keisha Thompson, Chair, Department of Behavioral Sciences

DATE: September 10, 2026

RE: New Certificate: Criminal Justice Foundations

This Certificate is being proposed in collaboration with John Jay College of Criminal Justice and the Community College members of the Justice Academy in order to meet the 2025 change in entrance requirements for the New York Police Department. Entrance requirements for the Police Academy were *reduced* from 60 college credits to 24 college credits. In turn, the current 60 credit CUNY Criminal Justice Associate degree programs, which previously served as the credential for entry into the academy, no longer are in alignment with meeting these requirements.

The proposed Certificate in Criminal Justice Foundations is rooted in input from John Jay College's Chairperson of the Law and Police Science Department, Dr. Maria Habermeld, who served as Assistant Commissioner NYPD's Office of Professional Development during the 2024-2025 academic year along with extensive collaboration with the Community College members who make up the Justice Academy.

The Certificate in Criminal Justice Foundations offers aspiring NYPD academy cadets, as well as those interested in security and related agencies or organizations, a solid foundation in the criminal justice system and its inherent challenges, while strengthening essential communication and academic skills required for effective modern policing, professional advancement, and further degree completion.

The Certificate is divided into Foundational Courses, (comprising Required and Flexible Core requirements) and Criminal Justice Core Courses. This structure offers the Community Colleges both consistency and flexibility in their course recommendations, ensuring alignment with Kingsborough's A.A. Criminal Justice. As a result, it creates a seamless transition into the Associate degree for students looking to advance their careers in law enforcement, which typically require a baccalaureate degree.

Proposed Learning Outcomes of the Certificate:

Upon successful completion of the Certificate in Criminal Justice Foundations, graduates will:

1. Explain the fundamental structures, functions, and interrelationships of the core components of the criminal justice system.
2. Identify key ethical issues in policing and apply standard professional guidelines to specific scenarios commonly encountered in a diverse urban environment.
3. Apply critical thinking and foundational communication skills—including delivering tailored oral presentations and writing effectively—to address academic and professional scenarios with diverse audiences.

Additionally, foundational competencies in critical thinking, analytical writing, and quantitative reasoning are integrated through the Required Core courses.

Proposed Certificate in Criminal Justice Foundations:

CERTIFICATE IN CRIMINAL JUSTICE FOUNDATIONS	
HEGIS: TBD	
PROGRAM CODE: TBD	
<u>COLLEGE REQUIREMENTS</u>	CREDITS
English and Math proficient as determined by the CUNY Proficiency Index, unless otherwise exempt, or successful completion of required developmental course(s).	
<u>REQUIRED CORE: (3 Courses, 9 Credits)</u>	9
ENG 1200 - Composition I	3
ENG 2400 - Composition II	3
± Mathematical & Quantitative Reasoning	3
<u>CERTIFICATE REQUIREMENTS (5 Courses, 15 Credits)</u>	15
SPE 2100 - Effective Public Speaking	3
CRJ 6300 - Introduction to Criminal Justice	3
AND	
<u>Select One (1) of the following courses:</u>	3
POL 5100 - Introduction to U.S. Government or	
SOC 3100 - Introduction to Sociology	
AND	
<u>Select Two (2) from the following courses:</u>	6
CRJ 6400 - Crime and Punishment or	
CRJ 6900 - Policing or	
CRJ 7200 - Corrections and Sentencing*	
<u>TOTAL CREDITS: 24</u>	24
<u>Notes:</u>	
*CRJ 7200 has a prerequisite of SOC 3100.	

Certificate admission aligns with the College's admission requirements for freshmen and transfer with no special requirements necessary beyond those for the Certificate.

The Certificate requires no new courses and aligns with the current A.A. Criminal Justice. Students will be encouraged to complete their Associate degree at Kingsborough and then pursue their baccalaureate at John

Jay through the Justice Academy. The Certificate incurs no additional cost to the College. We currently have available facilities, classrooms, and faculty who support enrollment in our A.A. Criminal Justice.

The Certificate can be completed within one-year as outlined in the included Certificate Program Schedule. The first semester of the Certificate is in alignment with the A.A. Criminal Justice with the second semester closely following a combination of semester two and three.

Table 1: Certificate/Advanced Certificate Program Schedule

- Indicate **academic calendar** type: ☒ Semester ☐ Quarter ☐ Trimester ☐ Other (describe):
- Label each term in sequence, consistent with the institution's academic calendar (e.g., Fall 1, Spring 1, Fall 2)
- Use the table to show **how a typical student may progress through the program**; copy/expand the table as needed.

Term: FALL 1				Term:			
Course Number & Title	Credits	New	Prerequisite(s)	Course Number & Title	Credits	New	Prerequisite(s)
ENG 1200	3	☐				☐	
Required Core: Mathematics & Quantitative Reasoning	3	☐				☐	
CRJ 6300	3	☐				☐	
POL 5100 or SOC 3100	3	☐				☐	
		☐				☐	
		☐				☐	
Term credit total:	12			Term credit total:			
Term: SPRING 1				Term:			
Course Number & Title	Credits	New	Prerequisite(s)	Course Number & Title	Credits	New	Prerequisite(s)
ENG 2400	3	☐				☐	
SPE 2100	3	☐				☐	
CRJ 6400 or CRJ 6900 or CRJ 7200	3	☐	CRJ 7200 - SOC 3100			☐	
CRJ 6400 or CRJ 6900 or CRJ 7200	3	☐	CRJ 7200 - SOC 3100			☐	
		☐				☐	
		☐				☐	
Term credit total:	12			Term credit total:			
Term:				Term:			
Course Number & Title	Credits	New	Prerequisite(s)	Course Number & Title	Credits	New	Prerequisite(s)
		☐				☐	
		☐				☐	
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		☐				☐	
Term credit total:				Term credit total:			
Term:				Term:			
Course Number & Title	Credits	New	Prerequisite(s)	Course Number & Title	Credits	New	Prerequisite(s)
		☐				☐	
		☐				☐	
		☐				☐	
		☐				☐	
Term credit total:				Term credit total:			
Term:				Term:			
Course Number & Title	Credits	New	Prerequisite(s)	Course Number & Title	Credits	New	Prerequisite(s)
		☐				☐	
		☐				☐	
		☐				☐	
		☐				☐	
Term credit total:				Term credit total:			
Program Totals:		Credits:					

New: indicate if new course

Prerequisite(s): list prerequisite(s) for the noted course

Curricular Map

New	CRJ 6300	CRJ 6400	CRJ 6900	CRJ 7200	SPE 2100	POL 5100	SOC 3100
1. Explain the fundamental structures, functions, and interrelationships of the core components of the criminal justice system.	X	X	X	X			
2. Identify key ethical issues in policing and apply standard professional guidelines to specific scenarios commonly encountered in a diverse urban environment.	X	X	X	X			
3. Apply critical thinking and foundational communication skills—including delivering tailored oral presentations and writing effectively—to address academic and professional scenarios with diverse audiences.	X	X	X	X	X	X	X