

KINGSBOROUGH COMMUNITY COLLEGE
The City University of New York

CURRICULUM DATA TRANSMITTAL SHEET

DEPARTMENT Communications & Performing Arts

DATE Sept. 18, 2015

Title of Course or Degree Change: THA 6000 Introduction to Costuming and Makeup

Change(s) Initiated: (Please check)

- | | |
|--|--|
| <input type="checkbox"/> Letter of Intent | <input type="checkbox"/> Proposal |
| <input type="checkbox"/> Closing of Degree Program | <input type="checkbox"/> Proposal (Letter of Intent sent previously) |
| <input type="checkbox"/> New Course* | <input type="checkbox"/> Change in Degree Requirements |
| <input type="checkbox"/> New 82 Course | <input type="checkbox"/> Change in Degree Requirements (adding concentration) |
| <input type="checkbox"/> New Certificate Program | <input type="checkbox"/> Change in Discipline Code |
| <input type="checkbox"/> Change in Pre/Co-Requisite | <input checked="" type="checkbox"/> Change in Description |
| <input type="checkbox"/> Deletion of Course | <input checked="" type="checkbox"/> Change in Course <u>Titles</u> , Numbers, Credits &/or Hours |
| <input type="checkbox"/> Other (please describe): <u>Delete reference note concerning concentrations</u> | |

PLEASE ATTACH PERTINENT MATERIAL TO ILLUSTRATE AND EXPLAIN ALL CHANGES

I. DEPARTMENTAL ACTION

Action by Department and/or Departmental Committee, if required:

Date approved 9/18/15 Signature, Committee Chairperson: _____

Signature, Department Chairperson: Gloria Rosera

II. PROVOST ACTION

Provost to act within 30 days of receipt and forward to Collegewide Curriculum Committee exercising one of the following options:

- A. Approved B. Returned to department with comments

Recommendations (if any): _____

Signature, Provost: _____ Date: _____

III. CURRICULUM SUB-COMMITTEE RECOMMENDATIONS (*FOR NEW COURSES ONLY):

- A. Approved B. Tabled (no action to be taken by Curriculum Committee)

Recommendations (if any): _____

Signature, Sub-Committee Chair: _____ Date: _____

IV. COLLEGE-WIDE CURRICULUM COMMITTEE ACTION

Committee to act within 30 days of receipt, exercising one of the following options:

- A. Approved (forwarded to Steering Committee)
B. Tabled (Department notified)
C. Not Approved (Department notified)

Signature, Chairperson of Curriculum Committee _____ Date: _____

Proposed change in title and course description

FROM:

THA 6000 – INTRODUCTION TO COSTUME AND MAKEUP (3 crs. 3 hrs.)

Fundamentals of visual design theory and aesthetics for theatrical costume will be learned through theoretical as well as experimental application. Students will learn the common practices of the design process through sketches, collages, and rendering techniques. Students will also be introduced to the basic sewing techniques necessary for the current entertainment industry.

TO:

THA 6000- INTRODUCTION TO COSTUMING AND MAKEUP (3 crs. 3 hrs.)

Through this course, students will learn the fundamentals of theatrical costuming and make-up for the stage. Students will gain skills in wardrobe supervision, costume management, wardrobe organization, alterations & repairs, make-up application, as well as basic sewing techniques necessary for the current entertainment industry. Students will learn the basic principles of costume design, as well as how to examine renderings and drawings for information regarding costume construction and make-up application.

Rationale:

Course was redesigned to better serve the needs of the students and program, as well as desired articulation goals.

**KINGSBOROUGH COMMUNITY COLLEGE
THE CITY UNIVERSITY OF NEW YORK**

FORMAT FOR PRESENTATION OF CURRICULUM PROPOSALS

1. DEPARTMENT, COURSE NUMBER AND TITLE:

- A. Communications & Performing Arts
- B. Course Number: THA 6000
- C. Introduction to Costuming and Makeup

2. DOES THIS COURSE MEET A GENERAL EDUCATION / CUNY CORE CATEGORY?

IF YES, PLEASE COMPLETE AND SUBMIT WITH THIS PROPOSAL A CUNY COMMON CORE SUBMISSION FORM.

No.

3. TRANSFERABILITY OF THIS COURSE. DESCRIBE HOW THIS COURSE TRANSFERS (required for A.S. degree course). If A.A.S. degree course and does not transfer, justify role of course, i.e., describe other learning objectives met:

This course satisfies a requirement in the Technical Production concentration in the A.S. Theatre Arts and a Program Elective Requirement for all Theatre Arts majors at Kingsborough. It will satisfy a standard costume requirement at four year institutions.

4. BULLETIN DESCRIPTION OF COURSE:

Through this course, students will learn the fundamentals of theatrical costuming and make-up for the stage. Students will gain skills in wardrobe supervision, costume management, wardrobe organization, alterations & repairs, make-up application, as well as basic sewing techniques necessary for the current entertainment industry. Students will learn the basic principles of costume design, as well as how to examine renderings and drawings for information regarding costume construction and make-up application.

5. NUMBER OF WEEKLY CLASS HOURS (please indicate the number of hours per week spent in a lab, hours spent on site doing fieldwork, hours of supervision and hours in classroom-- if applicable): 3 (3 hours of classroom instruction).

6. NUMBER OF CREDITS: 3

7. COURSE PREREQUISITES AND COREQUISITES

- A. PREREQUISITES: NONE**
- B. COREQUISITES: NONE**
- C. PRE OR COREQ: NONE**

8. BRIEF RATIONALE TO JUSTIFY PROPOSED COURSE TO INCLUDE:

- a. **Enrollment Summaries, if Previously Offered an 82: N/A**
- b. **Projected Enrollment: 15 Students per Year**
- c. **Class Limits: 15 Student Class Limit**
- d. **Frequency Course is Likely to be Offered: once per year**
- e. **Role of Course in Department's Curriculum and College's Mission:**
THA 60: Introduction to Costuming and Makeup, as a course in

Kingsborough's A.S. Theatre Arts, fulfills a requirement in the Theatre Production Concentration. The ability to successfully understand and execute the basics of costuming, wardrobe management and makeup application is essential for any individual seeking a career in the entertainment industry. By learning the basics of theatrical costuming, wardrobe supervision and makeup, the student will enhance his/her problem solving, visual, and verbal communication skills.

9. LIST OF COURSES, IF ANY, TO BE WITHDRAWN WHEN COURSE(S) IS (ARE) ADOPTED:

No courses are to be withdrawn when the course is adopted

10. IF COURSE IS AN INTERNSHIP OR INDEPENDENT STUDY OR THE LIKE, PROVIDE AN EXPLANATION AS TO HOW THE STUDENTS WILL EARN THE CREDITS AWARDED. THE CREDITS AWARDED SHOULD BE CONSISTENT WITH STUDENTS' EFFORTS REQUIRED IN A TRADITIONAL CLASSROOM SETTING:

This is not an internship, independent study or the like.

11. PROPOSED TEXT BOOK(S) AND/OR OTHER REQUIRED INSTRUCTIONAL MATERIAL(S):

Ingham, Rosemary (2003) *the Costume Technician's Handbook*.
New York: Heinemann Drama. 3ed.

12. REQUIRED COURSE FOR MAJORS AND/OR AREA OF CONCENTRATION? (If course is required, please submit a separate transmittal with a degree requirement sheet noting the proposed revisions, including where course fits into degree requirements, and what course(s) will be removed as a requirement for the degree. NYSED guidelines of 45 crs. of Liberal Arts coursework for an A.A. degree, 30 crs. for an A.S. degree and 20 crs. of Liberal Arts for an A.A.S. degree must be adhered to for all 60 cr. programs).

This course is one possible choice within the Technical Production Concentration of the A.S. Theatre Arts Major and one choice for a Program Elective for all Theatre Majors in either the Performance or Technical Concentrations.

13. IF OPEN ONLY TO SELECTED STUDENTS (specify):

This course is open to all students.

14. EXPLAIN WHAT STUDENTS WILL KNOW AND BE ABLE TO DO UPON COMPLETION OF COURSE:

- Supervise the running of costumes for a theatrical production.
- Examine theatrical designs, rendering and sketches for information in execution.
- Apply basic sewing skills for the use of alterations and repairs.
- Apply basic skills in costume construction, organization & management.
- Apply basic skills in the use and application of theatrical makeup.

15. METHODS OF TEACHING --eg., LECTURES, LABORATORIES, AND OTHER ASSIGNMENTS FOR STUDENTS, INCLUDING ANY OF THE FOLLOWING: DEMONSTRATIONS, GROUP WORK, WEBSITE OR E-MAIL INTERACTIONS AND/OR ASSIGNMENTS, PRACTICE IN APPLICATION OF SKILLS:

A. Lectures on:

- Principles of costume design
- Principles of costume construction
- Wardrobe Supervision, Management & Crewing
- Renderings, Drawing and Sketches
- Theatrical Makeup

B. Demonstrations on:

1. Costume Rendering
2. Costume Construction
3. Costume Design
4. Makeup Application

C. Group work, including:

1. Collage presentations of costume research
2. Presentations of theoretical production projects
3. Makeup Application

16. ASSIGNMENTS TO STUDENTS:

- a. Weekly textbook readings which are required for classroom discussion and testing.
- b. Daily participation in classroom discussions.
- c. Monthly or bi-weekly group or individual assignments in which students apply the principles learned in each specific unit.
- d. One final presentation to the class of a completed unrealized costuming/makeup project. Students must select a production position on an imagined production and discuss their vision for successful execution of the position, as well as supporting organization and supervisory documents to be used in the running of the production.

17. DESCRIBE METHOD OF EVALUATING LEARNING SPECIFIED IN #15:

- a. There will be two to three tests throughout the course of the semester employing both subjective and objective evaluation methods.
- b. The Instructor will provide both in class verbal and written evaluation critiques of student projects.
- c. The final project grading will be based on the individual student's application of the production process as learned throughout the course of the semester. Students will be assessed in their analytic and interpretive skills as well as in the detail and accuracy of their period research.
- d. Grade Breakdown
 - i. Quizzes/Tests – 25%
 - ii. Costuming Projects – 25%
 - iii. Homework & Class Participation – 25%
 - iv. Final Project – 25%

18. TOPICAL COURSE OUTLINE (WHICH SHOULD BE AS SPECIFIC AS POSSIBLE REGARDING TOPICS COVERED, LEARNING ACTIVITIES AND ASSIGNMENTS):

a. UNIT 1: Principles of Theatrical Design

- i. Functions
- ii. Aesthetics
- iii. Collaboration

Lecture: The functions and theories of Costume Design for the Stage.

Activity: Classroom Introduction

Assignment: Reading from Text

b. UNIT 2: The Costuming Process

- i. Commitment
- ii. Research
- iii. Incubation
- iv. Selection
- v. Implementation

vi. Evaluation

Lecture: The Process of Design for the Live Theatre

Activity: Engagement: Group discussions of theoretical problems.

Assignment: Test 1

c. **UNIT 3: Conceptualization**

i. Script Analysis for Design

ii. Aesthetics

iii. Research

Lecture: Artistic Interpretations

Activity: Period Research Demonstration

Assignment: Research Project

d. **UNIT 4: Collaboration**

i. The Director

ii. Other Designers

Lecture: Directorial Communication and Collaborarion

Activity: In class role playing scenarios

Assignment: Test 2

e. **UNIT 5: Communication**

i. Sketches/Thumbnails

ii. Renderings

iii. Collages

Demonstration: Watercolor Rendering Techniques

Activity: Collage Rendering

Assignment: Rendering Project

f. **UNIT 6: The Costume Shop**

i. Positions

ii. Organization

iii. Costume Acquisition

1. Rentals

2. Buy

3. Build

Lecture: The workings and positions in the professional costume shop

Lecture: Acquisition of Costumes

g. **UNIT 7: Costume Management & Wardrobe Supervision**

i. Positions

ii. Organization/Running of a Show

iii. Caring of Garments

iv. Production Paperwork

v. Strike & Storage

h. **UNIT 8: Makeup**

Lecture: Makeup for the stage performer

Demonstration: Makeup application

Activity: In-Class makeup workshops

19. SELECTED BIBLIOGRAPHY AND SOURCE MATERIALS:

Gillette, J. Michael. (2007) *Theatrical Design and Production*. McGraw Hill Higher Education. New York.

Kaluta, John (2003) *The Perfect Stage Crew* (New York: Allworth Press, 1st ed.)

Please contact your Department Chairperson or Associate Dean Stanley Bazile at the Office of Academic Affairs x5328, if you require any assistance completing a course proposal according to this format. Copies of this format are available electronically.

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