

FALL 2024

GET YOUR

FUTURE

STARTED

REGISTRATION IS ONGOING



718-368-5050



VISIT OUR WEBSITE



CONTED@KBCC.CUNY.EDU

Division of Workforce Development & Continuing Education

KINGSBOROUGH
COMMUNITY COLLEGE

★ DREAMS BEGIN HERE ★

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REFUND POLICY

Refund requests must be in writing and emailed to:

Continuing Education conted@kbcc.cuny.edu

Course fees are non-refundable if you do not attend the class/exam.

\$25 Registration is non-refundable, no exceptions.

The college reserves the right to cancel courses due to insufficient enrollment.

Courses cancelled by the college, a full 100% refund will be provided including the \$25 registration fee.

No refund will be considered after **2nd week of classes**.

Transfer policy: No transfers after the second class session.

For courses under \$299:

100% with written request received 3 business days prior to the first class (minus \$30 cancellation fee)

50% with written request received prior to the second week of classes (minus \$30 cancellation fee)

For courses \$299 and above:

100% with written request received 3 business days prior to first class (minus \$30 cancellation fee)

75% with written request prior to completion of 10% of class hours (minus \$30 cancellation fee)

50% with written request received prior to the second week of classes (minus \$30 cancellation fee)

50+ Wellness Courses:

100% with written request received 2 business days prior to the first class (minus \$15 cancellation fee)

50% with a written request received before the second-class session (minus a \$15 cancellation fee)

No refund will be considered after the second-class session unless a medical note is provided.

Approval for a tuition credit will only be granted by request via email before the 2nd week of classes. If approved, the credited amount will only be applied to the following semester that the course is offered in the catalog. No refunds will be issued after credit is transferred. Students assume the risk of the course not being offered due to cancellation or other unforeseen circumstances, and therefore forfeit any right to a refund.



DIVISION OF WORKFORCE DEVELOPMENT & CONTINUING EDUCATION

AFFORDABLE TUITION AND PAYMENT OPTIONS

FLEXIBLE SCHEDULES – OPEN YEAR ROUND

ONLINE – LIVE AND AT YOUR OWN PACE

WDCE SCHOLARSHIPS

LARGEST VARIETY OF COURSES AND PROGRAMMING



**Awarded the BEST
Adult Continuing Education Division
in all of Brooklyn
4 straight years in a row!**

Join us Wednesday, September 4th for our Information Session

Click below to sign up for a session:

12pm

6pm

INFORMATION

HOW TO REGISTER

Our registration team is eager to hear from you! If you would like to speak to someone on the phone, please call us at 718-368-5050. Phone registrations are accepted using debit/credit card with a Visa, MasterCard or Discover logo.

The office is open Monday through Friday from 9:30am – 4:30pm.

ONLINE

Visit our website at www.kbcc.cuny.edu/ce and click on the “Register Now” button. You can access our registration site directly by [clicking here](#).

You must create an account in order to register.

PAYMENT PLAN

Students are eligible for a partial payment plan for tuition courses that are \$700 and higher. Students will be charged a \$25 administrative fee for choosing an installment payment option. Please call 718-368-5050 for payment plan options.

CALENDAR - No classes and/or college is closed.

Labor Day Monday 9/2/24

Rosh Hashanah Begins evening of Wednesday 10/2/24 through Friday 10/4/24

Yom Kippur Begins evening of Friday 10/11/24 through Saturday 10/12/24

Columbus Day Monday 10/14/24

Thanksgiving Holiday Thursday 11/28/24 through Sunday 12/1/24

Christmas Holiday Tuesday 12/24/24 through Wednesday 12/25/24

New Year’s Holiday Tuesday 12/31/24 through Wednesday 1/1/25

CERTIFICATE PROGRAMS

In order to earn a certificate, you must meet an 80% attendance requirement, receive a passing grade, and complete all assignments. Completion certificates are earned when all required courses within the program have been successfully completed. Certificates will be given in electronic version only via email upon completion of the program. Most certificate programs are approved by the NYS Department of Education for the training of veterans and others eligible in accordance with Section 1775, Title 38, U.S. Code.

IDENTIFICATION

All Continuing Education students are required to carry an updated photo identification card at all times. A photo identification card is issued by Kingsborough Community College in Room L 202 during the following schedule:

Monday – Thursday from 9am until 7pm

Please call the public safety office at 718-368-4800 to confirm.

EMERGENCY SCHOOL CLOSING

In the event of an emergency closing due to severe weather conditions or other emergencies, please call 718-368-5052 or visit our website www.kbcc.cuny.edu. The best way to receive emergency closing notifications is to sign up for CUNY Alert at <http://www.cuny.edu/news/alert.html>

EARLY BIRD
SPECIAL

SPECIAL PROMOTION

Register on or before August 23rd for any of the following courses and receive \$25 off any course over \$150, by entering discount code **EARLYBIRD** at check out when registering online. Call the Registration Hotline at 718-368-5050 and mention "**EARLY BIRD**" to receive course discount. This offer is only valid for courses listed below:

ESLOO- English as a Second Language PT
ESL70- Comprehensive English as a Second Language FT
HSE70- Comprehensive High School Equivalency Prep
HSEOO- GED Prep (in ENGLISH)
HSE 41- Math Intensive GED (High School Equivalency Prep)
CTF 20- Anatomy & Physiology
CTF 37- Certified Home Health Aide Intensive
CTF 41/42- Pharmacy Technician Intensive
CTF 78/79- Certified Nurse's Assistant Intensive
CTF 89- Electronic Health Records
CTF 91- Phlebotomy Procedures
CTF 93- Patient Care Technician Intensive

CTF 98- Central Sterile Technician
CTF 109- Medical Billing and Coding Specialist
RTP 75- Emergency Medical Technician
CTF 05- Paralegal I
CTF 50- Accounting Fundamentals
CTF 51- QuickBooks Pro for Accountants
CTF 52- Tax Preparer
RTP 01- SAT Prep
RTP 02- SAT Prep- Math Only
CTF 108- Maternal Health Certificate with Doula Training
RCL 96- Certified Fiber Optics Technician
RCL 97- Certified Fiber Optics Specialist
RCL 98- Certified Fiber Optics Specialist in Splicing

CUSTOMIZED TRAINING FOR BUSINESS, INDUSTRY & NON-PROFITS

The Division of Workforce Development, Continuing Education & Strategic Partnerships has the solution to your training needs with a faculty of subject-matter specialists and professionals versed in solutions-oriented programs.

Whether you represent a business, a non-profit, or a community organization, we are here to support the growth and development of your employees or those that you serve. By leveraging the extensive resources available at our institution we are able to offer training that is not only relevant and up-to-date, but also cost-effective. Our goal is to deliver customized programs that will not only meet but exceed your expectations, ultimately providing you with a significant return on your investment.

Join us at Kingsborough Community College and let us help you achieve your professional and educational goals! Training can be held at your site or on our beautiful campus, day, evening and weekends available.

Contact us today to speak with our contract management team!

Email us at workforce.kcc@kbcc.cuny.edu to inquire and arrange a meeting.

GIFT CERTIFICATES

GIVE THE GIFT OF EDUCATION

Our gift certificates are the perfect gift for any occasion and are available for purchase towards any of the above listed courses or programs!

For more information and assistance with purchasing a gift certificate call (718) 368-5050

TUITION OPTIONS

We strive to provide you with flexible payment plans so that you can focus on your education and career plans. Please call us and we will assist you in making the right choice. Contact us at 718-368-5050 for more information.

CEWD Scholarship Fund

The CEWD Scholarship is meant for continuing education and workforce development students. We are accepting student applications for those experiencing financial challenges. Some eligibility requirements may apply. [Click here for the Fall 2024 Application.](#)

Helena Rubinstein Continuing Education Scholarship

The Helena Rubinstein Continuing Education Scholarship Fund for Career Advancement Limited scholarships are available to cover up to 90% of tuition for individuals who seek to advance their careers through education and training, and who do not have access to other sources of funding that can pay for tuition and fees. Scholarship applicants may also be disadvantaged individuals who are unemployed or seeking a career change. For more information, visit the website [here](#).

Individual Training Grant (ITG) Vouchers

The Individual Training Grant (ITG) Vouchers is for New York City residents who may be eligible for training vouchers through the local unemployment office, now known as the NYC Division of Small Business Services. The vouchers are known as Individual Training Grants (ITG) and can be obtained by working with a career counselor at one of the Small Business Service's Workforce1 Career Centers. For more information, please visit the website: [Workforce1 Career Centers in NYC.](#)

Corporate Tuition Reimbursement/ Vouchers

The Corporate Tuition Reimbursement/ Vouchers may provide tuition reimbursement to pursue professional development and other certificate training courses. To find out if you qualify for Corporate vouchers or Tuition reimbursement, contact your companies Education or Human Resource department.

DC 37 Members

Many of the courses in this catalog are reimbursable for NYC employees who are members of District Council 37. The courses you choose can be credit or non-credit courses, as well as courses offered online. For general information, to check eligibility or to request a tuition reimbursement application, please call (212) 815-1663 or visit website: [District Council 37, AFSCME, AFL-CIO](#)

Tuition Reimbursement

The College will accommodate requests for letters of support for reimbursement.

1199SEIU Members

If you are currently an 1199SEIU member, you may be eligible to receive tuition reimbursement. To obtain reimbursement for a continuing education course, you must submit a completed application with all supporting documents to the Training and Upgrading Fund within 90 days of completing the course. Call the Tuition Assistance Hotline at (646) 473-9200. You can also email training@1199funds.org.

ACCES-VR Adult Career and Continuing Education Services

This program assists individuals with disabilities to achieve and maintain employment and to support independent living through training, education, rehabilitation, and career development. For more information, call (718) 816-4800 or visit the website at www.acces.nysed.gov/vr/

Department of Veterans Affairs

All veterans interested in obtaining information from the VA regarding their eligibility for funding need to have a copy of their DD-214 form and Certificate of Eligibility.

Independent Training Accounts- HRA

You may be eligible for the Independent Training Accounts through HRA.

NYS & CSEA Partnership for Education and Training

To be eligible, review the website for applications that can be created online. <https://www.nyscseapartnership.org>

SNAP (Supplemental Nutrition Assistance Program)

SNAP (Supplemental Nutrition Assistance Program), please call (718) 368-4870 for eligibility and program requirements.

Government Issued Vouchers

We accept most government issued vouchers. Please call (718) 368-5056 for eligibility and program requirements.

Student Loans

Students may arrange a private loan to help cover educational expenses for certificate programs. The College does not recommend any specific lender or preferred lender arrangement. We recommend thoroughly investigating your loan options before making educational financing decisions.

STUDENT SUPPORT SERVICES

We strive to provide you with the support and services you need so you can focus on your education and career plans. Please call us and we will assist you in making the right choice.

Contact us at 718-368-5052 for more information.

CENTER FOR CAREER DEVELOPMENT & EXPERIENTIAL LEARNING

The mission of the Center for Career Development & Experiential Learning at Kingsborough Community College is to provide career services to students and alumni through career exploration, professional resources and programming.

Career Advisors are available to give students individualized assistance to develop career goals, including help with choosing a major, internships, workshops, and job search assistance. The Center offers workshops to students throughout the semester on a variety of career-related topics, including, but not limited to, resume, interview, workplace etiquette and networking.

In addition, the office provides a multitude of programs and events, such as job fairs, on-campus recruitment and information sessions, which allow students to explore various career opportunities.

Stay up to date regarding upcoming workshops and events with their weekly newsletter, visit them [here](#).



ACCESS RESOURCE CENTER

Kingsborough Community College's Access Resource Center, the nation's first at a community college, is your one-stop place to get connected to government benefits and resources. Whether it's childcare, SNAP, clothing, or transportation, you can get a referral for what's available to you – where you live and when you need it. Call 718-368-5411 or 6713.

They offer benefit screening, legal consultation, financial consultation and tax preparation too!

Additionally, ARC coordinates:

- Distribution of FREE vegetables grown on campus at the KCC Urban Farm
- FREE food staples at the KCC Food Pantry
- Clothing donations
- Assistance with recertification of benefits
- Assistance obtaining other government resources and so much more!



ACCOMMODATIONS & ACCESSIBILITY

Requests for accommodations must be submitted with documentation of disability. Submit requests and documentation in advance of your class start date to ensure that reasonable accommodation requests can be processed in a timely manner.

Accommodations may take 3-4 weeks to process.

Please contact 718-368-5050.

College Administration, in cooperation with NYCT Paratransit, has established 3 specific Access-A-Ride (AAR) stops at Kingsborough Community College. Each of these locations has specific GPS coordinates along with signage to aid in the successful connection of the AAR vehicle/driver and customer. If you experience any difficulty during the reservation process, please ask to speak with a supervisor.

Access-A-Ride 1-877-337-2017 / 718-393-4999



NON-CREDIT CONTINUING EDUCATION

Our Non-Credit Continuing Education programs at Kingsborough Community College opens doors to opportunities and new skills. Whether you want to brush up on a topic or take an exciting new course, we can help you achieve your goals and awaken your passion. We offer a wide variety of new - and popular - non-credit offerings. It's never too late to learn something new!

Click on any of the courses below to join the [wait list](#).

Once enrolled, someone will contact you with more information on when the class will be offered.

Call us at 718-368-5052 for more information.

ADMINISTRATIVE ASSISTANT CERTIFICATE

This certificate course offers a basic overview of Microsoft Office™ (Word™, Excel™ and PowerPoint™) and the applications that employers expect workers to know. You will also improve your skills and develop clear and effective writing techniques necessary to succeed in today's business environment.

[CTF 47- Business Computing](#)

[CTF 48- Business Writing and Grammar](#)

METAGENOMICS

Metagenomics Discovery Challenge (MDC) - is a certificate-based course. Students will learn to do bio-surveillance on metagenomic datasets, identifying fungal (and other micro-eukaryotic), bacterial, archaeal, and viral sequences within these datasets.

[CTF 125- Metagenomics](#)

Contact: Dmitry.Brogun@kbcc.cuny.edu.

VETERINARY ASSISTANT

This program includes veterinary terminology, medical and surgical procedures, office administration functions, becoming a vital part of the animal care team and more. This program also focuses on client communications, best practices in animal care, and the roles of each member of the team that works within animal care.

[CTF 15/16 Veterinary Assistant](#)

TEST OF ENGLISH AS A FOREIGN LANGUAGE (TOFEL)

For graduates of foreign nation's secondary schools, who wish to apply to colleges and universities, this class will prepare you to sit for the Test of English as a Foreign Language exam. Minimum Level 8 ESL.

[RTP 99- Preparation for TOEFL](#)

FOOD HANDLER TEST PREP

We offer the NYC Department of Food Handler Test Prep This 15-hour course focuses on safety issues of food handling, while preparing students to take the NYC Department of Health & Mental Hygiene's Food Handler Certification exam. You will be scheduled by the College to take the DOH test. The exam will be administered by the NYC DOH at the Health Academy. Call 718.368.5050 to schedule a training.

LEAN SIX SIGMA GREEN BELT CERTIFICATION

Get ready to pass your Lean Six Sigma Green Belt Certification exam and boost your career with our 8-week test preparation course! Designed for beginners.

[CTF 134 - Lean Six Sigma Green Belt Certification](#)

HEALTH/FITNESS/DANCE

NPF 33 - Zumba®

NPF 14 - Cardio Kickboxing

NDA 42 - Bachata: Beginner

NDA 43 - Salsa: Beginner

BEAUTY

NSE 25 - Make-Up Applications- Day Time Looks

NSE 26 - Make-Up Applications- Evening Glam

VHB 02 - Fundamentals of Hair Braiding

VHB 01 - Introduction to Hair Styling

GRAPHIC DESIGN

Learn basic design principles, focusing on things you can use in real life. Our Graphic Design intermediate course is designed to focus on brand building and shaping your service and business visually.

[RCL 83- Graphic Design Beginners](#)

[RCL 84- Graphic Design Intermediate](#)

WRITING FOR NON-NATIVE SPEAKERS OF ENGLISH

Designed for non-native English speakers, this course will help you to improve your writing skills and focus on standard form as well as correct grammatical structures. Prerequisite: Minimum Level 8 ESL.

[RWV 07- Writing for Non-Native Speakers of English](#)

INSURANCE LICENSING

New York State Insurance Law, Sections 2103, 2104 and 2108, requires an individual seeking an insurance license to complete a prelicensing course approved by the Superintendent of Insurance. Kingsborough Community College is approved by the Department of Financial Services to teach these approved courses.

[VIN 71- Property & Casualty Insurance](#)

[VIN72- Life, Accident & Health Insurance](#)

FOREIGN LANGUAGE

Increase your ability to converse with co-workers, colleagues, or neighbors and build a broader vocabulary and advance your communication skills.

[NLA 60 - Conversational Spanish I](#)

[NLA 62- Conversational Spanish II](#)

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KINGSBOROUGH ENGLISH LANGUAGE INSTITUTE

English as a Second Language

Part Time- ESL 00- \$350 - ON CAMPUS

Mon & Wed, 6:45pm-9:45pm, 9/18/24-11/25/24

Tues & Thurs, 6:45pm-9:45pm, 9/19/24-11/21/24

Saturday, 10am-3pm, 9/21/24-12/7/24

These classes are led by qualified and experienced instructors. You will practice listening and speaking, as well as reading and writing. Interesting instructional content designed for all adults.

For more information, call 718-368-5877

Full Time- ESL 70- \$1,125 HYBRID

Mon - Fri, 9am-2pm, 9/16/24-12/12/24

Benefits include:

- Customized class placement
- Certificate of Attendance (90%)
- ID card to access campus facilities
- Academic preparation for college
- Assistance for CUNY admission
- TOEFL Practice
- I-20s issued to qualified students.

For more information, call 718-368-4870 or

Zoom meeting ID: 857 4347 7610

Zoom passcode: 667012

FREE English as a Second Language

CCC 62- ON CAMPUS

Tues & Thurs, 5pm-10pm, 9/10/24-10/19/24

Please note to register early, as seats are very limited!

You will be tested and placed accordingly.

For more information, please call the coordinator, Sabina Krivenko, at 718-368-4870 or email her at SKrivenko@kbcc.cuny.edu.

FREE ESL Food Handler Program

CCC 138- ON CAMPUS

Mon, Wed, Fri, 9am-2pm, 9/16/24-12/20/24

For more information, please call the coordinator, Sabina Krivenko, at 718-368-4870 or email her at SKrivenko@kbcc.cuny.edu.



CLIP | CUNY Language Immersion Program

CUNY Language Immersion Program

CLI 01 - \$145 (Daytime) HYBRID

Mon - Fri / 8:45am-2:30pm

9/11/24-12/9/24 HYBRID

CLI 01 - \$145 (Evening) HYBRID

Mon - Fri / 5pm-10pm

9/11/24-12/9/24

CLIP is an intensive, pre-matriculation English as a Second Language (ESL) program. CLIP is an option for students who have been accepted to CUNY and need to improve their academic English skills before taking college courses. Students who have been accepted to a CUNY college and informed that they are not English proficient can begin CLIP in any semester and spend up to one year in the program.

Please bring proof of college acceptance to registration, if possible.

Please call 718-368-4870 for information or assistance with registration.

Zoom meeting ID: 857 4347 7610

Zoom passcode: 667012

TEST PREPERATION

These classes help students prepare to pass the General Educational Development (GED®) Exam leading to obtain the High School Equivalency Diploma as well as building student's skills for success in college and the workplace. The New York State Education Department requires all examinees to meet eligibility for HSE/GED® Testing.

Speak with one of our advisors to see if you are eligible by calling 718-368-5051.

GED® High School Equivalency Prep

Each year, HUNDREDS of adults who prepare at Kingsborough earn their HSE diplomas, and many then go on to Kingsborough Community College's degree programs!

You must be at least 18 years of age to enroll, and at least 19 years old to take the New York State exam. Note: You will need a TI-30XS calculator and GED® book.

Textbook information will be provided.

Call 718-368-5051 for more information.

HSE 00- \$250 - ONLINE

Mondays, 5:45pm-10pm, 9/23/24-11/18/24

Tues & Thurs, 6:45pm-9:45pm, 9/24/24-11/7/24

Tues & Thurs, 5:45pm-10pm, 11/19/24-12/17/24

HSE 00S- \$250 ON CAMPUS

Saturdays, 9am-1pm, 9/28/24-12/14/24

Math Intensive GED (HS Equivalency Prep)

HSE 41- \$150 ONLINE

Wednesday, 6:45pm-9:45pm, 10/23/24-11/27/24

This course focuses on math problems that will be given on the math portion of the GED® exam. Note- You will need a TI-30XS calculator.

Comprehensive High School Equivalency

HSE 70- \$565 - HYBRID

Mon - Fri, 9am-2pm, 9/16/24-12/12/24

This comprehensive 300-hour course will prepare you for the State GED® exam. You will improve your skills (math, social studies, science, reading, and writing) and acquire test-taking strategies to help you pass the required practice test to be eligible to take the GED® exam.

Alternative HS Equivalency Prep Diploma Now

HSE 71- \$100 - HYBRID

Mon - Fri, 9am-2pm, 9/16/24-12/12/24

This comprehensive 144-hour course will prepare you for the State GED® exam. You must be 17.5 years of age by September 2024 and cannot be older than 20 years of age when you enroll in the program. You must score a 9.0 grade reading level or higher on the TABE test, write an essay and sign a student responsibilities form.



GED® HIGH SCHOOL EQUIVALENCY- EN ESPAÑOL

Los niveles de equivalencia de pre-escuela secundaria y de equivalencia de escuela secundaria se enfocan en lectura, escritura y matemáticas cubriendo los cuatro temas requeridos en el GED. Una vez que haya obtenido su diploma de equivalencia de la escuela secundaria, tiene la oportunidad de participar en talleres de seminarios que le ayudara para organizarse en la Universidad y profesional, proporcionando recursos de transición para ayudarle a ingresar a la universidad o inscribirse en uno de los programas de capacitación profesional de Kingsborough! Para mas información, llamar a Maria Mejias al 718-368-5051.

Diploma de Escuela Secundaria en Español

HSE 00E - \$250 - ONLINE

**Lunes y Miercoles, 6:45pm-9:45pm,
9/23/24-11/11/24**

Clase de diploma de escuela secundaria en español que mejorará tus habilidades y estrategias para tomar exámenes para ayudarte a aprobar y tomar el examen GED®.

Clases de Matemáticas para Equivalencia de Escuela Secundaria en Español

HSE 41E- \$150 - ONLINE

**Jueves, 6:45pm-9:45pm,
10/24/24-12/5/24**

Esta clase lo ayudará a practicar y resolver los problemas de matemáticas en el examen GED®. Necesitará la calculadora TI-30XS.



HHA- KCC ESL ENTRENAMIENTO CONTEXTUALIZADO DE ASISTENTES DE SALUD EN EL DOMICILIO

Unase a nosotros a nuestro programa gratuito de 184 horas que brindara a los estudiantes de ingles de nivel intermedio el conocimiento, las habilidades practicas, la certificación y las habilidades del idioma ingles necesarias para convertirse en asistente certificado de atención medica domiciliaria. La HHA ayudan a los pacientes en las actividades de la vida diaria y brindan atención basica de rutina. Con esta formación podra comenzar una carrera en salud.

CCC 230- El programa se realizara del 5 de Septiembre al 13 de Diciembre

Jueves: 9am-1pm e Viernes: 9am-5pm

Todos los solicitantes deben realizar un examen oral y escrito y aprobar con un nivel minimo de 4 o 5 en Ingles. Escanee el código QR para completar una aplicacion IPreguntas?

Todos los estudiantes matriculados recibiran:

- Tarjeta de metro de ida y vuelta
- Vales de alimentación para la cafeteria de la Universidad
- Todos los libros de texto, uniformes y utiles que necesiten
- Acceso a recursos, comodidades y servicios que ofrece la Universidad
- Servicios de empleo y asistencia para la colocación laboral en centros locales de cuidado de salud en el hogar



**ESCANEE EL - CQDIGO
QR PARA LA APLICACION**

¿Preguntas? Llama al 718-368-6690

o envíenos un correo electrónico a Workforce.KCC@kbcc.cuny.edu

What Can CUNY Fatherhood Provide You?



CUNY Fatherhood Academy Offers Two Programs at NO COST for Fathers, and Expectant Fathers, Aged 18-30.

GED® PROGRAM

Track for those that wish to earn their General Education Diploma (GED®) with our free Test Prep program! Students will receive free metrocards, stipends, mentoring opportunities and fun family events!

COLLEGE & CAREER PREP

Track for those with their high school diploma or GED® who would like to enroll in college. Students can earn up to 2 college credits while focusing on academic and personal success.

Benefits of CUNY Fatherhood Academy Program

- ✓ Exploration of College and Career Opportunities
- ✓ Family Support, Parenting Workshops and Men's Group
- ✓ One-on-One Coaching, Counseling and Access to College Support
- ✓ Career Preparation and Employment Assistance
- ✓ Alumni Activities, Referrals to Training Programs and Enrollment into CUNY- For FREE!

Classes are offered Hybrid (combination of online + in person)

Register to sign up for an information session by scanning the QR Code:

Call- 718.368.6784

Email- Cunyfatherhoodacademykcc@gmail.com



HEALTHCARE INSTITUTE



The Healthcare Institute offers a dynamic set of certificate programs and stand-alone courses for those wishing to pursue a healthcare career.

All of our programs and courses have been designed to provide students with the essential skill sets necessary for today's burgeoning healthcare industry.

Many of our programs offer students who successfully complete our courses and lab work eligible to take the National Healthcareer Association's (NHA) certifying examinations, which are nationally recognized credentials in the Allied Health industry.



FEATURED HEALTHCARE COURSES



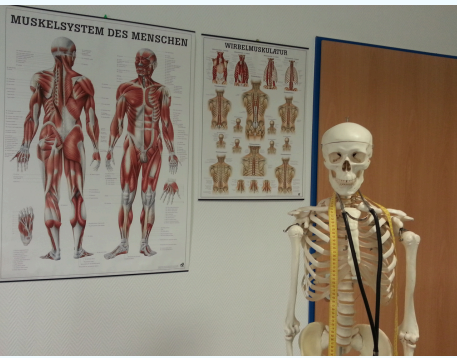
**CTF 78/79 - Certified
Nurse Aide (CNA)**



**RTP 75 - Emergency
Medical Technicians**



**CTF 98 - Central Sterile
Technician**



Anatomy and Physiology

CTF 20 - \$450 - ONLINE

Mon & Wed, 6:45pm-9:45pm, 9/16/24-11/27/24

An introduction to the structure and function of the human body, common disorders and diseases in relation to body systems.

This course is a pre-requisite requirement for the following programs:

Clinical Medical Assistant,

Phlebotomy Technician &

EKG/ECK Technician

Certified Home Health Aide Intensive

CTF 37 - \$525 / Lab Fee \$60 - HYBRID

Tues - Wed - Thur, 6pm - 10pm, 9/24/24-11/7/24

Home Health Aides (HHA) provide professional healthcare in a patient's home environment. Patients can range from elderly to disabled to chronically ill individuals who do not require hospitalization. This course is the perfect complement for students who may want to enroll in Certified Nurse Aide training or for students who want to enter the healthcare field.

Includes 75 hours of online lecture and in person lab instruction followed by 8 hours of in person clinicals experience (days, nights, or weekends) to be scheduled at the end of the program at a partner location.

Students MUST be able to lift at least 50 pounds and sign an Assumption of Risk form. RTP40 is not included in the tuition.



ESL Contextualized Home Health Aide Training

CCC 230 - FREE - ON CAMPUS

Thur 9am-1pm & Fri 9am-5pm, 9/5/24-12/13/24

Join us for our free 184-hour program that will provide intermediate English language learners with the knowledge, practical skills, certification, and English language skills required to become a Certified Home Health Aide.

HHA's assist patients in the activities of daily living and provide basic routine care. With this training you can get started with a rewarding healthcare career.

Eligibility Requirements: 18 years of age and must have proof of work authorization in the United States or proof of submission of authorization application. Once admitted, a medical clearance and submission of medical forms is necessary.

All applicants must take an oral and written proficiency exam and pass at a minimum level of 4 or 5.

[Click Here](#)
or Scan QR code
to fill out application



Questions?

Call 718-368-6690



Certified Nurses Assistant Intensive

CTF 78/79 - \$950 - Lab Fee \$60 - HYBRID

Mon - Tues - Wed - Thur, 6pm-10pm, 9/16/24-11/13/24

A Certified Nurse Aide assists Licensed Practical Nurses (LPNs) and Registered Nurses (RNs) with direct patient care. This demanding, yet exciting program will prepare you for an entry-level position in a nursing home or hospital facility.

This course introduces students to the needs of the patient, legal/ethical issues, effective communication and anatomical changes accompanying the aging process. It will also cover health and nutrition and the care of persons with cognitive and mental disabilities.

Please Note:

- Tuition includes 32 hours of supervised clinical experience in a residential health care facility. Dates to be announced on either evenings OR 2 full weekends depending on facility. Medical clearance is required to participate in the clinical experience.
- Six (6) in person labs are required. Dates and times to be provided during class.
- Basic Life Support/CPR (RTP40) must be completed *before* the clinical experience and is not included in the tuition costs- must register for separately.
- Course textbook, uniform scrubs and CNA certifying exam fees are not included in the tuition. Burgundy uniform scrubs (top and bottom) required for labs and clinicals.
- Hybrid hours may include in person class sessions for exams and quizzes.
- Students must sign an Assumption of Risk form.
- Students MUST be able to lift at least 50 pounds.
- CNA State Licensing exam must be taken within 2 years of completion of the program.

Patient Care Technician Intensive

CTF 93- \$825 / Lab Fee \$60 - HYBRID

Mon, Tues, Wed, Thurs, 6pm-10pm, 9/16/24-11/13/24

This course is for Certified Nurse Aides only.

This course provides a comprehensive instruction on the vascular and cardiovascular systems and the performance of venipuncture techniques and EKGs.

Please Note:

- Eight (8) in person labs are required. Dates and times to be provided during class.
- Live needle sticks and EKGs will be performed.
- Students must sign an Assumption of Risk form.
- White lab coat required.

Central Sterile Technician

CTF 98 - \$900 / Lab Fee \$60 - HYBRID

Mon - Tues - Wed, 5pm-9pm, 9/16/24-11/6/24

This course, facilitated by an Healthcare Sterile Processing Association (HSPA) Instructor, will provide you with the knowledge and skills required to work in a Central Supply/Sterile Processing Healthcare facility.

Three (3) in person labs required; dates and times to be provided during class. Students must sign an Assumption of Risk form.

Students are responsible for securing CRCST hands-on training necessary to meet 400-hour certification requirements.

Externship (CTF183) for the 400-hour requirement is available through the Healthcare Institute for an additional tuition charge.

Speak to the Healthcare Institute Coordinator to learn more by calling 718-368-6630.



Phlebotomy Procedures

CTF 91- \$450 / Lab Fee \$60 - HYBRID

Tues & Thurs, 6:45pm-9:45pm, 9/17/24-12/5/24

Become a Certified Phlebotomy Technician by taking this comprehensive, hands-on program! The course provides theoretical and laboratory preparation for entry-level employment as a phlebotomist. This course focuses on vascular anatomy and physiology, performance of venipuncture techniques, and additional responsibilities of phlebotomists as members of the healthcare team.

Please Note:

- Eight (8) in person labs required; dates and times TBA
- Live needle sticks will be performed.
- Must complete 30 live venipuncture sticks and 10 live capillary sticks as a requirement to take the NHA Certification Exam.
- Students must sign an Assumption of Risk form.
- White lab coat required.
- Prerequisite: CTF 20 Anatomy & Physiology.



EKG/ECG Technician - Offered in Winter 2025

CTF 90 - \$450 / Lab Fee \$60 - HYBRID

These courses provide an overview of basic cardiovascular terminology, anatomy, and physiology, and outlines the responsibilities for earning the certified EKG/ECG Technician Certification. This course provides opportunities to learn and practice techniques employed by EKG/ECG technicians, while learning many of the basic terms associated with the cardiovascular system, anatomy and physiology.

Five (5) in person labs required. Dates and times to be provided during class.

Students must sign an Assumption of Risk form.

White lab coat required. Prerequisite: CTF 20 Anatomy & Physiology.



Pharmacy Technician Intensive

CTF 41/42- \$850 - ONLINE

Mon - Tues - Wed, 6pm-9:30pm, 9/30/24-11/18/24

This intensive course provides an overall view of the fundamentals of medical and pharmaceutical terminology. Students will learn pharmaceutical calculations, concepts of pharmacology and medicinal therapy as it relates to anatomy and physiology and pathophysiology. Students will also learn about laws, ethics, and standards required in the pharmacy professions as well as best practices on how to apply knowledge on-site in a hospital or retail setting.

Externship (CTF184) option is available through the Healthcare Institute for an additional tuition charge.

Speak to the Healthcare Institute Coordinator to learn more by calling 718-368-6630.

Electronic Health Records

CTF 89- \$700 - ONLINE

Saturdays, 9am-3:30pm, 9/28/24-12/14/24

This course introduces students to the basic functions of Electronic Health Records (EHR). It includes discussions and illustrations on the latest information management technologies (both hardware and software) currently used in healthcare. Students will be immersed in the environment and organization unique to the use of EHR at all levels of patient care. Computer based with required hands-on exercises. Prerequisite: Computer proficiency (will be assessed) and some experience in office administration.

Medical Billing and Coding Specialist Intensive

CTF 109- \$1200 - ONLINE

Tues, Wed, Thurs, 6:30pm-10pm, 9/17/24-1/29/2025

This course starts with an overview of professional billing, coding, and health insurance basics. The course consists of three parts. The first part will serve as a foundation for learning Medical Terminology, which you will use in a medical office or hospital setting. The second part will focus on the detailed learning of the Healthcare Common Procedural Coding System (HCPCS), including Current Procedural Terminology (CPT) and International Classification of Diseases (ICD) procedure and diagnosis coding required for billing and reimbursement in healthcare. Students will practice a variety of exercises and real-life scenarios. The third part will consist of an online computer laboratory where students will learn how to use state-of-the-art medical office practice software to put together the concepts learned in parts one and two.

Basic Patient Care Skills & Diagnostic Tests - Offered in Winter 2025

CTF 87/88 - \$450 / Lab Fee \$60

In this course students will learn the skills common to the private practice and hospital worker including obtaining medical histories, vital signs, prepping patients, first-aid care, and emergency procedures for the medical office. Students will also learn the importance of maintaining a sterile environment when preparing for minor surgical procedures in addition to collecting specimens, performing simple measurements and tests, and acquiring knowledge of prescription and non-prescription medications. Students must sign an Assumption of Risk form.

Four (4) in person labs required. Dates and times to be provided during class. White lab coat required.



Health Coach Training Program

COH 1600- \$1,500 - ONLINE

Thursdays, 6pm-10pm, 9/5/24-12/5/24

Health coaches are clinical support staff who provide patient care coordination. They engage with, educate and support patients with the goal of improving health outcomes by talking about mental and physical illnesses, and how lifestyle affects health.

Please Note

- 36 hours of this training is live and online with the remaining hours to be done asynchronously.

Upon completion, qualified and eligible students will receive:

- Certificate from Kingsborough Community College
- Digital badge
- 6 college credits applicable to an A.S. in Community Health at KCC
- Employment readiness counseling and support
- Payment Program Available

This program qualifies for **TAP for Workforce** and could be FREE for those that qualify by applying for the New York State Tuition Assistance Program (TAP) for Workforce Program!

To learn more, visit our website here: www.kbcc.cuny.edu/ce/tap-for-workforce

Email us at workforce.kcc@kbcc.cuny.edu

MATERNAL HEALTH CERTIFICATION WITH DOULA TRAINING

CTF 108- \$575 - ONLINE

Mon and Wed, 6pm-9pm, 9/30/24-11/27/24

This is a comprehensive course that will provide you with the foundation to understand the field of maternal health. Students will become trained as birth doulas and learn how to apply basic skills and competencies in various community settings. You will learn about the history of maternal health in the US and how maternal health plays a role in marginalized communities, recognize how implicit bias impacts maternal health, and learn to address persistent and emerging issues surrounding maternal health.

You will learn basic clinical knowledge of preconception, pregnancy and postpartum and discuss the impact community health workers play in decreasing maternal morbidity and mortality. 100% attendance is required for successful completion of the course. Successful completion of this course will result in a CUNY Certificate of Completion in Maternal Health and DONA Certificates of Completion in "Introduction to Childbirth for Doulas", "Lactation Support Education" and "DONA International Birth Doula Training". The course will comprise 27 hours of Doula training and 21 hours of maternal health coursework. To learn more, [click here](#).



EMERGENCY MEDICAL TECHNICIAN

EMT Original

RTP 75- \$1,400 / Lab Fee \$60 - ON CAMPUS

Tues, Wed, Thurs, 6pm-10pm, 9/3/24-12/18/24

This course will prepare you to take the New York State Emergency Medical Technician (EMT) examination. As a NYS EMT, you can work or volunteer anywhere in New York State. You will learn basic life-saving techniques such as, but not limited to: scene safety, patient assessment, management of fractures, assisting in the delivery of a baby, bleeding control, movement of patients, and oxygen administration. EMT is a requirement for anyone planning on becoming a paramedic.

RTP 40- Basic Life Support/CPR is included in the tuition costs

Please Note:

- Must be able to read and write English
- Course Textbook and Materials not included
- Be at least 17 years of age
- Pass a pre-registration screening placement exam

Call 718-368-6720 to schedule the pre-registration screening exam!

New York State Tuition Assistance Program (TAP) for Workforce Program

The EMT program could be FREE for those that qualify by applying for the TAP for Workforce Program!

To learn more, visit our website here: www.kbcc.cuny.edu/ce/tap-for-workforce.html

[Apply for TAP for Workforce - FASFA forms for 2024/2025](#)

Paramedic Certificate

RTP 73- \$10,500 - ON CAMPUS

Mon - Fri, 6pm-10pm, 9/5/24-8/9/2025

This 12 month intensive program prepares competent, entry-level Emergency Medical Technician-Paramedics in the cognitive (knowledge), psychomotor (skills), and affective (behavior) domains. The KBCC twelve-month course, leading to New York State Department of Health and New York City Regional Emergency Medical Advisory Committee certification as an Emergency Medical Technician-Paramedic.

The KBCC Paramedic Program is a regional NYS DOH testing site; an approved National Registry Skills Testing Site and qualifies graduates for the National Registry Practical Exam.

Upon successful completion of the program, graduates will also receive BLS, ACLS and PALS and PHTLS certification.

For more information and details, please call: (718) 368-6720



Payment Plan Available

Students are eligible for the following partial payment plans for tuition courses that are \$700 and higher. Students will be charged a \$25 administrative fee for choosing an installment payment option. Please call 718-368-5050 for payment plan options.



American Heart Association®
**Healthcare
Certification**

CPR Certification & Training

For more information, call (718) 368-5052/5050

Basic Life Support for Healthcare Providers

RTP 40- \$100/Material Fee \$30 - ON CAMPUS

Saturdays, 10am-6pm, 9/28/24, 10/5/24, 10/19/24, or 11/16/24

This course provides the skills to recognize and provide care in respiratory and cardiac emergencies, using the latest 2020 AHA guidelines, to teach adult, child and infant cardiopulmonary resuscitation and the use of automated External defibrillator. Basic life support skills include CPR, AED use, and ventilations. Upon successful completion, you will receive a BCLS provider card issued by AHA which is valid for two years.

Heartsaver First Aid CPR AED for Non-Medical

RTP 44- \$135 - ON CAMPUS

Saturday, 10am-6pm, 11/2/24

This highly interactive course provides the skills to recognize and provide care to respiratory, cardiac and Medical emergencies (choking, diabetic emergencies, stroke, seizures) for all age group, using the latest Heartsaver First Aid CPR AED guidelines. Upon successful completion, you will receive a Heartsaver CPR card issued by AHA which is valid for two years.

Advanced Cardiac Life Support Original \$210 or Refresher

RTP 41- \$170/Material Fee \$40 - ON CAMPUS

Saturday, 10am-6pm, 12/7/24

This advanced highly interactive course provides the skills to highlight the importance of team dynamics and communication, systems of care, immediate post-cardiac arrest care, and the identification and initial care of other life-threatening clinical situations such as a stroke. ACLS also covers airway management and related pharmacology. Using the latest AHA guidelines, there will be large-group sessions and small-group learning and testing stations where case-based scenarios are presented and reviewed. Upon successful completion, you will receive ACLS Provider card issued by AHA which is valid for two years.

Note: Pre-Requisite: A current ACLS card is required to take this refresher course.

Pediatric Advance Life Support Original

RTP 41/2-\$210 or Refresher \$170/Material Fee \$40 - ON CAMPUS

Saturday, 10am-6pm, 12/14/24

The Pediatric Advance Life Support (PALS) Provider Course teaches students how to recognize infants and children at risk for cardiopulmonary arrest, to provide strategies for preventing cardiopulmonary arrest in infants and children, and to teach students how to perform the cognitive and psychomotor skills for resuscitating and stabilizing infants and children in respiratory failure, shock, or cardiopulmonary arrest. Skills in bag-mask ventilation, management of airway, defibrillation and cardioversion, use of AEDs for children and rhythm management are emphasized. Upon successful completion, you will receive PALS provider card issued by AHA which is valid for two years.

TAKE CONTROL OF YOUR CAREER PATH



Train for a rewarding new career in
healthcare with
Kingsborough Community College in
partnership with CareerStep

See below for some of the programs
available through this partnership.

OUR PROGRAMS

DENTAL ASSISTANT- ENTRY LEVEL PROGRAM

HEMODIALYSIS TECHNICIAN PROGRAM

MENTAL HEALTH TECHNICIAN PROGRAM

THE MEDICAL OFFICE MANAGER PROGRAM

THE MEDICAL SCRIBE PROGRAM



Virtual 100%



Months of Full Access



Career Advisors



Payment Plans and
Grants Available!



877-225-7151



Additional programs available.
Click here.

REGISTER NOW

CAREER & PROFESSIONAL DEVELOPMENT

If you are considering a career move or are ready to advance within your field, we offer learning opportunities through career and professional development.

Our experienced faculty and industry specialists will help direct you on your chosen path to accomplish your goals.

We are committed to life-long learning and will serve as a resource guide to your success.



PARALEGAL

Paralegal I

CTF 05- \$475 - ONLINE

Tues & Thurs, 6:45pm-9:45pm, 9/17/24-12/3/24

This course is an introduction to the practical aspects of being a paralegal, including filing, legal proofreading, legal draftsmanship, legal research, and other office skills.

Mandatory Notary Public session is included in the above tuition cost; class is scheduled for Thursday, November 14th.

Test Prep for Notary Public Exam

VTP 36- \$75 - ONLINE

Thursday, 6:45pm-9:45pm, 11/14/24

This one-session course prepares you for the Notary Public Examination, provides an overview of the tasks undertaken by a Notary Public, and offers guidance in positioning yourself to provide this service on a fee-for-service basis.

Paralegal II - Offered in Winter 2025

CTF 06- \$900 - ONLINE

This course deals with the computer and the essential part it plays in paralegal training. Topics include computer legal research, legal keyboarding, and understanding language and terms used by attorneys in order to be a well-trained and successful paralegal. Pre-Requisite CTF05

LEGAL STUDIES a Partnership with CLS BARBRI

Kingsborough Community College has partnered with CLS BARBRI to bring more opportunities for our students to learn about the law to those of varying education levels and careers. We are committed to offering affordable, flexible and applicable continuing education courses to all our students. CLS graduates open doors for themselves – for career advancement, new job opportunities and more.

Advanced Paralegal Certificate Course

These advanced topics build upon the introductory Paralegal Certificate Course© ONLINE Flexible, 100% online course with 24/7 accessibility; Complete each topic in one 7-week session. Take one, two or three topics during one online session. Complete all six topics within one year to receive certificate. The additional training gained through participation in these advanced classes will enhance your legal knowledge and skills, which in turn should increase your salary and marketability.

Advanced Legal Research and Writing

The ability to effectively conduct legal research and analysis is an important aspect of any legal career. With your paralegal certificate in hand or a year of legal experience under your belt, you're ready to learn more advanced approaches to legal research, briefing cases and writing to the law. We can help you build on your paralegal skills to expand your expertise and grow your career.



ACCOUNTING

ACCOUNTING CERTIFICATE PROGRAM

The Accounting Certificate Program is an introduction to accounting and business, developing students' abilities to understand transactions and financial statements and to determine the most appropriate financial measures. By pursuing an accounting certificate, students earn foundational knowledge in a field full of opportunities. The Accounting Certificate Program prepares individuals for both entry-level jobs and further academic studies, qualifying for jobs in Bookkeeping, Payroll, Tax Preparation, and Accounting Clerk.

Note: This program does not qualify students to be a CPA.

This program is 180 clock hours and requires successful completion of the following 3 courses: CTF 50, CTF 51 and CTF 52

Accounting Fundamentals

CTF 50 - \$395 - ONLINE

**Mon & Wed, 6:45pm-9:45pm,
9/16/24-11/27/24**

CTF 50 - \$395 - ON CAMPUS

Saturdays, 9am-3:30pm, 9/28/24-12/14/24

You will learn the recording process, complete the entire accounting cycle from analyzing and recording activities (including payroll calculations) through closing procedures, and use the accountant's worksheet for the preparation of financial statements for service businesses.

Quickbooks

CTF 51 - \$395 - ONLINE

**Mon & Wed, 6:45pm-9:45pm,
9/16/24-11/27/24**

Take control of accounting for your business. This course provides hands-on experience in QuickBooks as you set up a chart of accounts; reconcile your bank accounts; create and print invoices, receipts, and statements; track payables, inventory, and receivables; create estimates; and generate reports. Limited access, free downloadable book and software will be used.

Tax Preparer

CTF 52- \$425 - ONLINE

Tues & Thurs, 6pm-9:45pm, 9/17/24-11/26/24

Learn how to prepare individual federal income taxes, including 1040EZ, 1040A, and 1040 long form, tax credits, child and dependent care credit, credit for the elderly, IRAs, pension income, and NY State/NY City tax items with the use of Turbo Tax™ software.



Payroll Workshop

VBM 94 - \$90 - ONLINE

Friday, 10am-4:30pm, 11/8/24

This workshop uses QuickBooks Online to teach payroll basics such as journal entries, adjusting entries, time entries, & expensing time. It also includes a brief discussion on payroll liabilities and forms. It is recommended that students have taken the Accounting Fundamentals course or have basic accounting knowledge before taking this workshop.

CANNABIS

Culinary Cannabis

As cannabis-infused food and drink products are approaching mainstream, professionals with a mastery of safe extractions, infusions, and dosing will be in demand. This partnership program between NYCCT, Kingsborough, and the American Culinary Federation (ACF) will provide students with the skills, knowledge, and competencies required for safely creating cannabinoid-infused edible products, culminating in an exam to earn an ACF/CUNY Certificate in Culinary Cannabis and Edibles. Students will also hear from guest speakers and attend workshops on cannabis equity and advocacy, the history of cannabis, networking in the cannabis industry, and job readiness.

Participants must be 21+, interested in pursuing a career in culinary cannabis, and able to demonstrate Math and English-language proficiency by providing a high-school diploma or equivalency.

All students are expected to attend class via Zoom with screens on, and to have stable, reliable internet and computer access (a cell phone will not allow participants to view and partake in all class materials).

[Click Here To Apply](#)

Certificate Programs For Cannabis Careers

GAIN SPECIALIZED SKILLS TO THRIVE IN THE CANNABIS INDUSTRY

100% Online | 9 Weeks

Kingsborough Community College has renewed its partnership with Green Flower, the national leader in cannabis education. These programs will provide you with advanced job skills and knowledge to excel in the cannabis industry. Each program is designed to teach you specific skills that will help you gain a leg-up in this highly-regulated and fast-evolving industry. Each program is 45-hours long and will help you gain the knowledge and confidence needed to begin your new career.



Study on your own time, when it's convenient for you. You can begin this program at any time and complete it in just 9 weeks. Once you register for the program, you'll immediately gain access to the course. Upon graduation you will earn a certificate of completion from Kingsborough Community College.

Completing the Cannabis Specialist Certificate gives you exclusive access to view open industry positions through our Employer Network. Cannabis Qualifications Designed by Industry Professionals. As the cannabis industry expands, the demand for skilled and credible professionals expands with it. Becoming an expert in this field means learning from the pioneers who are taking the industry into the mainstream.

[Click Here To Apply](#)

FIBER OPTICS

**Kingsborough and BDI DataLynk have partnered to offer students the chance to become a Fiber Optic Association Certified Technician!
Register for all three courses and save \$100!**

Certified Fiber Optics Technician

RCL 96- \$975 - ON CAMPUS

Monday & Tuesday, 8am-5pm, October 28th, 29th & 30th

This introductory Fiber Optic Tech course is designed for anyone interested in becoming a Certified Fiber Optic Technician. This Fiber Optic Training combines theory and 85% hands-on activities to prepare the student to take the CFOT (Certified Fiber Optic Technician) test that is sanctioned by the FOA (Fiber Optics Association) and given and graded the final class day.

Certified Fiber Optics Specialist

RCL 97- \$950 - ON CAMPUS

Wednesday, 1pm-5pm, Oct 30th and Thursday, 8am-5pm, Oct 31st

This program is designed to offer advanced training to anyone involved with the testing and maintenance of Fiber Optics networks. A focal point in the program is to offer a general, easy to understand, approach to fiber optics testing standards with little theory and considerable hands on activities. Pre-Requisite RCL 96 Certified Fiber Optics Technician.

Certified Fiber Optics Specialist in Splicing

RCL 98- \$950- ON CAMPUS

Friday, 8am-5pm, November 1st

This Splicing Specialist Training includes a complete PowerPoint presentation explaining the importance of high performance splicing and further details the points necessary to achieve these splices. Pre-Requisite RCL 96 & 97 Certified Fiber Optics Technician.



MARITIME

Maritime Technology Apprenticeship Program

A FREE program that consists of coursework and hands-on maritime training in diesel and gasoline engines, electrical systems, welding, vessel systems, marina operations and basic boat handling. [CLICK HERE](#) for more information.

Seafarers International Union (SIU) Pre-Apprenticeship Program

Are you interested in becoming a Merchant Mariner? KCC's FREE Pre-Apprenticeship program prepares students for the [SIU Apprenticeship Program](#) with a stipend to cover the cost of travel to Piney Point, MD, and much more! Once you're accepted into the apprenticeship program, classes, meals and lodging are free. Graduates are guaranteed a first job aboard one of the SIU's contracted vessels! [CLICK HERE](#) to learn more.

Deckhand Training

A FREE program that consists of coursework and hands-on maritime training, vessel systems, marina operations and basic boat handling. Certifications include NYC DOH Food Handlers, Basic Safety/CPR and Basic Fire Safety for Seamanship. For more information, [click here](#).

CHILD DEVELOPMENT ASSOCIATE PROGRAM



In partnership with the Division of Workforce Development and Continuing Education, Kingsborough's Education Degree Program is pleased to provide community members with an opportunity to earn 6-credits, towards their degree at Kingsborough, through the Child Development Associate (CDA) Program located off-site within the Bedford Stuyvesant community.

The CDA credential will provide undergraduate coursework on teaching young children in infant-toddler, preschool, and family daycare settings.



**This credential is appropriate for:
Daycare/Preschool Teachers/Assistants & Family Daycare Providers.**

Course Sequence:

EDC 2500 Psychological Foundations of Education (3 cr.);

EDC 92 Seminar & Practicum in Early Childhood Special Education (3 cr.).

Please call 718-368-5052 to be placed on a waiting list.

TEACHER'S ASSISTANT LEVEL I PROGRAM

This program prepares individuals to seek Level 1 Teacher Assistant Certification. Trainees will complete the following mandatory workshops: Child Abuse Identification, School Violence Intervention and Prevention, & DASA. Instruction on how to register for NYS ATAS exam and complete fingerprinting will be addressed.

This course is free due to Fast Track funding.

Schedule and more information to come!

Please call 718-368-5052 to be placed on a waiting list.

CHILD ABUSE - SCHOOL VIOLENCE - DASA

Recognize/Report Child Abuse

VSE 21 - \$75 - ONLINE

Saturday, 9am - 11:30am, 11/2/24

Learn the physical and behavioral signs of child abuse and maltreatment. You will learn about mandated reporting and how to carry out your professional responsibilities. NYS Certificate of Completion.

Dignity for All Students Act

VSE 50- \$100 - ONLINE Saturday, 9am-4pm, 12/7/24

Kingsborough Community College is approved by the New York State Education Department. This workshop training is on the social patterns of harassment, bullying and discrimination. This is required for all school professionals completing state-registered programs that lead to certification.

School Violence Prevention & Intervention

VSE 22 - \$75 ONLINE

Saturday, 12:30pm - 3pm, 11/2/24

Learn the dynamics of aggressive behavior in children and the tools to avoid them from becoming victims of such behavior. This is the NY State required workshop for all who work with children. Certificate of Completion awarded.



CONTINUING ED (CE) WORKSHOP

NYS LICENSED SOCIAL WORKERS AND LICENSED MENTAL HEALTH COUNSELORS

Kingsborough Community College's Office of Continuing Education is recognized by the New York State Education Department's State Board for Social Work as an approved provider to offer continuing education to Licensed Master Social Workers (LMSWs) and Licensed Clinical Social Workers (LCSWs) for Licensed Social Workers #SW-0613 as well as a Mental Health Counseling Department Approved Provider #MHC-0191.

WORKING WITH CHILDREN AND TEENS WITH ADHD

VSE 93 - \$60 - ONLINE

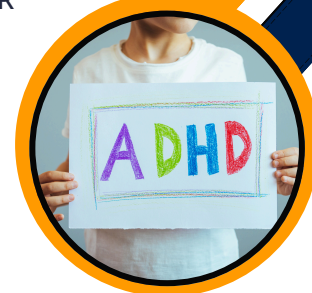
Sunday, 9:30am-12:30pm, 9/29/2024

This 3 hour workshop designed for mental health professionals who work with students who have ADHD (3 CEUs)

You will gain the additional tools to:

- Learn to cope with challenges the student may face.
- Recognize how to control emotions.
- Regulate anxiousness, stress, and self-esteem issues.
- Feel motivated to continue to succeed in school or work.
- Maintain better relationships, including friendships and family bonds.

Learn how to use treatments that include cognitive behavioral therapy (CBT), psychoanalytic theory, mindfulness, play therapy, and more.



PARENT WORKSHOP

Helping Your College Bound Student to Develop Executive Functioning Skills

VSE 94 - \$65 - ONLINE, Tuesday, 7pm-8:30pm, 10/15/24

Parents of 11th & 12th Graders: Do you have a college-bound child?

This workshop will provide you with ways to empower your child to develop positive habits & lifelong organizational skills to excel in their academic and personal lives. You will get practical tools you can use to support your child as they venture out on their own. You will understand child brain development at this stage, learn evidence based strategies and tools to improve planning, organization and time management at college and learn how to help them secure academic support and encourage self advocacy.



SCHOLASTIC ASSESSMENT TEST (SAT)

College Board SAT Esam Dates - 11/2/24 and 12/7/24

SAT Exam Prep

RTP 01 - \$300 - ON CAMPUS

Saturdays, 9am-1:30pm, 9/21/24-11/23/24

An intensive course for high school students preparing for the SAT. Certified instructors provide review and practice under simulated test conditions to help prepare students for the verbal reasoning, essay, and problem-solving skills. Study skills, coaching and test-taking tips are provided, as well as individual and group conferences with a certified college counselor. A workshop for parents and guardians is included in the last session.

SAT Test Prep- Math Only

RTP 02 - \$175 - ON CAMPUS

Saturdays, 9am-11am, 9/21/24-11/23/24

An intensive MATH ONLY course for high school students preparing for the SAT exam. Instructors provide review and practice under simulated test conditions to help prepare students specifically with the MATH component of the exam. Students will explore study skills while receiving coaching and test-taking tips.

NYC TAXI AND LIMOUSINE COMMISSION

Kingsborough Community College is a
NYC Taxi & Limousine Commission (TLC) Education Provider

We offer:

24-Hour TLC Driver License Education Course

Passenger Assistance Wheelchair Accessible Vehicle Training Course (WAV)

Distracted Driving Portable Electronic Device Course (PED)

Courses offered in: English and Russian

Please contact Sunny Hau at Sunny.Hau@kbcc.cuny.edu
or Call us at 718-368-5189



REAL ESTATE

[Click here to view all of our offerings.](#)

Kingsborough Community College has partnered with CE SHOP to offer real estate courses for every stage of your career, whether it's to get your NY Sales Real Estate License or Continuing Education credit hours to maintain your license.

77-Hr. New York Salesperson Real Estate License Package As low as \$299!

Candidates must pass the New York state-approved courses totaling 77 credit hours. Once this is completed, the student is allowed to sit for the New York Salesperson Licensing Exam.

Continuing Education Courses

We offer NY state-specific courses and engaging electives that follow current trends and issues in the industry.

The CE Shop's Offering: 22.5 hours

- 2 hours implicit bias
- 2 hours cultural competency
- 3 hours fair housing
- 2.5 hours ethical business practices
- 1 hour legal matters
- 2 agency hours for initial license renewal
- 10 elective hours



CONSTRUCTION & WELDING



NEW YORK CITY DEPARTMENT OF BUILDINGS SITE SAFETY TRAINING

As a requirement of Local Law 196 of 2017, workers at job sites requiring a Construction Superintendent, Site Safety Coordinator or Site Safety Manager must have a total of 40 hours of safety training.

Kingsborough Community College is a New York City Department of Buildings approved Site Safety Training Provider. SST cards will be issued when all requirements are met as prescribed by the DOB.

With a valid OSHA 30 card you have the option of taking only the courses you need to receive the SST card. Group pricing available for employers with 5 or more employees.

OSHA

30-HOUR OSHA CONSTRUCTION - VTT 23 - \$300

10-HOUR SITE SAFETY TRAINING - VTT 24 - \$175

4-HOUR SUPPORTED SCAFFOLD USER - VTT 27 - \$75

32-HOUR SITE SAFETY SUPERVISOR - VTT 26 - \$300

ADDITIONAL DOB SST COURSES

- 30 Hour Concrete Safety Manager
- 3 Hour Site Safety Refresher
- 8 Hour Master and Special Electrical Renewal
- 7 Hour Master Plumber & Master Fire Suppression
- 7 Hour Periodic Gas Piping Inspector Qualification
- 16 Hour Limited Gas Work Qualification

National Center for Construction Education and Research

Kingsborough is a NCCER Accredited Training Sponsor. NCCER is regarded as the construction industry as the training, assessment, certification and career development standard for the construction and maintenance craft professional.

Email us at Kcc.Workforce@kbcc.cuny.edu to learn more!

Construction Skills (NCCER CORE)
Masonry Overview

Electrical Overview
Plumbing Overview

HVAC Overview
Carpentry Overview

Certified Welding - Introductory Training

Tuesdays & Thursdays, 6pm-9pm, Saturdays, 9am-5pm

9/5/24-12/14/24 - ON CAMPUS

With a hands-on approach, this FREE Introduction to Welding with the AWS Welding Fundamentals program, you will gain a comprehensive overview of the basic principles of welding. You will learn the basic science and practical application of the most commonly utilized welding processes along with other essential topics.

At the end of the course, you will understand the fundamentals of equipment used in MIG welding, TIG welding, and arc welding, including welding and cutting safety and cutting, basic arc welding processes. You will be prepared to become a certified AWS welder! All supplies, gear, tuition and materials are included!

- Free round trip metrocards for all class days.
- Lunch provided during Saturday Welding Lab training day!
- Test to become an American Welding Society Certified Welder

Eligibility:

18+ years or older; High School Diploma or Equivalency; Possess proficiency in English (reading, writing, and speaking skills) and must be able to commit to and attend all classes at the Kingsborough Community College campus in order to participate in the program.

For more information or how to apply, email us: Vanessa.Fantauzzi@kbcc.cuny.edu



APPLY NOW

COMP TIA

COMPUTER TECHNICIAN PROGRAM

FREE online training course that will cover the fundamentals of PC hardware & software and prepare students for an entry level position in Information Technology.

Students will:

- ✓ Learn how to install, maintain, and customize personal computers
- ✓ Prepare students for the CompTIA A+ certification exam

Students will be prepared for an entry level IT position, such as help desk technician, network technician and desktop support administrator, or they may choose to continue their education in computer science and apply for enrollment at Kingsborough Community College.

To apply to the Fall 2024 CompTIA A+ or Network+ cohort, please fill out the intake form by [clicking here](#).

**For immediate questions please email
cuny.ccc@kbcc.cuny.edu.**

.....



KINGSBOROUGH & PROMINEO TECH

**HAVE PARTNERED TO OFFER THESE
SPECIALTY TECHNOLOGY BOOTCAMPS
AND PROGRAMS- ALL ONLINE!
LOAN OPTIONS AVAILABLE!**

BACK END SOFTWARE DEVELOPER \$4150

FRONT END SOFTWARE DEVELOPER PROGRAM \$4150

DIGITAL MARKETING \$4150

BIG DATA ENGINEERING PROGRAM \$4999

AI ENGINEER- \$4800

AI-900: AZURE AI FUNDAMENTALS - \$750

ASPIRESHIP CAREER TRAINING - SAAS SALES \$3600

PEARSON CERTIFICATES

IT COMP THINKING- \$750

IT SPECIALIST PYTHON - \$1500

IT SPECIALIST DATA ANALYTICS - \$2000



Call to speak to a specialist (844) 362-7942

[CLICK HERE TO VIEW ENTIRE CATALOG](#)

ONLINE TRAINING AND CERTIFICATIONS WITH ED2GO

KCC with Partner Ed2Go, offers a wide range of online certificate programs and personal development courses for you to explore. You can access top-notch instruction and reach your learning objectives conveniently from home providing hundreds of opportunities to kickstart a new career or progress in your current one through training.



INSTRUCTOR-LED AND SELF-PACED CLASS OPTIONS



FLEXIBLE SCHEDULE 24/7 ACCESS



ALL MATERIALS INCLUDED



RECEIVE A CERTIFICATE UPON COMPLETION

Self-Paced Programs:

Accounting and Finance, Business, College Readiness, Computer Applications, Design and Composition, Healthcare and Medical, Language and Arts, Law and Legal, Personal Development, Teaching and Education, Technology, Writing and Publishing, and more!

Check out our [**Online Job Certification Training Catalog**](#)

Advanced Career Training

These courses prepare you for industry certification or a new career. Our programs are crafted by experts in their fields, offering you impactful online learning experiences. Our instructors and mentors are dedicated to engaging with you throughout your online learning journey. They are there to address your inquiries, provide support, and inspire you to achieve success. You can start anytime, and most are completed within 6 months or less! **Check out our [**Career Training Catalog**](#)**



50+ WELLNESS PROGRAM



Our 50+ Wellness Program is for mature adults 50 years or older, looking to engage in lifelong learning opportunities. Our programming is specifically designed to provide social connections, cognitive and physical improvements as well as skill enhancements!

The \$25 Registration fee is waived for ALL 50+ Wellness courses!

FREE designated guest parking is available on campus.

CALL TO REGISTER 718 368-5050

CONTACT FOR MORE INFORMATION:

Susan Lavin 718-368-5079

Email: Susan.Lavin@kbcc.cuny.edu



MONDAY

Total Body Workout

COM 169 - \$80 - ONLINE, 10am-11am, 10/21/24-12/9/24

This class is designed by a physical therapist, for those looking to exercise key functional movements for stronger muscles, improved flexibility, and stamina. Class will consist of stretching, strengthening, and fun basic dance moves for a total body workout, with a modification options to exercise safely and effectively. You will need a set of 2 lb dumbbells, Medium resistance TheraBand & 2lb ankle weights

Introduction to Pickleball

COM 157 - \$90 - ON CAMPUS, 9:50am - 11:20am, 10/21/24-11/25/24

Learn from a professional and play the game!

Pickleball equipment will be available for use.

Wear sneakers and comfortable clothing.



WEDNESDAY

Improving and Sustaining Better Health and Well-Being

While Creating Spaces of Sanctuary

COM 168 - \$80 - ON CAMPUS, 10:20am - 11:20am, 10/23/24-12/18/24, No class 11/27/24

In this eight-week class series, everyday approaches to wellness will be taught, discussed and practiced, so that participants will become familiar with easily practiced complimentary health care interventions for themselves. Topics will include the practical uses of essential oils (aromatherapy), gentle movement practices such as Qi Gong, Yoga and other energetic approaches for improving health and well-being such as “Touch for Health” and guided mediation. In addition, an approach to relieving stress through creating Spaces of Sanctuary in life will be taught. Participants need no prior training or experience nor need bring any materials such as yoga mats. Gentle movements will be of the sitting and standing variety.

Introduction to Tai Chi

DEEP RELAXING AND REFRESHING EXPERIENCE IN MOVEMENT

COM 156 - \$80 - ON CAMPUS, 11:40am - 12:40pm, 10/23/24-12/18/24

No class 11/27/24

In this form of Tai Chi, a series of slow, continual body movements will be practiced, promoting reduced tension, better balance, greater breath control, a clearer mind as well as many other long-term health benefits. In addition, students will learn how the movements practiced in a speeded-up fashion can be used for self-defense and improved body control. No prior knowledge or experience is necessary. Please wear loose fitting clothes and comfortable shoes or sneakers.



THURSDAY

Osteoporosis Workout

COM 92 - \$80 - ONLINE, 10am - 11am, 10/17/24-12/12/24, No class 11/28/24

The class will be taught by a physical therapist and consists of range of motion, strengthening and aerobic exercises. Includes balance activities designed to improve your health and fitness with slow, controlled movements, and weight bearing exercises which are recommended for people with osteoporosis. Class will emphasize form and posture for safe and effective exercise. Wear comfortable clothing & supportive sneakers. Have for use Exercise bands of medium to medium-firm intensity (green and blue), 1 set of 1lb. dumbbells, 1 set of 2lb. or 3lb. dumbbells, 1 set of ankle weights 2 or 3lbs.

Fun With Stretching

COM 153 - \$90 - ON CAMPUS, 10am - 11am, 10/17/24-12/19/24, No class 11/28/24

Increase your flexibility, range of motion, stabilization, and posture with static and dynamic stretching. Mobility teaches the body to move the way it was meant to. This class is ideal for all bodies- compliment a workout routine & help release the body from lack of movement. Exercise will be done while standing and while sitting on a chair. Class will be using TheraBand's provided by the Instructor. No mat needed. Bring lock for locker. Wear comfortable clothing and sneakers.

Computer Basics

COM 06 - \$120 - ON CAMPUS, 1:10pm-3:10pm, 10/17/24-12/12/24

No class 11/28/24

This course is designed for computer introduction to beginners. The Windows 11 Operating System, File Management, Internet surfing, and Email is covered. A type A flash drive is required.



FRIDAY

YOGA & PILATES

COM 09 - \$95 - ON CAMPUS, 10am - 11:30am, 10/18/24-12/13/24, No class 11/29/24

This class combines hatha/vinyasa inspired yoga with Pilates mat exercises to improve posture, flexibility and strength, as well as encouraging mindfulness and playfulness. Please bring a yoga mat. Yoga belt and/or blocks are optional. Bring lock for locker.



Move & Groove Line Dance

COM 165 - \$95 - ON CAMPUS, 11:45am-1:15pm, 10/18/24-12/13/24

No class 11/29/24

Line dancing is a fun way to stay physically and mentally active. You'll learn easy dances to all kinds of music: disco, soul, pop and, of course, country western! Wear comfortable clothes and dance sneakers.

Moving Meditation and Self-Healing Through Qigong

COM 59 - \$72 - ON CAMPUS, 11:45am-1:15pm, 10/25/24-12/6/24, No class 11/29/24

Qigong is used in traditional Chinese medicine and means "Energy Cultivation." Its gentle movements evoke nature, and it is easy, fun, relaxing and restorative. It can be done seated or standing. Sessions will incorporate breathing practices and organ healing. Join this 6-session workshop as we find a relaxed mind and body through Qigong. Wear comfortable clothing and flat shoes or sneakers.

SATURDAY

Walk and Tone

COM 17 - \$80 - ON CAMPUS, 10am - 11am, 10/19/24-12/14/24, No class 11/30/24

Join us for a fun walk in a centralized location, class will be outdoor or indoor (depending on weather). Arm toning exercises will be done on the walk. Students need to wear comfortable clothes & sneakers. Bring lock for locker and 2 water bottles.

Fun With Stretching

COM 153 - \$80- ON CAMPUS, 11:15am - 12:15pm, 10/19/24-12/14/24

No class 11/30/24

Increase your flexibility, range of motion, stabilization, and posture with static and dynamic stretching. Mobility teaches the body to move the way it was meant to. This class is ideal for all bodies- compliment a workout routine & help release the body from lack of movement. Exercise will be done while standing and while sitting on a chair. Class will be using TheraBand's provided by the Instructor. No mat needed. Bring lock for locker. Wear comfortable clothing and sneakers.



SUNDAY

Pilates Core & More

COM 145 - \$95- ON CAMPUS, 10am - 11:30am, 10/20/24-12/15/24, No class 12/01/24

Pilates has many benefits & anyone can do it! Pilates is a slow impact exercise comprising controlled movements to improve balance and posture, increase energy and body awareness, decreases stress and it improves flexibility and mobility. The exercises will be done on a mat and standing. Bring a yoga mat, lock for lockers, labeled bottle water, clothing that stretches and a smile.

Introduction to Belly Dance

COM 159 - \$72- ON CAMPUS, 11:45am - 1:15pm, 11/3/24-12/15/24, No class 12/01/24

This class will teach you the basic techniques of belly dance focusing on muscle isolation, core strengthening and rhythm. It's perfect for beginners who are looking to explore this beautiful dance style, and a great workout to boot!

Wear comfortable clothes you can move in and bring dance sneakers. Hip scarf is optional. Bring lock for locker.



Reiki Healing

COM 164 - \$30- ON CAMPUS,

11:45am - 1:15pm, 10/20/24 & 10/27/24

What are Chakras? Why are they important and Reiki Self Treatment. This course will show you how to start to attune your energy and begin to heal.

FREE AGING MASTERY PROGRAM

ONLINE W/ ZOOM

Live
Well

Do
Well

Age
Well

**Are You 50+ Years Of Age Or Older?
Retired? Thinking Of Retiring?
Want To Learn Something New?**

**NATIONAL COUNCIL ON AGING IN
COLLABORATION WITH
KINGSBOROUGH COMMUNITY COLLEGE**

This FREE 10-Class Program is based on the National Aging Mastery Program, designed to offer participants 50+ years of age or older, the skills and tools needed to achieve measurable improvements in managing health, remaining economically secure, and contributing to society!

In addition, you will learn about:

- Navigating Longer Lives
- Exercise & You
- Sleep
- Healthy Eating and Hydration
- Financial Fitness
- Medication Management
- Advance Planning
- Healthy Relationships
- Fall Prevention
- Community Engagement and more!

Registration begins September 12th, with classes starting in October.

Call for more information 718-368-5079

or Email: Susan.Lavin@kbcc.cuny.edu

Free material kit has been funded by:

Brooklyn District 47 Council Member Justin Brannan, for residents 50+ years of age residing in:

Bay Ridge, Coney Island, Seagate, and Gravesend, with portions of Bensonhurst, Bath beach, and Dyker heights.

Queens District 32 Council Member Joann Ariola, for residents 50+ years of age residing in:

Glendale, Highland Park-Cypress Hills Cemeteries (North), Forest hills, Ozone Park (North), Woodhaven, Ozone Park Howard Beach-Lindenwood, Spring Creek Park, Rockaway Beach-Arverne-Edgemere, breezy point-Belle Harbor-Rockaway Park-Broad Channel, Forest Park, Jamaica Bay (east), Jacob Riis Park- Fort Tilden-Breezy Point Tip.

***Students who do not reside in the funded council districts may audit classes free and can purchase a material kit for \$80.**

BLACKROCKET

Welcome to STEAM courses at Kingsborough Community College powered by Black Rocket, a national leader in tech-education. Choose any of the great cutting-edge courses below with topics such as coding, game design, eSports, virtual reality and more.

Find out how Kingsborough Community College and BlackRocket can engage your children with fun technology programs all year long!

Supercharge a passion for learning with Black Rocket, a national leader in tech-education. Here's what you can expect with our programs:

- Live classes led by top teachers
- Small break out sessions with coaches
- Children build self-confidence and leadership skills
- Students learn STEM and Career Skills for the 21st Century



Safe, Fun, Learn...in that order!
Jump-start your future in creative tech with
Kingsborough Community College and Black Rocket!





..... **Division of
Workforce Development and
Continuing Education**

**2001 Oriental Blvd.
Brooklyn, NY 11235**

Join Us This Fall

We are here to help you achieve your educational and professional goals. Whether you're looking to advance in your current career, switch to a new field, or simply expand your knowledge, our programs are designed to cater to your unique needs and aspirations.

Embrace the opportunity to grow, learn, and succeed in a welcoming and inclusive environment where your potential is nurtured, and your achievements celebrated!

**Let's embark on this journey together
and unlock the doors to endless possibilities.**

718.368.5050
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Visit Our Website



— ★ DREAMS BEGIN HERE ★ —