



Office Of Academic Scheduling
Academic_Scheduling@Kingsborough.edu
Phone: 1-718-368-5686
Fax: 1-718-368-4940

Access-Ability Form

The cornerstone of Title II of the Americans with Disabilities Act (“ADA”) is that no qualified person with a disability may be excluded from participating in, or denied the benefits of, the programs, services, and activities provided by state and local governments because of a disability. The college is required to make reasonable accommodations for qualified students with disabilities who register for classes.

To request an accessible room(s) for a student, fill out this form and submit it online. Please allow seven to ten business days for form to be processed. We will contact you when this your request has been completed.

Date: ___/___/___

Students Name: (First/MI/Last)

Last 4 digits of SS#:

Student Schedule

Code	Course	Section

Please provide any pertinent information in this space:

Access-Ability Staff KCC Email address: @kbcc.cuny.edu

Department Phone Ext

Alternate number:

Important Notes:

- Students must be coded with the Access-Ability program code.
- For additional assistance contact the office of Academic Scheduling at ext. 5686 or at Academic_Scheduling@Kingsborough.edu.