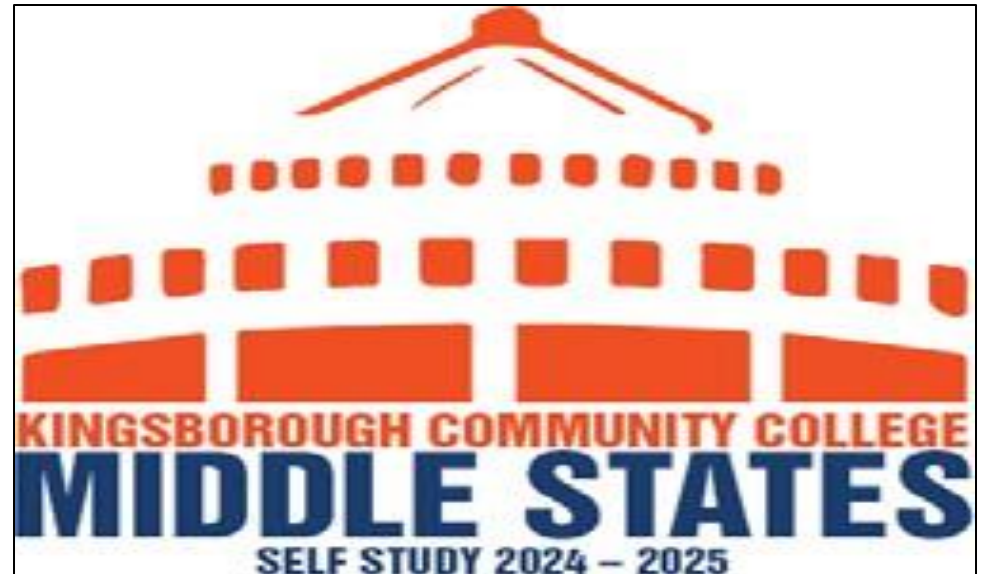


KCC Middle States Self-Study Standard 6- Planning, Resources, & Institutional Improvement



Standard 6- Planning, Resources, & Institutional Improvement

The institution's planning processes, resources, and structures are aligned with each other and are sufficient to fulfill its mission and goals, to continuously assess and improve its programs and services, and to respond effectively to opportunities and challenges.

Standard 6 Criteria

An accredited institution possesses and demonstrates the following attributes or activities:

1. institutional **objectives**, both institution wide and for individual units, that are clearly **stated, assessed** appropriately, **linked to mission and goal** achievement, reflect conclusions drawn **from assessment** results, and are **used for planning** and resource **allocation**;
2. clearly **documented** and **communicated planning** and **improvement processes** that provide for constituent **participation**, and incorporate the **use of assessment results**;
3. a financial **planning and budgeting process** that is **aligned with** the institution's **mission and goals, evidence-based**, and clearly **linked to the institution's and units' strategic plans/objectives**;
4. fiscal and human **resources** as well as the **physical** and **technical infrastructure adequate to support its operations** wherever and however programs are delivered;
5. **well-defined decision-making processes** and **clear assignment of responsibility** and **accountability**;
6. comprehensive **planning for facilities, infrastructure, and technology** that includes consideration of **sustainability and deferred maintenance** and is **linked to** the institution's **strategic and financial planning** processes;
7. an annual independent **audit confirming financial viability with evidence of followup on any concerns** cited in the audit's accompanying management letter;
8. **strategies to measure and assess** the **adequacy and efficient utilization of** institutional **resources required to support** the institution's **mission and goals**;
9. **periodic assessment of the effectiveness of planning, resource allocation, institutional renewal processes, and availability of resources.**

Working Group Members

Standard 6: Planning, Resources, and Institutional Improvement

Co-chairs:

Andres Escobar, Executive Director of Finance and Business Operations

Mary Ortiz Professor, Department of Biological Sciences

Name	Title/Department
Wendy Chu	Assistant Professor, Library
Tom Eaton	Assistant Professor, Art
Erica Levy	Director of Admissions
Paul Ricciardi	Professor, Communications and Performing Arts
Peter Santiago	Student Psychological Counselor, Access-Ability Services
Jacob Segal	Professor and Chairperson, History, Philosophy, and Political Science
Joseph Velez	Academic Affairs Budget Manager

Guiding Questions

- How they were developed
 - Via dissection of the wording of, and addressing of, each part of each criterion
- Summary of the questions (describe broad categories) - The questions address:
 - Where resources come from and how they are planned for use
 - How and what improvements are made and how challenges are met
 - How all of this is assessed and acted upon.
- Plan to address the questions
 - Each of the 9 members of our working group has 1 of the 9 criteria for Standard 6, will gather evidence and information to address/support that criterion, and then will write the text to address the criterion.
 - The two Co-Chairs will then put all the material together for Standard 6.