

## MEETING MINUTES

### College Council Committee of Instruction

March 18, 2021

12:40 – 1:40 pm

Present: John Acosta, Loretta Brancaccio-Taras, Rick Repetti, Joanna Stein, and Silvea Thomas

#### Agenda

1. Approval of minutes of the November 24th meeting- deferred until members had time to read the minutes.
2. Survey on peer review of teaching. John reviewed survey results with the group. From an initial review, it seems there is agreement for adding a universal standard pre-observation form, revising the observation form, and not modifying the post observation conference form.

Discussed the CUNY First designations- In-person, hybrid, Online (synchronous/asynchronous). Online mix is not currently a CUNY First designation. More on this in the future and how this will be reflected in the peer observation of teaching form.

It will be important to keep the Provost and Steering Committee involved as we develop these materials.

John Acosta will present survey findings to the Steering Committee on Wednesday March 24<sup>th</sup> in order to keep the Steering Committee (and CC) aware of what is taking place before a formal resolution comes forward.

3. Smart Evals  
It has been purchased and it will be used this semester. Hopefully it will be integrated into BB.
4. Subcommittee updates and projections
  - a. **Update from Data subcommittee** (Annie, supplied before meeting)

I've been attending and collaborating with the data FIG and added several questions to their fall 2020 student survey in order to figure out student preference as to modality of online instruction (asynch, full synch, or "mixed online"). The results of that survey suggest that roughly  $\frac{1}{3}$  of students prefer a "mixed online" experience.

I have heard that CUNY may be considering the possibility of offering some version of a "mixed online" course modality (I'm not sure what it would be called by CUNY) soon, so I'm not sure whether it would make sense for the IC to try to put pressure on our local campus to develop and adopt a similar official mode designation before CUNY does. I've reached out to the Provost for her take and advice on this issue.

- b. **Loretta will email Provost about a possible designation of OL-3 (hours of synchronous listed plus asynchronous)**

- c. **Pre observation form (John): have not had to meet yet since survey results have not been completed**
- d. **Peer observation form group (Loretta): working group has submitted comments; some more detail would be helpful. One person has suggested a narrative instead of a form.**

## 5. New business

### **Normalizing minimal usage of assigned Blackboard course shells (Annie, supplied before meeting)**

In my experience as a course sequence coordinator for Eng 12/24, I have seen first-hand the chaos created when faculty refuse to use their Blackboard course shells for even the most basic course information (i.e., syllabus, description of how course will proceed, contact information for faculty member, grades, etc.). Would we want to look into the idea of developing a resolution — after consulting with several people across the campus — requiring faculty to use their Blackboard course shells for certain basic information? The move here is NOT to restrict faculty's right to select various other platforms or enhancements for teaching their courses. However, Blackboard is equivalent to the "campus" for online students, and a course shell could be sensibly considered equivalent to an assigned classroom on our physical campus.

The members present thought this item requires further discussion but were supportive.

Adjournment

### **Zoom Meeting Invitation**

Time: Mar 18, 2021 12:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/95530938776?pwd=aUU1U1E1eGNzVXUyb1FHZFh4SVk2UT09>

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