

PROPOSAL FOR KCC CIVIC ENGAGEMENT REQUIREMENT
to Curriculum Committee

by Edward Martin, Chair of Curriculum Committee and
Lavita McMath-Turner, Director of Center for Civic Engagement
(Background developed by the Instruction Sub-Committee, et al.)

BACKGROUND:

Institutions of higher education have increasingly come to understand their crucial role of educating students to be actively engaged in their communities and the body politic. Having students come to an understanding of their individual roles as members of a democratic society is essential both as a form of active learning with its pedagogical benefits as well as fulfilling an obligation to the community to use education to create an engaged citizenry. As part of this trend toward increasing civic engagement among students many schools have made it a graduation requirement or woven it into the fabric of curricular design.

Kingsborough Community College has a long legacy of commitment to the community. It is in this spirit and in view of the benefit to our students that we recommend that Kingsborough Community College adopt a civic engagement graduation requirement. We would require that during the course of a student's tenure at the college each student have two certified civic engagement experiences required for graduation.

We do not want to burden students. At the same time we know that the nature of this work, based on current research is that it enriches the students' experience and increases both retention and satisfaction. Therefore, we propose that the achievement of this requirement be attained in several ways both within and outside the college. Many students already engage in civic activity in their communities, places of worship or through other voluntary service. Others will meet the requirement through existing courses in their curriculum such as Service Learning courses and other experiential classes. The goal will be a broad spectrum of ways that the requirement can be met meaningfully.

PROPOSAL:

WHEREAS Kingsborough accepts as a fundamental principle that education requires social awareness, an acceptance of social responsibility and active participation in meeting the challenges of a modern society. Through civic engagement, we recognize our mutual responsibility to care for each other in the college, in our communities, and on our planet. This responsibility may be accomplished through political activity, community service, engagement in leadership roles, advocacy or becoming informed on issues which relate to social change. Therefore, *civic engagement at Kingsborough seeks to foster civic awareness while providing the skills needed for our students to actively participate in their communities.*

THEREFORE, BE IT RESOLVED that students be required to have a minimum of TWO civic engagement interactions prior to graduation. These can be attained in one of three ways:

- a. A "CERTIFIED" CE COURSE. One that by its very nature and/or content includes civic engagement as essential and integral to its learning outcomes. (In such a course, a student must pass the course to receive CE credit.)
- b. A "COMPONENT" CE COURSE or ACTIVITY. A course that has a portion of its content—one or more chapters, exercises, field trips—devoted to civic engagement. A course that links academic concepts and commitment to the community. (In such a course, a student who completes the CE portion can get credit without necessarily passing the course.) Could also apply to a KCC sponsored activity. REQUIRES APPROVAL FROM THE

CENTER FOR CIVIC ENGAGEMENT and FOLLOW-UP VERIFICATION from sponsoring faculty/staff. Such courses are identified by section much like WAC or Honors courses.

- c. An OUTSIDE Student Activity or SERVICE. An outside volunteering or experience proposed by student. REQUIRES APPROVAL FROM CENTER FOR CIVIC ENGAGEMENT and follow-up reaction project from student.

There has also been some initial discussion about building a civic engagement CERTIFIED experience into existing WAC, honors, and linked courses, and perhaps into courses we can identify as those through which all students must pass (gates).

Participants in development:

1. Instruction Sub-Committee of College Council (chaired by Cliff Hesse) prepared initial proposal and rationale.
2. Center for Civic Engagement (created by President Peruggi, Director: Lavita McMath-Turner) helped develop proposal and will oversee, administer requirements.
3. Tina Orsini and Chris Chapman created draft rubric. Chris also developed surveys to be distributed to faculty and students in Fall.
4. Department Liaison group formed by Provost Suss, assisted in identifying courses that can receive "certified" or "component" designations and interfacing with faculty.
5. "Summer" work group (Ed Martin, Lavita McMath-Turner, Chris Chapman) developed definitions and forms, coordinated course lists form liaisons.
6. Curriculum Committee Sub-Committee for Civic Engagement: Harold Connolly, Ed Martin, Josephine Murphy, Denise Giachetta-Ryan. Reviewed/modified final proposal.

Websites of Interest:

- a. <http://www.aascu.org/programs/adp/rubrics.htm#curricular>
- b. http://www.projectpericles.org/projectpericles/resources/course_syllabi/
- c. http://www.kingsborough.edu/center_civic_engagement/Pages/default.aspx
- d. <http://www.nl.edu/cec/whatis.cfm>

APPENDICES:

1. C/A Application (Course or Activity)
2. S Application (Outside Student Activity)
3. Completion of Activity Verification Form
4. Certified Course List
5. Potential Component Course List



CE APPLICATION – COMPONENT COURSE or ACTIVITY

(Component MUST emphasize at least ONE CE Domain and include a student reflective activity.)

TO BE COMPLETED BY FACULTY/STAFF (Please type or print NEATLY in capital, block letters.)

Department or Office: _____ Name of Faculty/Staff: _____: Email Address: _____	Application for: <input type="checkbox"/> Component of Course <input type="checkbox"/> Sponsored Activity		
<u>FOR COURSE:</u> Course Title: _____ Course Number and Section(s): _____ Starting Semester: <input type="checkbox"/> Fall <input type="checkbox"/> Spring Year: _____ Topic of Course Component: _____:	<u>FOR ACTIVITY:</u> Title: _____ Start Date: _____ End Date: _____ Estimated # of Hours devoted to activity: _____ Estimated # of Students participating: _____		
Brief Description of Component or Activity:			
Which Civic Engagement Domain(s) will be emphasized? (See Center for Civic Engagement webpage—you may select more than one) <input type="checkbox"/> Political Knowledge <input type="checkbox"/> Civic Knowledge <input type="checkbox"/> Advocacy <input type="checkbox"/> Social Responsibility <input type="checkbox"/> Service <input type="checkbox"/> Leadership			
What are the objectives of the course/activity? (Attach additional page if needed)			
How will students be assessed to determine if the CE Domain(s) objectives(s) have been met? (Attach additional page if needed)			
Signature of Faculty/Staff Applicant: _____ Date: _____ By signing, the applicant asserts that the activity described above is not illegal or in conflict with the values and mission of KCC. The applicant further agrees to provide students with a description of the component/activity and its requirements, assess student compliance, and submit a verification form at the conclusion of the component/activity to the Center for Civic Engagement, listing all students who have successfully completed the component/activity (so that credit may be awarded).			
CENTER FOR CIVIC ENGAGEMENT USE ONLY			
Date Application Received in Civic Engagement Center	Decision:	Date:	Initials:



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CE APPLICATION - OUTSIDE STUDENT ACTIVITY

(Activity **MUST** emphasize at least **ONE** CE Domain and include a student reflective activity.)

TO BE COMPLETED BY STUDENT (Please type or print NEATLY in capital, block letters.)

Name of Student: _____ : Contact Phone Number: _____ Email Address: _____	Location of Activity: _____ Start Date: _____ End Date: _____ Estimated # of Hours devoted to activity: _____
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Name of person sponsoring student: _____ Sponsor's Title _____ Organization: _____	Sponsor's Telephone Number: _____ Sponsor's Email Address: _____
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Brief Description of Outside Activity:

Which Civic Engagement Domain(s) will be emphasized? (See Center for Civic Engagement webpage—you may select more than one)

Political Knowledge
 Civic Knowledge
 Advocacy
 Social Responsibility
 Service
 Leadership

What are the objectives of the activity? (Attach additional page if needed)

PROJECT: How will you demonstrate that the objectives(s) have been met? (Attach additional page if needed)

Reaction paper
 PowerPoint Presentation
 Creative work (art, writing, etc.) Explain:

Signature of Student Applicant: _____ **Date:** _____

By signing, the applicant asserts that the activity above is not illegal or in conflict with the values and mission of KCC. The applicant further agrees to submit a verification form at the conclusion of the activity to the Center for Civic Engagement, and provide the project as listed above.

Signature of Sponsor: _____ **Date:** _____

By signing, the sponsor certifies that he/she has met with the applicant and jointly developed a student Civic Engagement contract that lists the activities in which the student will engage and will forward an after-activity report to the Center of Civic Engagement to indicate if the student has successfully completed the activity.

CENTER FOR CIVIC ENGAGEMENT USE ONLY			
Date Application Received in Civic Engagement Center	Decision:	Date:	Initials:



COMPLETION of COMPONENT COURSE or ACTIVITY

TO BE COMPLETED BY FACULTY/STAFF (Please type or print NEATLY in capital, block letters.)

Department or Office: _____ Name of Faculty/Staff: _____: Email Address: _____	Check one: <input type="checkbox"/> COURSE <input type="checkbox"/> ACTIVITY: Title: _____ Date Pre-Approved by Center for CE: _____
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The FOLLOWING STUDENTS have successfully completed this COMPONENT/ACTIVITY as previously approved by CCE:

NAME (Last, First) and LAST 4 digits of ID Number	NAME (Last, First) and LAST 4 digits of ID Number
1	16
2	17
3	18
4	19
5	20
6	21
7	22
8	23
9	24
10	25
11	26
12	27
13	28
14	29
15	30

Signature of Faculty/Staff: _____ **Date:** _____
 I assert that all listed students successfully completed the component/activity and project(s) described in the application previously approved. Please award appropriate CE credit.

CENTER FOR CIVIC ENGAGEMENT USE ONLY

Date Received in Civic Engagement Center	Comments:	Date:	Initials:
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CERTIFIED COURSES

DEPT	COURSE	TITLE
ART	ART 08122	DESIGNING FOR CAUSES
BEH	MH 01100	INTRODUCTION TO HUMAN SERVICES
BEH	MH 03000	HUMAN SERVICES ORGANIZATION
BEH	MH 03100	PRINCIPLES OF INTERVIEWING AND GROUP LEADERSHIP
BEH	MH 03400	MENTAL HEALTH PRACTICE WITH VULNERABLE POPULATIONS
BEH	MH 03500	INTRODUCTION TO GERONTOLOGY
BEH	MH 03700	INTRODUCTION TO DOMESTIC VIOLENCE COUNSELING
BEH	MH 03800	ASSESSMENT/INTERVENTION MODALITIES W/ DOMESTIC VIOLENCE SURVIV.
BUS	ACC 04100	FEDERAL TAXATION
BUS	ACC 04300	NEW YORK TAXES
BUS	ACC 07000	FINANCIAL INVESTIGATION
BUS	BA 01200	BUSINESS LAW I
BUS	BA 01300	BUSINESS LAW II
BUS	BA 07700	BUSINESS IMAGES IN THE MEDIA
BUS	ECO 01200	MACROECONOMICS
BUS	ECO 01300	MICROECONOMICS
BUS	ECO 01400	MONEY AND BANKING
BUS	ECO 02000	INTERNATIONAL TRADE: TRADING BEYOND BORDERS
COM	MCF 04400	FILM AND SOCIETY
COM	MUS 02700	MUSIC OF THE WORLD'S PEOPLE
COM	SPE 02600	INTERCULTURAL COMMUNICATION
ENG	ENG 05400	CULTURAL/LINGUISTIC ASPECTS OF TEACHING LANGUAGE
ENG	JRL 03100	BASIC JOURNALISM
ENG	JRL 03200	ADVANCED JOURNALISM
ENG	JRL 04400	FEATURE AND MAGAZINE WRITING
HIS	CRJ 06900	POLICING
HIS	CRJ 07000	CORRECTIONS AND SENTENCING
HIS	HIS 01100	AMERICAN CIVILIZATION I
HIS	HIS 01200	AMERICAN CIVILIZATION II
HIS	HIS 01500	ERA OF THE CIVIL WAR: 1828 to 1877
HIS	HIS 02000	THE IMMIGRANT IN AMERICAN SOCIETY
HIS	HIS 04100	THE INDIAN IN AMERICAN HISTORY
HIS	HIS 05000	AFRICAN-AMERICAN HISTORY
HIS	HIS 05500	HISTORY OF ITALIAN AMERICANS
HIS	HIS 05900	MODERN AMERICA: 1920 TO PRESENT
HIS	HIS 06200	HISTORY OF NEW YORK CITY
HIS	HIS 06600	WOMEN IN THE SOCIAL SCIENCES
HIS	HIS 06800	WOMEN IN AMERICAN HISTORY
HIS	HIS 06900	AMERICAN JEWISH HISTORY
HIS	PHI 07300	LOGIC: THEORIES OF ARGUMENTATION
HIS	PHI 07400	ETHICS: A STUDY OF ETHICAL PROBLEMS
HIS	PHI 07600	ETHICS AND MORALITY IN THE HEALTH PROFESSIONS
HIS	POL 05100	AMERICAN GOVERNMENT AND POLITICS
HIS	POL 05200	COMPARATIVE GOVERNMENT
HIS	POL 05300	STATE AND LOCAL GOVERNMENTS AND POLITICS
HIS	POL 05400	THE AMERICAN PRESIDENCY
HIS	POL 05500	AMERICAN POLITICAL PARTIES
HIS	POL 05600	CITY POLITICS
HIS	POL 05700	THE POLITICS OF ECONOMICS: INTRODUCTION TO POLITICAL ECONOMY
HIS	POL 05800	ENVIRONMENTAL POLITICS
HIS	POL 05900	INTERNATIONAL RELATIONS
HIS	POL 06100	PRINCIPLES OF PUBLIC ADMINISTRATION AND PUBLIC AGENCIES
HIS	POL 06300	INTRODUCTION TO CRIMINAL JUSTICE
HIS	POL 06400	CRIME AND PUNISHMENT

HIS	POL 06500	CIVIL RIGHTS AND LIBERTIES
HIS	POL 06600	CONSTITUTIONAL LAW
HIS	POL 06700	THE AMERICAN LEGAL SYSTEM: THE COURTS
PHY	SCI 02500	APPLIED PHYSICAL SCIENCES FOR ALLIED HEALTH CAREERS
PHY	SCI 03700	DEVELOPMENTS IN THE PHYSICAL SCIENCES AND THE ENVIRONMENT
PHY	SCI 05100	CHEMISTRY AND THE ENVIRONMENT

POTENTIAL COMPONENT COURSES

DEPT	COURSE	COMP	Possible	TITLE
ART	ART 03100	X		THE VISUAL EXPERIENCE
ART	ART 03300	X		SURVEY OF ART HISTORY: FROM ANCIENT TO RENAISSANCE ART
ART	ART 03700		?	AFRICAN, OCEANIC AND NATIVE AMERICAN ART
ART	ART 03900		?	HISTORY OF WOMEN IN ART
ART	ART 04700		?	AMERICAN ART
ART	ART 05300		?	PHOTOJOURNALISM I
ART	ART 05400		?	PHOTOJOURNALISM II
ART	ART 09500		?	MODERN ARCHITECTURE AND THE ENVIRONMENT
BEH	ANT 03700		?	INTRODUCTION to ANTHROPOLOGY
BEH	ANT 03900		?	SEXUALITY AND CULTURE
BEH	EDC 00200		?	SOCIAL FOUNDATIONS OF EDUCATION
BEH	EDU 02900		?	MULTICULTURAL INSTRUCTIONAL STRATEGIES
BEH	EDU 03300		?	EDUCATION IN MODERN SOCIETY
BEH	MH 09801		?	SUPERVISED INSTRUCTIONAL EXPERIENCE IN MENTAL HEALTH I
BEH	MH 09802		?	SUPERVISED INSTRUCTIONAL EXPERIENCE IN MENTAL HEALTH II
BEH	SAC 02000		?	INTRODUCTION TO ALCOHOLISM AND SUBSTANCE ABUSE COUNSELING
BEH	SAC 02200		?	COUNSELING TECHNIQUES IN SUBSTANCE ABUSE FIELD I
BEH	SAC 02400		?	COUNSELING TECHNIQUES IN THE SUBSTANCE ABUSE FIELD II
BEH	SAC 02600		?	CONFIDENT, ETHICS & THE COUNS./CLIENT REL. IN SUBS ABUSE COUNS.
BEH	SAC 02800		?	APPROACHES TO TREATMENT: ALCOHOLISM & SUBST. ABUSE MODALITIES
BEH	SAC 091A0		?	ABUSE COUNSELING - FIELD INTERNSHIP
BEH	SAC 091B0		?	ABUSE COUNSELING PROGRAM - FIELD INTERNSHIP
BEH	SOC 02800		?	CONTEMPORARY ISSUES IN HEALTH CARE
BEH	SOC 03100		?	INTRODUCTION TO SOCIOLOGY
BEH	SOC 03200		?	URBAN SOCIOLOGY
BEH	SOC 03300		?	SOCIAL PROBLEMS: INSTITUTIONS IN CRISIS
BEH	SOC 03500		?	SOCIOLOGY OF THE FAMILY
BEH	SOC 03600		?	MINORITY GROUPS IN THE UNITED STATES
BEH	SOC 03800		?	SOCIOLOGY OF GENDER
BEH	SOC 03900		?	THE SOCIOLOGY OF RELIGION
BIO	BIO 01300	X		GENERAL BIOLOGY I
BIO	BIO 01400	X		GENERAL BIOLOGY II
BIO	BIO 02500		?	INTRODUCTION TO MARINE BIOLOGY
BIO	BIO 02600		?	FIELD INVESTIGATIONS IN MARINE ENVIRONMENTS
BIO	BIO 03300	X		INTRODUCTION TO MODERN CONCEPTS OF BIOLOGY
BIO	BIO 03900	X		THE BIOLOGY OF AGING
BIO	BIO 04900	X		PEOPLE AND THE ENVIRONMENT - BIOLOGICAL EMPHASIS
BIO	BIO 05000	X		GENERAL MICROBIOLOGY
BIO	BIO 05100	X		MICROBIOLOGY IN HEALTH AND DISEASE
BIO	BIO 05300	X		ECOLOGY
BIO	BIO 05900	X		GENETICS
BIO	BIO 07000	X		THE SCIENCE OF NUTRITION
BIO	PTA 02500	X		INTERACTIONS IN THE CLINIC
BUS	BA 01100	X		FUNDAMENTALS OF BUSINESS
BUS	BA 01400	X		PRINCIPLES OF MARKETING
BUS	BA 05200	X		ADVERTISING: THEORY AND PRACTICE
BUS	BA 09229	X		FIELD EXPERIENCE IN BUSINESS ADMINISTRATION
BUS	FD 09200	X		FIELD EXPERIENCE IN FASHION DESIGN
BUS	FM 03600	X		VISUAL MERCHANDISING AND DISPLAY

BUS	RM 03000		?	CONSUMER BEHAVIOR
BUS	RM 09229	X		FIELD EXPERIENCE IN RETAIL MERCHANDISING
COM	MCB 03400	X		BROADCAST ADVERTISING
COM	MCB 092XX	X		INTERNSHIP
COM	SPE 02100	X		EFFECTIVE PUBLIC SPEAKING
COM	SPE 02500	X		SMALL GROUP COMMUNICATION
ENG	ENG 04800	X		AMERICAN ENVIRONMENTAL LITERATURE
ENG	ENG 06600	X		LITERATURE AND HUMAN BEHAVIOR
ENG	ENG 06700		?	WOMEN IN LITERATURE
ENG	ENG 07700		?	THE ROOTS OF BLACK LITERATURE
ENG	ENG 07800		?	CONTEMPORARY BLACK LITERATURE
FOR	FR 05700		?	HAITIAN CULTURE AND CIVILIZATION
FOR	SPA 03400		?	SPANISH AMERICA: CULTURE, ART AND MUSIC
FOR	SPA 05500		?	HISTORY AND CIVILIZATION OF SPAIN
FOR	SPA 07100		?	PUERTO RICAN FOLKLORE
HEA	COH 01100		?	INTRODUCTION TO COMMUNITY HEALTH SERVICES
HEA	COH 01200		?	CRITICAL ISSUES IN COMMUNITY HEALTH
HEA	COH 01400		?	PRINCIPLES OF COMMUNITY HEALTH EDUCATION
HEA	COH 02000		?	COMMUNITY HEALTH INTERVENTIONS
HEA	COH 091E1		?	FIELD EXPERIENCE IN COMMUNITY HEALTH
HEA	HE 04000		?	DRUGS: THE INDIVIDUAL AND SOCIETY
HEA	HE 04200		?	HEALTH AND NUTRITION
HIS	HIS 00100		?	THE AMERICAN CITIES: AN INTRODUCTION
HIS	HIS 01700		?	U.S. HISTORY IN A GLOBAL CONTEXT: FROM COLONIAL THRU CIVIL WAR
HIS	HIS 01800		?	U.S. HISTORY IN A GLOBAL CONTEXT: FROM RECONSTRUCT. TO PRESENT
HIS	POL 06800		?	WOMEN AND THE CRIMINAL JUSTICE SYSTEM
HIS	POL 07100		?	INTERNATIONAL ORGANIZATIONS
HIS	POL 07200		?	MINORITIES AND THE CRIMINAL JUSTICE SYSTEM
HIS	POL 09300		?	CIVIC ENGAGEMENT IN A GLOBALIZED WORLD
NUR	NUR 01800	X		FUNDAMENTALS OF NURSING
NUR	NUR 01900	X		FAMILY CENTERED MATERNITY NURSING
NUR	NUR 02000	X		NURSING THE EMOTIONALLY ILL
NUR	NUR 02100	X		NURSING THE ILL ADULT I
NUR	NUR 02200	X		NURSING THE ILL ADULT II
NUR	NUR 02300	X		NURSING OF CHILDREN
NUR	NUR 04600		?	TRANSCULTURAL PERSPECTIVES IN HEALTH CARE
NUR	NUR 05100		?	END OF LIFE ISSUES, HOSPICE AND PALLIATIVE CARE
NUR	ST 03P00	X		PRACTICUM I
NUR	ST 04P00	X		PRACTICUM II
NUR	ST 05P00	X		PRACTICUM III
NUR	ST 06P00	X		PRACTICUM IV
PHY	CHM 03200	X		ORGANIC CHEMISTRY II
TAH	CA 00200	X		CULINARY ARTS II: MAJOR TECHNIQUES
TAH	CA 08201	X	?	URBAN AGRICULTURE
TAH	CA 09000	X	?	GLOBAL CULINARY IMPROVISATION
TAH	TAH 00100	X		INTRODUCTION TO TOURISM AND HOSPITALITY
TAH	TAH 01500	X	?	CRUISES AND SPECIALTY MARKETS
TAH	TAH 01900	X		THE BUSINESS OF TOURISM & HOSPITALITY
TAH	TAH 05300		?	GEOGRAPHIC HIGHLIGHTS
TAH	TAH 06500	X	?	AIRPORT AND AVIATION MANAGEMENT
TAH	TAH 06600	X	?	CRUISE LINE MARKETING AND SALES
TAH	TAH 07300		?	CULTURAL FOODS: GEOGRAPHY OF FOOD AND WINE
TAH	TAH 09096		?	THE VIRTUAL ENTERPRISE
TAH	TAH 09250	X		FIELD EXPERIENCE IN TOURISM AND HOSPITALITY

