

M-147

May 21, 2015

Meeting of College Council Volume 42 Number 5

There were present:

Prof. Barnhart
Asst. V.P. Basile
Ms. Blauvelt
Prof. Borgese
Prof. A. Cohen
Ms. J. Cohen
V.P. Peter Cohen
Ms. Daly
Prof. Dawson
Prof. Descarfino
Ms. Driscoll
Prof. Farrell
Prof. Ferretti
Dean Fox

Prof. Furay
Prof. Garcia-Osuna
Prof. Howard
Prof. Kates
Mr. Klain
Prof. Lax
Prof. Martin
Prof. Mikalopas
Prof. Miranda
Prof. Murphy
Prof. Nicosia
Ms. Palmieri
Prof. Pierre
Prof. Polizzotto

Prof. Pollack
Prof. Rooney
Ms. Schlesinger
Prof. Sokolow
V.P. Suss
Ms. Sutton-Young
Prof. Taras
Prof. Thomas
Prof. Troutt
Prof. Watson
Prof. Weeks
Prof. Yarmish

First Meeting: Final College Council Meeting of 2014-2015

President Herzek called the meeting to order at 3:07 PM.

I. The minutes of the meetings of March 31, 2015 were approved by acclamation.

II. Reports

A. President's Report

The President began by stating that the additional position of Chief Diversity Officer mentioned at the previous meeting nor has several candidates who are being interviewed. Moving forward, Angel Rivera will work with Mickie Driscoll on personnel and staff training. Also, the position of faculty ombudsman is being discussed, with Stanley Bazile doing primary research on this issue.

The STEAM experience is up and running for this coming July, thanks to Loretta Taras and John Mikalopas. The Math Boot Camps are up and running as well, and the College is recruiting eligible high school students. Finally, the College is in the process of hiring a new Provost, with faculty members of the Search Committee to be elected later at this meeting. Dean Richard Fox will be the Acting Provost during the search, and current Provost Stuart Suss' last day will be August 31, 2015.

The President concluded his remarks.

B. Curriculum Committee Report

Committee Chair Edward Martin began by wishing everyone a Happy Red Nose Day.

The following resolutions were approved unanimously by the Council:

CHANGE IN DEGREE REQUIREMENT

BUS: AS in Accounting

1. In Recommended: Replace ECO 1200 with ECO 1300.
2. In Dept Requirements: Replace ECO 1400 with ECO 1200.

BUS: AS in Business Administration

3. In Recommended: Replace ECO 1200 with ECO 1300.
4. In Dept Requirements: Replace ECO 1400 with ECO 1200.

COM: AS in Media Arts

5. In Program Elective options: Add THA 4700.

MAT: AS in Mathematics

6. In the "2 Choice" Dept Requirement options: Add MAT 7100.

TOU: AAS in Tourism & Hospitality

In Dept Requirements:

7. Rename TAH 100 to "Intro to Tourism & Hospitality"
8. Delete TAH 1200.
9. Rename & renumber TAH 9200 to "Field Experience in Tourism & Hospitality" (9250)

In Tourism Concentration:

10. Change "TWO" to "THREE" courses
11. Rename TAH 6500 to "Airport & Aviation **Security & Management**"
12. Replace TAH 6900 with TAH 6600 "Cruise Line Marketing & Sales"

In Hospitality Concentration:

13. Rename the concentration "Hospitality" to "Hotel Management"
14. Rename TAH 5200 to "Hotel Property Management Systems"
15. Delete "TWO Options"
16. Rename TAH 4100 to "Meeting & Convention Management"
17. Delete TAH 4300 & 7100 and add "Housekeeping Management" (TAH 5500)

In Sports Management Concentration:

18. Add "Introduction to Recreation" (RPE 1100)
19. Add "Sports and American Society" (RPE 4000)

In Food & Beverage Management Concentration:

20. Add "Menu & Dining Room Management" (CA 7400)

NEW COURSES

21. ENG 7000 "Sexuality & Literature"

22. HS 4100 "Global Health Issues"

23. PEC 6800 "Introduction to Fencing"

24. MAT 7100 "Applications of Linear Algebra & Vector Analysis"

25. TAH 5500 "Housekeeping Management"

NEW 82 COURSES

26. THA 82XX, Advanced Theatrical Practicum

27. ENG 82XX, Bridge Course in Intensive Writing

28. PHI 82XX, Political Philosophy

29. HIS 82XX, History of U.S. Civil Rights and the Movements it Inspired

PATHWAYS COURSES

30. HIS 4100 (A)

31. MAT 700 (REQ)

C. Strategic Planning and Budget Committee

The following resolutions were approved unanimously:

1. The Strategic Planning and Budget Committee presented the following resolution on Strategic Priorities:

WHEREAS, Kingsborough Community College continuously strives to support student progress and achievement, to offer general education and major programs that will allow students to achieve their goals, to provide a range of services to students, and to wisely manage the resources available;

WHEREAS, The College supports an atmosphere that embraces and promotes academic excellence, student, faculty and staff diversity, and innovation; and

WHEREAS, The following priorities were identified as the most important at a college-wide strategic planning dinner on April 27, 2015 attended by more than 150 faculty and staff: Be It Therefore

RESOLVED, That the College's strategic priorities be updated as follows:

- Develop and strengthen new and existing programs in allied health and STE(A)M.
- Develop additional degree options and workforce initiatives that respond to labor market needs.

- Improve student learning and progress through the developmental education sequence.
- Make a focused push to achieve equity and address achievement gaps between groups of students.
- Improve services for freshmen and expand opportunities for enrollment in learning communities.
- Develop transportation and scheduling alternatives for students, and consider varying the current class schedule grid.
- Enhance and maintain instructional and other facilities.

2. The Strategic Planning and Budget Committee presented the following resolution on equity:

WHEREAS, Kingsborough Community College recognizes that there are a number of areas where there are significant disparities in the experiences and outcomes between various groups on campus, and

WHEREAS, these disparities are evident in areas such as graduation rates, participation rates in various academic programs and co-curricular activities, and

WHEREAS, issues of inclusion and equity are also involved in the experience of different groups of faculty and staff within the College, and

WHEREAS, the President of Kingsborough Community College has established a standing *Committee on Inclusion and Equity* to develop proposals and strategies to address this situation, and

WHEREAS, the Committee has determined that the first step in this effort is to develop a common statement and set of definitions to frame the upcoming and ongoing discussions of these issues, therefore, be it

RESOLVED that the following Statement and Definitions be approved as the official perspective of the College,

DIVERSITY STATEMENT

The administration, faculty, staff, and students at Kingsborough Community College believe that the college is best served by having a campus that is truly diverse. We strive to create a campus where the voices, talents, and skills of all members of the college are valued and respected, and where all members of the college community can thrive. We maintain that a student body, faculty, staff, and administration that reflect the diversity of New York City is vital for the success of our community, allowing opportunities for people with different perspectives, abilities and backgrounds to interact with and learn from each other. We at Kingsborough Community College believe that a focus on inclusive excellence—the proactive fostering of

greater diversity, inclusion, and ultimately equity at every level of college life—will maximize success for all members of the college community.

DEFINITIONS

Diversity refers to the range of differences represented in our community, including, but not limited to, differences of race, ethnicity, sex, gender identity and expression, sexual orientation, socioeconomic status, age, physical ability, neurological makeup, learning style, cultural affiliation, country of origin, religion, veteran status or political ideology.

Inclusion refers to the understanding, acceptance and respect for all members of the community. This requires a forthright, intentional and exploratory engagement with diversity. Such engagement works to recognize and eliminate discrimination that ultimately excludes some members of the community from resources, opportunities and experiences to which they have a right. Inclusion also requires a deep commitment to equality for all members of the community.

Equality as defined by Merriam Webster is “the quality or state of being equal: the quality or state of having the same rights, social status, etc.” Equality assumes that there are no hindrances to “having the same rights, social status, etc.”

Equity, often confused with equality, recognizes that there are hindrances for some in attaining equality. Equity is achieved through inclusion and through the active removal or mitigation of hindrances to full access to opportunities, resources and support for all members of a community. It also means ensuring that all members of said community have consistent and meaningful opportunities to participate in communal life and to play a role in shaping the culture of the community.

D, Legislative Committee Report

1. The Legislative Committee announced the results of the campus elections held from May 4 – May 19, 2015.
2. The Legislative Committee reported the results of the triennial assessment performed by each of the College Council Committees. All changes and modifications were approved unanimously by the College Council, and will be reflected in the Constitution and Bylaws upon approval by the CUNY Board of Trustees:

Curriculum Committee

The Curriculum Committee reaffirms (and modifies) its mission statement from 2009 and 2012 to read as follows:

The Curriculum Committee of College Council shall be concerned with the formulation, development, modification, and evaluation of curricula, as follows:

1. The committee shall consider proposals for new degrees, certificates, and courses (including experimental or special topic 82 courses) or the modification of existing degrees, certificates and courses with regard to such factors as their relation to the college's mission and existing curriculum, as well as their hours, credits, content, learning outcomes, evaluation criteria, and expected articulation.
2. The committee may receive proposals from any member of the instructional staff. Such proposals (in approved, standard format) shall be submitted through and approved by appropriate department committees and chairpersons (and/or other such approval required by the department). Proposals and transmittals shall be forwarded to the Provost for review, and then referred to this committee's chairperson for purposes of recommendation and evaluation, as well as preparation for review and approval by the committee as a whole. After consultation with appropriate departments, proposals may also be forwarded to the Provost from the Program Director of Liberal Arts or the Chairs of duly appointed college task forces (e.g., General Education).
3. This committee's chairperson shall establish a curriculum proposal submission calendar for each semester in consultation with the Provost or designee, who shall be responsible for distributing the calendar to department chairpersons.
4. The committee shall report its recommendation to the College Council for review and approval. Minor changes--such as course numbering, modifications of course names--shall be reported to the College Council as informational items.

Instructional Committee

The Committee has voted to maintain its current mission statement in the College Council Constitution. It also offers the following summary of its activities since the last triennial assessment in 2012:

- The Instructional Committee has worked to review the peer-observation forms that are in use. This includes having developed a form for the review of online and hybrid courses.
- The Instructional Committee has discussed the work of the Committee on Academic Technology and Online and Hybrid Education as it develops policies.

- The Instructional Committee continues to review the process for student assessment of courses as it has moved to an online format.
- The Instructional Committee plans, in the short-term, to review the processes by which final examinations are administered at Kingsborough.

Legislative Committee

The Committee has voted to maintain its current mission statement in the College Council Constitution.

Since 2012, the Committee has continued to serve its primary function as arbiter of campus elections, coordinating and administrating elections within the Academic Departments, and online elections for Student Government, College Council Delegates, University Faculty Senators, and oversseing voting for all campus constituencies including students, instructional faculty and staff, support staff, and administrators.

The Committee has also kept track of the operational functions of the Council since the last major Constitutional overhaul was completed in 2009. It has overseen and coordinated ongoing assessment efforts, and in Spring 2015 has proposed some modest tweaks to the Constitution in response to those assessment results.

Strategic Planning (and Budget) Committee

The Committee has voted to modify its mission statement in the College Council Constitution to read as follows:

The **Strategic Planning Committee**: shall recommend and review the strategic plans for the college for the purpose of ensuring that planning is based on broad input from the College community, assessment results and other evidence; and plans shall support academic programs, student services, staff and organizational development, facilities and other institutional priorities.

The Committee also offers the following summary of its activities since the last triennial assessment in 2012:

Since its inception the Strategic Planning and Budget Committee has reviewed and updated the College Mission Statement and sponsored development of strategic plans for the College (most recently the 2012-2016 Strategic Priorities). It has also been the recipient of briefings regarding the state of the college's budget. However, given the complex budget development process, it has been the responsibility of the administration to ensure that resource allocation reflects the priorities that have been identified. As such, the committee had no direct role in budget development beyond the identification of priorities and plans, and therefore the committee is proposing to simplify its expected function to reflect the realities of the planning and resource allocation processes.

Students Committee

The Committee has voted to maintain its current mission statement in the College Council Constitution. It is also conducting an assessment of the Constituency Councils of Student Government, and will act on that assessment in upcoming semesters.

3. The Legislative Committee presented the following resolution on Adjunct Faculty Delegates-At-Large to the College Council:

WHEREAS, on November 23, 2010 the Legislative Committee of the College Council created two additional Delegate-at-Large seats designated for eligible members of the adjunct Faculty, a resolution subsequently approved by the College Council and CUNY Board; and

WHEREAS, the Legislative Committee promised to revisit and assess the need for these separate adjunct seats within several years; and

WHEREAS, recent assessment of the 2011-2015 elections demonstrates that very few adjuncts have voted, run for, or otherwise shown interest in maintaining these separate Delegate-at-Large seats, despite a significant outreach effort to raise awareness and participation among adjuncts; be it

RESOLVED, That the College Council shall eliminate these two Delegate-at-Large seats designated for eligible members of the adjunct Faculty. All of those eligible adjunct voters shall be returned to the voting pool for the existing general Delegate-at-Large seats, as they were prior to the resolution of November 23, 2010; and be it further

RESOLVED, that the language of the College Council Constitution in Articles I and III, and the official annual Elections Memo and Rules be revised to reflect these changes once they are enacted.

A lengthy discussion followed on the merits of this proposed resolution.

Prof. Barnhart suggested that this step would reduce adjunct participation and presence in college governance.

Ms. Schlesinger added that the elimination of the adjunct seats would eliminate their inlet into directly participating in governance, based on past history that no adjunct had ever been elected as Delegate At Large prior to the creation of these seats.

Prof. Yarmish spoke in favor of the resolution. She suggested that adjuncts could still run for general at-large seats, and the College should work on achieving greater awareness among the adjunct population. She argued that adjuncts are now disenfranchised due to their isolated status, and returning them to the larger pool could add as many as 800 faculty votes to the general at-large elections. This would result in a larger number of faculty delegates elected to the council.

Prof. Rooney concurred with Prof. Yarmish that adjuncts could still be elected to the general at-large seats if they are returned to the pool of voters.

Prof. Barnhart reiterated that there had previously been decades without any adjunct representation on the Council.

Prof. Ryan suggested that instructors on sub lines should be immediately eligible to vote again as adjuncts once their sub periods ended.

Dean Fox agreed that there needs to be much greater publicity and outreach to reach adjuncts and raise their awareness of governance and their role in it.

Prof. Bassen cited a past incident of a College Council Delegate-At-Large election that required two run-offs, arguing that adjunct participation in the general pool was crucial in that instance.

Prof. Troutd moved that this resolution be tabled. With the exception of two votes opposed, all members present voted to table the resolution.

4. The Legislative Committee presented the following resolution concerning Constitutional changes voted on by the College Council:

WHEREAS, changes to the KCC College Council Constitution and Bylaws may have far-reaching effects, and Council members would benefit from having additional time to review and discuss any proposed Constitutional changes, be it

RESOLVED, That any proposed changes to the College Council Constitution which are submitted at a full meeting of the College Council shall not be voted upon by Council members until the next consecutive College Council meeting.

A brief discussion of the resolution followed.

Prof. Martin suggested that postponement of deciding resolutions is already possible through the mechanism of voting to table them. This action would now require (rather than merely allow for) the tabling of resolutions, and might even render that process to be inconsequential.

Prof. Yarmish defended the resolution. She stated that this action would not require any tabling to take place, it is just allowing more time for thought and discussion in case there are any potential problems. This would only affect constitutional changes, which are not generally an emergency but which are substantial.

Prof. Sokolow spoke against the resolution, arguing that this would drastically slow down the process of getting changes through Council by as much as six months or more. He cited the major changes undertaken in 2009 to comply with the governance recommendations made by Middle States, and argued that these may not have taken place at all if they were delayed.

Prof. Troutd moved that this resolution be tabled. With the exception of nine votes opposed and two abstentions, a large majority of members present voted to table the resolution.

5. The Legislative Committee held nominations and elections for six full-time faculty members of the Search Committee for a new Chief Academic Officer and Provost. Only full-time faculty members of the 2014-2015 Council were eligible to participate in nominations and voting in this election. The six eligible nominees who received the highest number of votes were elected to serve on the Search Committee, and the seventh-highest vote-getter was elected as Alternate.

The following individuals were nominated: Profs. Barnhart, Borgese, Connelly, Farrell, Ferretti, Garcia-Osuna, McKinney, Nanin, Taras, and Troudt.

The following candidates were elected to serve on the committee: Profs. Taras (20 votes), Farrell (18), Barnhart (14), Ferretti (14), Nanin (13), and Borgese (12). Prof. Garcia-Osuna was elected as Alternate (11 votes).

Not elected were Profs. Troudt (9), McKinney (6), and Connolly (4).

III. New Business

Prof. Martin read the following resolution, which was approved by acclamation and an ovation by the College Council:

RESOLVED that the College Council expresses its gratitude and appreciation to Provost Stuart Suss for his 45 years of selfless dedication to our College and its faculty, staff and students. He has been a remarkable educator, leader and friend. We thank him and wish him the best in his future endeavors.

The meeting adjourned at 3:45 PM.

Second Meeting: First College Council Meeting of 2015-2016

In the second meeting of College Council (the first of the 2015-2016 academic year), Prof. Caterina Pierre was reelected to a term on the Committee on Committees. The Committee on Committees met and assigned new and reelected members to standing committee assignments, and the standing committees met and elected officers for the upcoming year. The results are reported on the Committee Membership List posted at the College Council web page.

This meeting adjourned at 4:20 PM.

Respectfully submitted,

Michael Sokolow

Michael Sokolow, Secretary