

KINGSBOROUGH COMMUNITY COLLEGE
The City University of New York

CURRICULUM TRANSMITTAL COVER PAGE

Department: _____ **Date:** _____

Title Of Course/Degree/Concentration/Certificate: _____

Change(s) Initiated: (Please check)

- | | |
|---|--|
| <input type="checkbox"/> Closing of Degree | <input type="checkbox"/> Change in Degree or Certificate |
| <input type="checkbox"/> Closing of Certificate | <input type="checkbox"/> Change in Degree: Adding Concentration |
| <input type="checkbox"/> New Certificate Proposal | <input type="checkbox"/> Change in Degree: Deleting Concentration |
| <input type="checkbox"/> New Degree Proposal | <input type="checkbox"/> Change in Prerequisite, Corequisite, and/or Pre-/Co-requisite |
| <input type="checkbox"/> New Course | <input type="checkbox"/> Change in Course Designation |
| <input type="checkbox"/> New 82 Course (Pilot Course) | <input type="checkbox"/> Change in Course Description |
| <input type="checkbox"/> Deletion of Course(s) | <input type="checkbox"/> Change in Course Title, Number, Credits and/or Hours |
| | <input type="checkbox"/> Change in Academic Policy |
| | <input type="checkbox"/> Pathways Submission: |
| | <input type="checkbox"/> Life and Physical Science |
| | <input type="checkbox"/> Math and Quantitative Reasoning |
| | <input type="checkbox"/> A. World Cultures and Global Issues |
| | <input type="checkbox"/> B. U.S. Experience in its Diversity |
| | <input type="checkbox"/> C. Creative Expression |
| | <input type="checkbox"/> D. Individual and Society |
| | <input type="checkbox"/> E. Scientific World |
- Change in Program Learning Outcomes
- Other (please describe): _____

PLEASE ATTACH MATERIAL TO ILLUSTRATE AND EXPLAIN ALL CHANGES

DEPARTMENTAL ACTION

Action by Department and/or Departmental Committee, if required:

Date Approved: _____ **Signature, Committee Chairperson:** Tyronne Johnson

If submitted Curriculum Action affects another Department, signature of the affected Department(s) is required:

Date Approved: _____ **Signature, Department Chairperson:** _____

Date Approved: _____ **Signature, Department Chairperson:** _____

Date Approved: _____ **Signature, Department Chairperson:** _____

Date Approved: _____ **Signature, Department Chairperson:** _____

Date Approved: _____ **Signature, Department Chairperson:** _____

I have reviewed the attached material/proposal

Signature, Department Chairperson: Tyronne Johnson

TO: Fall 2023 Curriculum Committee

FROM: Tyronne Johnson, Chair, Department of Allied Health, Mental Health and Human Services

DATE: 10/6/23

RE: Change in Retention Criteria for A.A.S. Surgical Technology

The Department of Allied Health, Mental Health and Human Services is proposing a change in Retention Criteria for the A.A.S. Surgical Technology.

FROM:

Retention Criteria

Criteria for retention in the Surgical Technology Program mandates that students:

Receive no more than two grades below “C” in any of the pre- or corequisite courses with the exclusion of ENG 1200 and BIO 1100 which must be with a minimum grade of “C.”

Earn a minimum of “C” in all Surgical Technology courses.

Students earning less than a “C” grade in a Surgical Technology course may repeat the course one time (subject to space availability). The minimum grade for courses that are repeated is a “B.”

A second earned grade of less than “C” in any Surgical Technology course will result in dismissal from the Program.

Any student who has not attended surgical technology courses for two or more consecutive semesters cannot be readmitted into the Surgical Technology Program unless qualifying examinations have been passed in sequential order in the courses previously completed. These examinations can be repeated only once. In addition, the student must demonstrate clinical competency by passing a Clinical Practicum examination prior to returning to any of the clinical courses.

Practicum Courses

Following the successful completion of the first semester of the program, students will enroll in Practicum Courses and will participate in actual surgical procedures in the operating rooms at various clinical agencies.

Practicum Requirements

Course Completion:

The student must complete and achieve a grade of “C” in the following courses prior to placement in the first practicum:

ENG 1200
BIO 1100
ST 100
ST 200

TO:

Retention Criteria

Criteria for retention in the Surgical Technology Program mandates that students:

Receive no more than two grades below “C” in any of the pre- or co-requisite courses, excluding ENG 1200, BIO 1100, **and ST 990, in which students must earn a minimum grade of “B” in either BIO 1100 or ST 990 and cannot earn below a grade of “C” in any of these three courses.**

Earn a minimum **grade** of “C” in all **remaining** Surgical Technology courses.

Students earning less than a “C” grade in a Surgical Technology course may repeat the course one time (subject to space availability). The minimum grade for courses that are repeated is a “B.”

A second earned grade of less than “C” in any Surgical Technology course will result in dismissal from the Program.

Any student who has not attended surgical technology courses for two or more consecutive semesters cannot be readmitted into the Surgical Technology Program unless qualifying examinations have been passed in sequential order in the courses previously completed. These examinations can be repeated only once. In addition, the student must demonstrate clinical competency by passing a Clinical Practicum examination prior to returning to any of the clinical courses.

Practicum Courses

Following the successful completion of the first semester of the program, students will enroll in Practicum Courses and will participate in actual surgical procedures in the operating rooms at various clinical agencies.

Practicum Requirements

Course Completion:

The student must complete and achieve a grade of “C” in the following courses prior to placement in the first practicum:

ENG 1200

BIO 1100

ST 990

ST 100

ST 200

Rationale for Change:

The Retention Criteria for the program is being updated to reflect the newly added gateway course of ST 990 – Integrated Healthcare Sciences and Medical Terminology as well as reflecting the minimum grade requirement of “B” for either BIO 1100 or ST 990 as these are Gateway courses for the major.