



### Certified Nurse Aide (CNA) Intensive

A Certified Nurse Aide assists Licensed Practical Nurses (LPNs) and Registered Nurses (RNs) with direct patient care. This demanding, yet exciting program will prepare you for an entry-level position in a nursing home or hospital facility. (135 clock hrs—96 hrs classroom, 32 hrs Supervised Clinical Experience, 7 hrs CPR)

**Tuition support for this program is available through The Audacia Foundation, Inc., a Workforce Investment Organization (WIO) funded by NYSDOH MLTC training grant. Interested individuals should call (718) 368-5359 from Monday – Thursday (4-8 PM) to apply. Application and acceptance is subject to approval.**

CTF 78/79 CNA Intensive

RTP 40 Basic Life Support for Healthcare Providers (BLS HCP)

### Certified Home Health Aide (HHA)

The number of jobs available to Certified Home Health Aides will increase tremendously by 2020, making HHAs one of the most in-demand professionals. Home Health Aides (HHA) provide professional healthcare in a patient’s home environment. Patients can range from elderly, to disabled to chronically-ill individuals who do not require hospitalization. This course is the perfect complement for students who completed Certified Nurse Aide (CNA) training. (82 clock hours)

CTF 37 Certified Home Health Aide Intensive (HHA)

RTP 40 Basic Life Support for Healthcare Providers (BLS HCP)

### Bridges to Allied Health Careers

**Interested in earning a college degree designed for careers in the allied health industry?**

Learn more about Kingsborough’s Bridges to Allied Health Careers program - a unique opportunity to take Continuing Education classes that bridge you into the college and gives you unique training for several high-demand jobs in healthcare. Through this new program, students receive comprehensive, academic support including tutoring, transportation and textbooks.

Take your first step today!  
Register for our FREE 1-credit course:

RTP38 Emerging Trends in Healthcare Seminar (ETHC)

Tuesdays 6:45-9:45pm  
October 29, Nov 5, 12 & 19 OR  
Sundays 10am-2pm  
November 3, 10 & 17

Call us at (718) 368-5359 for more information.

## REGISTER ONLINE TODAY AT:

[www.kbcc.cuny.edu/continuinged](http://www.kbcc.cuny.edu/continuinged)

*It's easy! It's fast! It's convenient!*

All course titles with a (T) require a textbook. All courses with a (M) require MOODLE an online learning platform. Students must have access to a computer with reliable internet.

## CTF 20 Anatomy and Physiology (T)

\$325

TueThur 6:30-10pm  
Oct 3-Dec 17 OR  
Sat 9am-3:30pm  
Oct 5-Dec 14

An introduction to the structure and function of the human body, common disorders and diseases in relation to body systems.

**This course is required for CTF 87 Basic Patient Care Skills and Medical Law, CTF 90 EKG/ECG Technician and CTF 91 Phlebotomy Procedures.**

**Note: Students registered for the Tues/Thurs class will receive our *Emerging Trends in Healthcare Career Seminar*, a free 1-credit course offered through the new Bridges to Allied Health Careers program. Attendance during all seminar sessions is required.**

## CTF 25 Introduction to Terminology and Insurance (T) (M)

\$325

MonWed 6:45-9:45pm  
Oct 2-Dec 18 OR  
Sat 9am-3:30pm  
Oct 5-Dec 14

An overview of the medical terminology used in a medical office, starting with the basics of anatomy, including the human body and its skeletal, pulmonary, digestive, cardiovascular and reproductive systems, and an introduction to health insurance.

## CTF 26 Procedures and Coding (CPT and ICD-10-CM) (T) (M)

\$325

TueThur 6:45-9:45pm  
Oct 3-Dec 17 OR  
Sat 9am-3:30pm  
Oct 5-Dec 14

This course covers CPT, a systematic linking and coding of procedures and services used in outpatient settings. This coding is required for billing and reimbursement by insurers. ICD-10-CM, the international classification of diseases, is used worldwide by many healthcare facilities.

**Prerequisite: CTF 25 Introduction to Terminology and Insurance.**

## CTF 27 Computerized Billing and Clinical Practice (T)

\$325

TueThur 6:45-9:45pm  
Oct 3-Dec 17 OR  
Sat 9am-3:30pm  
Oct 5-Dec 14

You will continue your study of office procedures and billing to include scheduling patients for laboratory, surgical and testing procedures, completing patient charts, and accounting practices using state-of-the-art medical software.

**Prerequisite: CTF 26 Procedures and Coding, and basic computer skills.**

## CTF 37 Certified Home Health Aide Intensive *NEW!*

\$525

MonTueWedThur 6-10pm  
Oct 15-Nov 14

This course teaches students unique skills necessary to work with patients in home settings including - patience, time management, physical stamina, interpersonal skills and being detail-oriented. Curriculum also covers the role of the Aide, assessing social/medical needs of the patient, providing personal care services, meal preparation, nutrition along with basic care and cleaning of patients' homes.

**Prerequisite: Medical Clearance and BLS/CPR training is required to participate in 16-hours of clinical experience at a healthcare facility which will be conducted during early afternoon and evening hours. Course textbook, uniform scrubs and certifying exam fees are not included in the tuition.**

## CTF 41 Medical Terminology and Pharmaceutical Calculations (T)

\$325

MonWed 6:45-9:45pm  
Oct 2-Dec 18 OR  
Sat 9am-3:30pm  
Oct 5-Dec 14

Learn medical and pharmaceutical terminology and how to identify drug-related problems. Learn how to interpret and process drug prescriptions and develop proficiency with basic skills in determining accurate drug calculations.

## CTF 42 Concepts of Pharmacology (T)

\$325

TueThur 6:45-9:45pm  
Oct 3-Dec 17 OR  
Sat 9am-3:30pm  
Oct 5-Dec 14

Discover how pharmacology relates to our anatomical system and the actions of various drugs and their subsequent disorders. Become familiar with parenteral solutions and the special handling of chemotherapeutic drugs.

**Prerequisite: CTF 41 Medical Terminology and Pharmaceutical Calculations, and basic computer skills. Students must sign an Assumption of Risk.**

**Materials fee: \$35. White lab coat required (purchased separately) not included in materials fee.**

## CTF 78/79 CNA Intensive (T) (M)

\$750

MonTueWedThur 6-10pm\*  
Oct 15-Dec 11

*Tuition support for this program is available through The Audacia Foundation, Inc. Workforce Investment Organization (WIO) NYSDOH MLTC Workforce Investment Program Funding. Interested individuals must submit an application and acceptance is subject to approval.*

This course introduces students to the needs of the patient, legal/ethical issues, effective communication and anatomical changes accompanying the aging process. It will also cover health and nutrition and the care of persons with cognitive and mental disabilities. Includes 32 hours of supervised clinical experience in a Residential Health Care Facility.

**\*32-hours of clinical experience will be conducted during early afternoon and evening hours.**

**Prerequisite: Medical clearance is required to participate in the clinical experience. Basic Life Support/CPR (RTP40) must be completed before the clinical experience. Course textbook, uniform scrubs and CNA certifying exam fees are not included in the tuition.**

**Materials fee: \$40**

All course titles with a (T) require a textbook. All courses with a (M) require MOODLE, an online learning platform. Students must have access to a computer with reliable internet.

