



KINGSBOROUGH COMMUNITY COLLEGE
The City University of New York
DEPARTMENT of PUBLIC SAFETY

Inter-Office Memorandum

TO: *Public Safety Staff*
FROM: *James Capozzi*
Director of Public Safety
DATE: *June 2018*
RE: *Beach Regulations and Procedures*

Please be advised, the following are the regulations and procedures that should be followed for the 2018 beach season.

ACCESS: *Guests are permitted to walk-on starting 11:00am.*

- *All Kingsborough students with valid KCC 2018 Spring or Summer semester identification cards are permitted walk-on access to the beach.*
- *All Kingsborough Faculty/Staff with valid KCC 2018 Spring or Summer semester identification cards are permitted walk-on access to the beach.*
- *All individuals displaying a 2018 beach pass with valid photo identification are permitted walk-on access to the beach.*
- *Individuals stating that they lost their beach pass should be allowed access upon presentation of valid identification (driver's license, passport), pending the name of the visitor is listed on the beach pass roster.*
- *Anyone reporting a lost beach pass should be directed to obtain a replacement pass from The Office of College Advancement.*

PARKING: *Vehicles are permitted to park after 1:00pm through the North Gate.*

- *All Kingsborough students with a valid KCC 2018 Spring semester on-campus parking permit, regardless of whether or not the student is enrolled for Summer courses, will be permitted to park on campus for use of the beach during the Summer season.*
- *Individuals that were registered for the Spring 2018 semester that did not purchase student parking are entitled to purchase a beach parking permit.*
- *Two (2) additional types of parking permits are being sold. One of the following must be presented with the beach pass in order to obtain parking. The first is a "Season Permit," which is **Lime Green** and is valid for the duration of the beach season. The second is a "Daily Parking" booklet consisting of ten (10) **Salmon** parking slips. Retirees are eligible to go to the beach and park on campus by presenting a retiree ID card to the gate officer. Alumni are entitled to use the beach by presenting a **valid** updated alumni card to the gate officer.*
- *One "Daily Parking" slip must be presented for each day parked on campus. The "Daily Parking" slips must be confiscated by the officer at the gate, marked across the front "VOID", and placed in the locked wooden box at the gate.*
- *All Manhattan Beach Student Spring parking permits will be honored for the Summer at the North Gate.*
- *Please be advised that Kingsborough Community College is **not** responsible for beach closures due to unforeseen circumstances, and that the beach parking fees are **not** refundable under any circumstances. For information on beach hours and availability, please call the Security Office (718) 368-5069.*

Thank you for your anticipated cooperation.

C: Lt. Kenneth Greene