M-240
November 19, 2013
Meeting of College Council Volume 41 Number 3

There were present:

Prof. Barnhart	Prof. Gale	Prof. Miranda
Dean Basile	Prof. Garcia-Osuna	Prof. Murphy
Prof. Bassen	Prof. Guigno	Prof. Nicosia
Prof. Borgese	Dr. Harewood	Ms. Palmieri
Ms. Kinza Butt	Mr. Herklotz	Prof. Pierre
Mr. S. Campbell	Prof. Hume	Prof. Pollack
Ms. Zuleika Clarke	Ms. Jalisa Johnson	Ms. Quinnie
Ms. J. Cohen	Mr. Klein	Prof. Ruoff
Dean P. Cohen	Prof. Kraljic	Prof. Segal
Prof. M. Dawson	Prof. Lax	Prof. Sokolow
Prof. Descarfino	Prof. Martin	Ms. Sutton-Young
Prof. Farrell	Prof. McDevitt	Prof. Taras
Prof. Ferretti	Prof. McKinney	Mr. Troudt
Dean Fox	Mr. M. Melendez	Prof. Weeks
Prof. Furay	Prof. Mikalopas	Prof. Yarmish

Interim President Stuart Suss called the meeting to order at 3:05 PM.

I. The minutes of the meeting held on October 8, 2013 were approved unanimously.

II. Reports

A. President's Report

The President reported that the search for a CUNY Chancellor is ongoing. There have been two rounds of candidates, with more planned through early december. A recommendation will be sent to the Board of trustees by its February meeting.

As for the KCC Presidential Search, the Search Committee will be comprised of the following members:

1. Five members of the CUNY Board of Trustees, who have already been named. They are Wellington Chen (Chairperson), Freida Foster, Hugo Morales, Kathleen Pesile, and Carol Robles-Roman.

2. One CUNY President, who has already been appointed. She is Gail Mellow, president of LaGuardia Community College.

3. Three members of the Kingsborough faculty, to be elected at this meeting of the College Council.

4. Two Kingsborough student government leaders, Steven Campbell and Ms. Knight.

5. One Kingsborough alumnus/alumna, not yet chosen.

The University has also chosen a consulting firm to help with the search, and there will be a kickoff event on campus on Friday December 6th when the Search Committee will meet with various groups from the College. Candidates who are Finalists in the search will be invited to the campus in late Spring, and a winning candidate is scheduled to be announced in June 2014.

Finally, the President reminded the Council members that this semester's Faculty Forum is scheduled for November 20, 2013.

B. Curriculum Committee Report

   The following Curriculum Committee resolutions were approved unanimously:

   I. NEW DEGREE PROPOSAL

   A. Department of Nursing

      1. A.A.S. in Polysomnographic Technology

      New Courses

      PSG 100, The Science of Sleep and Circadian Rhythms, 3 CRS. 3 HRS.
      Pre or Corequisite: ENG 12, BIO 11, MAT 9, PSY 11
      PSG 101, Neuroscience and Pharmacology in Sleep, 4 CRS. 4 HRS.
      Prerequisite: PSG 100
      Co-requisite: PSG 102

      PSG 102, Foundations of Polysomnography I, 3 CRS. 4 HRS.
      Prerequisite: PSG 100
      Co-requisite: PSG 101

      PSG 103, Clinical Practicum in Sleep Medicine I, 6 CRS. 12 HRS.
      Prerequisite: PSG 102, BLS certification, and medical clearance from the
      internship site
      Co-requisite: PSG 104 and PSG 105

      PSG 104, Foundations of Polysomnography II, 3 CRS. 4 HRS.
      Prerequisite: PSG 101 and PSG 102
      Co-requisite: PSG 103 and PSG 105

      PSG 105, Clinical Polysomnographic Scoring, 3 CRS. 4 HRS.
      Prerequisite: PSG 101 and PSG 102
      Co-requisite: PSG 103 and PSG 104

      PSG 106, Classification of Sleep Disorders, 3 CRS. 3 HRS.
      Prerequisite: PSG 103, PSG 104, and PSG 105

      PSG 107, Cardiopulmonary Physiology in Sleep, 3 CRS. 3 HRS.
      Prerequisite: PSG 106

Co-requisite: PSF 108

PSG 108, Clinical Practicum in Sleep Medicine II, 6 CRS. 12 HRS.
Prerequisite: PSG 106 and medical clearance from internship site
Co-requisite: PSF 107

II. CHANGE IN DEGREE TYPE AND REQUIREMENTS
A. Department of Business
  1. A.A.S. in Accounting

From:		**To**:	
A.A.S. in Accounting		A.S. in Accounting	
HE 14	1 cr.		
CUNY CORE		CUNY CORE	
REQUIRED CORE:		REQUIRED CORE:	
ENG 1200	3	ENG 1200	3
ENG 2400	3	ENG 2400	3
Math &Quantitative Reasoning	3	Math &Quantitative Reasoning	3
Life & Physical Sciences	3	Life & Physical Sciences	3

From:
FLEXIBLE CORE: Nine (9) credits with one (1) course from three (3) groups A-E. (Each course from a different discipline.) Courses that satisfy each group are listed in the Programs and Course Requirements section of the KCC Catalog.
    A. World Cultures & Global Issues
    B. U.S. Experience In Its Diversity
    C. Creative Expression
    D. Individual & Society
    E. Scientific World

To:
FLEXIBLE CORE: One course from each of the following Groups A – E. Plus another course from any Group. No more than two courses in the same discipline. Courses that satisfy each Group A through E are listed in the Programs and Course Requirements Section of this catalog. ECO 1200 is strongly recommended for Group D.
    A. World Cultures & Global Issues
    B. U.S. Experience In Its Diversity
    C. Creative Expression
    D. Individual & Society
    E. Scientific World
Plus another course selected from any Group A – E. (18 credits)

From:
DEPARTMENT REQUIREMENTS

Fundamentals of Accounting I and II (ACC 1100-1200)	8 credits
Intermediate Accounting I and II (ACC 2100-2200)	6
Cost Accounting (ACC 3100)	4

Federal Taxation (ACC 4100)	4
Fundamentals of Business (BA 1100)	3
Business Law (BA 1200)	3
Introduction to Computer Concepts (BA 6000)	3
Macroeconomics (ECO 1200)	3
Money and Banking (ECO 1400)	3

ELECTIVES: 0 credits sufficient to meet required total of 60 credits.

To:
DEPARTMENT REQUIREMENTS

Fundamentals of Accounting I and II (ACC 1100-1200)	8 credits
Intermediate Accounting I and II (ACC 2100-2200)	6
Cost Accounting (ACC 3100)	4
Fundamentals of Business (BA 1100)	3
Business Law (BA 1200)	3
Introduction to Computer Concepts (BA 6000)	3
Money and Banking (ECO 1400)	3

ELECTIVES: 0 credits sufficient to meet required total of 60 credits.
[*Note: ACC 4100 and ECO 1200 removed*]

2. A.A.S. in Business Administration

From:	**To**:
A.A.S. in Business Administration	A.S. in Business Administration
HE 14 1 credit	
CUNY CORE	CUNY CORE
REQUIRED CORE:	REQUIRED CORE:
ENG 1200 3	ENG 1200 3
ENG 2400 3	ENG 2400 3
Math & Quantitative Reasoning - 3	Math & Quantitative Reasoning - 3
Life & Physical Sciences 3	Life & Physical Sciences 3

From:
FLEXIBLE CORE: Nine (9) credits with one (1) course from three (3) groups A-E. (Each course from a different discipline.) Courses that satisfy each group are listed in the Programs and Course Requirements section of the KCC Catalog.

A. World Cultures & Global Issues
B. U.S. Experience In Its Diversity
C. Creative Expression
D. Individual & Society
E. Scientific World

To:
FLEXIBLE CORE: One course from each of the following Groups A – E. Plus another course from any Group. No more than two courses in the same discipline. Courses that satisfy each Group A through E are listed in the Programs and

Course Requirements Section of this catalog. ECO 1200 is strongly recommended for Group D.

    A. World Cultures & Global Issues
    B. U.S. Experience In Its Diversity
    C. Creative Expression
    D. Individual & Society
    E. Scientific World

Plus another course selected from any Group A – E. (18 credits)

From:
DEPARTMENT REQUIREMENTS

Fundamentals of Accounting I and II (ACC 1100-1200)	8 credits
Organizational Behavior and Management (BA 3100)	3
Advertising: Theory and Practice (BA 5200)	
OR Field Experience in Business Administration (BA 9229)	3
Introduction to Computer Concepts (BA 6000)	3
Macroeconomics (ECO 1200)	3
Money and Banking (ECO 1400)	3
Fundamentals of Business (BA 1100)	3
Business Communications (BA 3300)	3
Business Law (BA 1200)	3
Principles of Marketing (BA 1400)	3

ELECTIVES: 2 credits sufficient to meet required total of 60 credits.

To:
DEPARTMENT REQUIREMENTS

Fundamentals of Accounting I and II (ACC 1100-1200)	8 credits
Organizational Behavior and Management (BA 3100)	3
Introduction to Computer Concepts (BA 6000)	3
Money and Banking (ECO 1400)	3
Fundamentals of Business (BA 1100)	3
Business Communications (BA 3300)	3
Business Law (BA 1200)	3
Principles of Marketing (BA 1400)	3

ELECTIVES: 1 credit sufficient to meet required total of 60 credits.
[*Note: BA5200/BA9229 and ECO 1200 removed*]

B. Department of Communications and Performing Arts
    1. A.A.S. in Media Technology and Management
        From: A.A.S. in Media Technology and Management
        To: A.S. in Media Arts

From: **To**:
HE 14   1 cr.

CUNY CORE   CUNY CORE
REQUIRED CORE: REQUIRED CORE:
ENG 1200   3   ENG 1200   3
ENG 2400   3   ENG 2400   3
Math &Quantitative Reasoning 3   Math &Quantitative Reasoning 3
Life & Physical Sciences   3   Life & Physical Sciences   3

From:
FLEXIBLE CORE: Nine (9) credits with one (1) course from three (3) groups A-
E. (Each course from a different discipline.) Courses that satisfy each group are
listed in the Programs and Course Requirements section of the KCC Catalog.
     A. World Cultures & Global Issues
     B. U.S. Experience In Its Diversity
     C. Creative Expression
     D. Individual & Society
     E. Scientific World

To:
FLEXIBLE CORE: One course from each of the following Groups A – E. Plus
another course from any Group. No more than two courses in the same discipline.
Courses that satisfy each Group A through E are listed in the Programs and
Course Requirements Section of this catalog.
     A. World Cultures & Global Issues
     B. U.S. Experience In Its Diversity
     C. Creative Expression
     D. Individual & Society
     E. Scientific World
Plus another course selected from any Group A – E. (18 credits)

From:
DEPARTMENT REQUIREMENTS
Radio Operations (MCB 3900)   3 credits
Mass Media (MCM 3000)   3
Introduction to Television (MCB 4100)   3
Media Technology (MCB 4600)   2
Audio/Visual Digital Editing I (MCB 4900)   3
Writing for the Electronic Media (MCB 5000)   3
Choose from the following program electives: 6 to 12
MCB 3400, 3600, 3700, 3800, 4000, 4800, 5100, 81xx,
82xx, 92xx; MCF 4000, 4300, 4400, THA 5500, 5600,
6000, 6300, TEC 5300, TEC 5900
ELECTIVES: 10-16 credits sufficient to meet required total of 60 credits.

To:

DEPARTMENT REQUIREMENTS

Radio Operations (MCB 3900)	3 credits
Mass Media (MCM 3000)	3
Introduction to Television (MCB 4100)	3
Media Technology (MCB 4600)	2
Audio/Visual Digital Editing I (MCB 4900)	3
Writing for the Electronic Media (MCB 5000)	3
Choose from the following program electives:	6 to 12

MCB 3600, 4000, 4800, 5100, 81xx, 82xx, 92xx; MCF 4000, 4300, 4400, THA 5500, 5600, 6000, 6300, JRL 3100

ELECTIVES: 1-13 credits sufficient to meet required total of 60 credits.

[*Note: MCB3400, MCB3700, MCB3800, TEC5300 and TEC5900 removed from program electives*]

III. CHANGE IN DEGREE REQUIREMENT

A. Department of Behavioral Sciences and Human Services
   1. A.S. in Chemical Dependency Counseling
      Delete: SAC 3000
      Add: SAC 3000 OR SAC 3200

B. Department of Communications and Performing Arts
   1. A.S. in Theatre Arts
      Delete: MUS 4800 from list of departmental electives
      Add: THA 4300 to list of departmental electives

C. Liberal Arts Program
   Change in concentration requirements:

   GLOBAL & ENVIRONMENTAL STUDIES OPTION
   In order to achieve this in 60 credits, students must take a minimum of five (5) courses that not only satisfy major or option requirements, but also satisfy Flexible Core requirements.
   • Modern Architecture and the Environment (ART 9500) or American Environmental Literature (ENG 4800)
   • Global Ethics (PHI 7900) or Environmental Politics (POL 5800)
   • International Organizations (POL 7100) or Global Politics (POL 9300)
   • Developments in the Physical Sciences and the Environment (SCI 3700) or Chemistry and the Environment (SCI 5100) or People and the Environment (BIO 4900)

D. Department of Nursing
   1. A.A.S. in Surgical Technology
      Delete: MAT 700

E. Department of Tourism and Hospitality
   1. A.A.S. in Culinary Arts

Delete: TAH 7300
2. A.A.S. in Tourism and Hospitality
   Delete: TAH 9160 and HE 1400
   Add: TAH 30 (proposed)

IV. NEW COURSES
A. Department of Behavioral Sciences and Human Services
   1. PSY 3300, Social Psychology, 3 CRS. 3 HRS.
      Prerequisite: PSY 1100

   2. SAC 3200, Addiction and the Family, 3 CRS. 3 HRS.
      Pre or Corequisite: SAC 2000

B. Department of Communications and Performing Arts
   THA 4300, Playwriting, 3 CRS. 3 HRS.
   Pre / corequisite: ENG 24

C. Department of History, Philosophy and Political Science
   PHI 6900, Environmental Ethics, 3 CRS. 3 HRS.
   Pre / corequisite: none

D. Department of Tourism and Hospitality
   TAH 3000, TAH Financial Decision Making, 3 CRS. 3 HRS.
      Changed "Tourism and Hospitality" to "TAH"
   Prerequisite: TAH 1 and TAH 19

The following Curriculum Committee items were provided for informational purposes:

V. NEW 82 COURSES
Department of English
ENG 82XX, Accelerated Learning Program (ALP), 1 EQ. CRS. 1 HRS.
Corequisite: ENG 1200

Department of Foreign Languages
SPA 82XX, U.S. Latino Literature and Culture, 3 CRS. 3 HRS.
Prerequisite: ENG 1200
VI. COURSES FOR PATHWAYS APPROVAL
A. Department of Behavioral Sciences and Human Services
1. PSY 3300, Social Psychology - Flexible Core D
2. PSY 3700, Psychology of Women - Flexible Core D

B. Department of History, Philosophy and Political Science
1. HIS 7000, Historical Geography - Flexible Core A
2. POL 5800, Environmental Politics - Flexible Core A
3. PHI 6900, Environmental Ethics - Flexible Core D

VII. COURSES FOR PATHWAYS APPROVAL (PREVIOUSLY TABLED OR APPROVED FOR DIFFERENT CATEGORY)
A. Department of Business
1. ECO 1200, Macroeconomics - Flexible Core B to D

2. ECO 1300, Microeconomics - Flexible Core B to D

B. Department of Foreign Languages
1. YD 3000, Yiddish Literature in Translation - Flexible Core B to C

VIII. CHANGE IN DESIGNATION
A. Department of Tourism and Hospitality
1. From: TAH 7200   To: CA 7200
        Added   "Not open to students who have completed TAH 7200."
2. From: TAH 7400   To: CA 7400
        Added   "Not open to students who have completed TAH 7400."

IX. CHANGE IN PRE- OR CO-REQUISITE
A. Department of Art
1. ART 4800, The Art of 3-Dimensional Animation
        From: Prerequisites: ART 9600
        To: Prerequisite: none [TABLED]

2. ART 4900, The Art of Storyboarding
        From: Prerequisites: ART 9600
        To: Prerequisite: none [TABLED]

B. Department of Communications and Performing Arts
MCB 51, Digital Video/Audio Production and Editing II
        From: Prerequisite: MCB 4100, MCB 4900
        To: Prerequisite: MCB 4900

C. Department of Mathematics and Computer Science
1. CP 7100, Programming in UNIX/LINUX
From: Prerequisite: CIS 1200 PLUS one of the following: CP 5100, 5400, 4100, CIS 3100
To: Prerequisite: CIS 1200 and CIS 3100

2. CP 6600, Computer Graphics and Design
From: Prerequisite: CP 500 or CP 1100 or BA 6000 or TEC 2500 or CIS 1100
To: Prerequisite: CP 500

3. CIS 2100, Introduction of Web Page Development
From: Prerequisite: CP 1100 or CP 500 or CIS 1100 or BA 6000 or TEC 2500
To: Prerequisite: CP 500

4. CIS 3100, Introduction to Database
From: Prerequisite: CP 500 or BA 6000 or CP 1100 or CIS 1100 or TEC 2500
To: Prerequisite: CP 500

D. Department of Nursing
EMS 100, Emergency Medical Technician - Basic
From: Prerequisite: none
To: Prerequisite: Passing scores on the CUNY Reading and Writing exams and the COMPASS Math
Skills Test, successful completion of all developmental courses, or department permission.
Pre- or Corequisite: BIO 1100

E. Department of Tourism and Hospitality
1. CA 100, Culinary Arts I: Skills
From: Prerequisite: Passing score on Part 1 of the COMPASS Exam (Arithmetic)
To: Prerequisite: Passing score on Part 1 of the COMPASS Exam (Arithmetic)
            Prerequisite or corequisite: TAH 71

2. CA 300, Garde Manger and Charcuterie
From: Prerequisite: CA 100
To: Prerequisite: CA 100 and CA 200

3. CA 1100, Baking and Pastry
From: Prerequisite: TAH 1000 or TAH 7100
To: Prerequisite: Passing score on Part I of the COMPASS Exam (Arithmetic)
        Pre or corequisite: TAH 7100

4. CA 6000, Beverage Management
From: Prerequisite: TAH 1000 or TAH 7100
To: Prerequisite: TAH 7100

5. TAH 7200, Restaurant and Food Service Operations
From: Pre or corequisite: CA 100 and CA 2100
To: Prerequisite: CA 100 and CA 200
        Corequisite: CA 2100

6. TAH 7400, Menu and Dining Room Management
From: Pre or corequisite: TAH 100 or TAH 7100
To: Pre or corequisite: TAH 7100

X. CHANGE IN COURSE TITLES, CREDITS, HOURS, AND CATALOG DESCRIPTION

A. Department of Mathematics and Computer Science
1. MAT M200, Introductory Algebra
From: Introductory Algebra   To: Elementary Algebra

2. MAT R300, Algebra
From: Algebra   To: Elementary Algebra II

3. MAT X100, Pre-Algebra
From: 0 CRS., 0.5 equated CRS.   To: 0 CRS., 1 equated CRS.

4. MAT X200, Algebra
From: 0 CRS., 0.5 equated CRS.   To: 0 CRS., 1 equated CRS.
From: Algebra   To: Elementary Algebra

5. MAT 100, Elementary Algebra
From: Elementary Algebra   Added   To: Introduction to Algebra
From: MAT 100   To: MAT 1CN

6. MAT 300, Intermediate Algebra
From: MAT 300   To: MAT 3CN

7. MAT 700, Principles of Mathematics
From:
A basic course in mathematical discovery. Students participate in the development and investigation of topics such as: number sequences, calculating devices, extrapolation, mathematical mosaics and curves, probability and topology. Not open to students who have taken a mathematics course number 9 or higher or third-year sequential mathematics.
Prerequisite: (1) A passing score on the CUNY Mathematics Skills Test (COMPASS), or (2) Successful completion of CUNY Mathematics remediation

To:

A basic course in mathematical discovery. Students participate in the development and investigation of topics such as: number sequences, calculating devices, extrapolation, mathematical mosaics and curves, probability and topology.
Prerequisite: (1) A passing score on the CUNY Mathematics Skills Test (COMPASS), or (2) Successful completion of CUNY Mathematics remediation

8. MAT 1300, Survey of Mathematics and Computer Concepts
From:
To introduce A.A. and A.A.S. students to several branches of mathematics, topics include: probability and statistics, computer programming, logic, the real number system, and linear programming. Students may take MAT 1200 and/or MAT 1300 during the same or different semesters in either order.
Prerequisite: (1) Successful completion of Pre-Algebra and a grade of 45 or higher on the Elementary Algebra portion of the CUNY Mathematics Skills Test (COMPASS); or (2) Successful completion of Pre-Algebra and a grade of 88 or higher on the CEAFE exam; or (3) MAT R300.

To:
To introduce A.A. and A.A.S. students to several branches of mathematics, topics include: probability and statistics, computer programming, logic, the real number system, and linear programming.
Prerequisite: (1) Successful completion of Pre-Algebra and a grade of 45 or higher on the Elementary Algebra portion of the CUNY Mathematics Skills Test (COMPASS); or (2) Successful completion of Pre-Algebra and a grade of 88 or higher on the CEAFE exam; or (3) MAT R300.

9. CIS 2100, Introduction of Web Page Development
From:
An introduction to the design and development of web pages. Students will develop their own web pages using web page development software. Students who have taken DP 800 may not receive credit for this course.
Prerequisite: CP 1100 or CP 500 or CIS 1100 or BA 6000 or TEC 2500

To:
An introduction to the design and development of web pages. Students will develop their own web pages using web page development software.
Prerequisite: CP 1100 or CP 500 or CIS 1100 or BA 6000 or TEC 2500

10. CIS 2200, HTML Authoring and Javascript
From:
A second course in design and development of web pages emphasizing HTML coding, interactivity, animation and e-commerce applications of the World Wide Web. Students will develop their own web pages using web page software. Students who have taken DP 900 may not receive credit for this course.
Prerequisite: CIS 2100 or TEC 5300

To:
A second course in design and development of web pages emphasizing HTML coding, interactivity, animation and e-commerce applications of the World Wide Web. Students will develop their own web pages using web page software.
Prerequisite: CIS 2100 or TEC 5300

B. Department of Nursing
EMS 100, 101, 210, 211, 220, 221, 230, 231, 240, 241
All EMS course descriptions revised with more description, detail, and clarity.

C. Department of Tourism and Hospitality
1. CA 100, Culinary Arts I: Skills
From:
Introduction to cooking terminology, techniques, and theories. Proper knife handling, vegetable cuts and stock, soup, and sauce production. Equipment use and product identification including herbs, produce,

dairy, fish, poultry, meat, cold and dry pantries. Egg cookery introduced as a prelude to cooking techniques covered in Culinary Arts II. The proper use of seasoning and frequent tasting, and the development of timing, and organization. ManageFirst: Food Production certification.
Prerequisite: Passing score on Part 1 of the COMPASS Exam (Arithmetic).

To:
Introduction to cooking terminology, techniques, and theories. Proper knife handling, vegetable cuts and stock, soup, and sauce production. Equipment use and product identification including herbs, produce, dairy, fish, poultry, meat, cold and dry pantries. Egg cookery introduced as a prelude to cooking techniques covered in Culinary Arts II. The proper use of seasoning and frequent tasting, and the development of timing, and organization.
Prerequisite: Passing score on Part 1 of the COMPASS Exam (Arithmetic).

2. CA 1100, Baking and Pastry
From:
An introduction to baking and pastry making. Techniques for the quality production of yeasted and quick breads, pies and tarts, choux pastry, phyllo and puff pastry applications, basic cakes, cookies, ice cream and sorbets, Bavarians and mousses, and fruit cookery. Not open to students who have completed TAH 08212.
Prerequisite: TAH 1000 or TAH 7100.

To:
An introduction to baking and pastry making. Techniques for the quality production of yeasted and quick breads, pies and tarts, choux pastry, phyllo and puff pastry applications, basic cakes, cookies, ice cream and sorbets, Bavarians and mousses, and fruit cookery.
Prerequisite: TAH 1000 or TAH 7100.

XI. DELETION OF COURSES
A. Department of Communications and Performing Arts
SPE 2300, SPE 2800, THA 5900, MUS 4800, MCB 3400, MCB 3700, MCB 3800
B. Department of Health, Physical Education and Recreation
COH/TAH 8210

C. Department of Mathematics and Computer Science
CIS 1100, CP 2800, CP 6700, CP 9100, DP 100, DP 700
D. Department of Tourism and Hospitality
TAH 73

C. Strategic Planning & Budget Committee Report

1. The following resolution by the Strategic Planning & Budget Committee was passed unanimously:

WHEREAS, Kingsborough Community College continuously strives to support student progress and achievement, to offer general education and major programs that will allow students to achieve their goals, to provide a range of services to students, and to wisely manage the resources available;

And WHEREAS, The College supports an atmosphere that embraces and promotes academic excellence, student, faculty and staff diversity, and innovation.

BE IT THEREFORE RESOLVED, That the College's existing strategic objectives be updated to include:

Continue to enhance student support services and academic advisement to increase student success.

- Enhance advisement for special populations including Veterans, Men's Resource Center (Black Male Initiative), etc.

- Collaborate with Academic Affairs to increase awareness and understanding of the student conduct process for students, faculty, and staff.

- Develop and implement assessment tools for each of the student service areas, similar to those already in place in the student development curriculum and Freshman Services, to measure student learning outcomes and service outcomes.

2. Dean Fox also presented the following information regarding the upcoming Middle States reaccreditation visit to the College:

Middle States Self-Study Prep Visit –
Dr. Debra Klinman, VP of MSCHE
(between February and May, 2014; Full Team Visit will be in Spring 2016)

Purpose of the visit**:**
To help prepare the college to conduct a useful self-study and host a successful evaluation team vist by:
- Learning more about the current status of the institution
- Helping senior administration and self-study leadership to identify relevant issues and find the most appropriate means of addressing them through the self-study process
- Acquainting those who will have crucial roles in the self-study with the Commission's expectations and the purposes and procedures of the accreditation process
- Discussing and offering feedback on the institution's preliminary plan for the self-study (Design document)
- Otherwise assisting with the institution's preparations for self-study and peer review

Elements of the Self-Study Design document**:**
- Nature and scope of the study
- Intended outcomes
- Structure of the steering committee and working groups
- Charges to the working groups (including research questions) and templates for their reports
- Inventory of support documents
- Organization of the report
- Editorial style and format
- Timetable
- Profile of the visiting team

Accreditation Standards**:**

1. Mission and Goals
2. Planning, Resource Allocation, and Institutional Renewal
3. Institutional Resources

4. Leadership and Governance

5. Administration

6. Integrity

7. Institutional Assessment

8. Student Admissions and Retention

9. Student Support Services

10. Faculty

11. Educational Offerings

12. General Education

13. Related Educational Activities

14. Assessment of Student Learning

The President commented that the seven national accrediting agencies are under enormous pressure from the federal government to prove that real assessment of institutions is taking place. Faculty will be required to demonstrate how they are "closing the loop" regarding student learning outcomes, and provide evidence that this is occurring.

D. Legislative Committee Report

1. Student Complaint Appeals Committee Election

The Legislative Committee held elections among various constituencies for a special Student Complaint Appeals Committee. this committee meets only as necessary, and will adjudicate Student Complaints about Faculty Conduct only after the full regular procedure – which may include the student meeting with the faculty member, department chairperson, and then appropriate member(s) of the Administration, followed by a Fact Finding process – has been exhausted without resolution.

In an election held among the faculty members of the College Council (from this point forward in the Minutes, the phrase "faculty" shall be construed to mean full-time faculty, and not any part-time or adjunct faculty members of Council), the following two faculty members were unanimously elected to serve on the committee: Prof. Chris Chapman and Prof. Corey Turner.

In an election held among the student members of the College Council, the following student was unanimously elected to serve on the committee: D.J. Allen.

2. Faculty Members of the Presidential Search Committee Election

A. Prior to commencing the election of faculty members to the Presidential Search Committee, the chair of the Legislative Committee proposed that this election, which relates to the hiring, appointment, and/or promotion of a new President, be conducted as an Executive Session meeting of the College Council. The full membership of the Council who were present unanimously approved that the following election be held as an Executive Session. All nonfaculty Council members were then excused, but were permitted and encouraged to remain as observers. This preliminary adjournment took place at 3:30 PM.

B. The chair reported on the results of two previous online elections, which resulted in no candidate achieving the minimum necessary votes, originally set at 18 (a majority of the 34 eligible voters). The results were as follows:

Nominee	Election 1	Election 2
Jeffrey Lax	16	16
Susan Farrell	14	15
Rina Yarmish	13	14
Mary Dawson	11	14
Eileen Ferretti	7	12
Gordon Bassen	3	2
Alfonso Garcia-Osuna	2	2

C. Upon a motion from the chair, the faculty Council members considered a motion to waive the requirement that nominees achieve a minimum threshhold of 18 votes, and instead "accept a simple majority of today's votes, without requiring a threshhold."

During discussion of the motion, Professors Bassen and Gale objected to the phrasing "simple majority" as incorrect. The motion was then amended to read "accept a **plurality** of today's votes, without requiring a threshhold." Upon a vote on this motion, 27 faculty Council members voted to accept this condition, and it was opposed by Prof. Bassen and Prof. Gale. The motion carried.

Upon a motion from the chair, the faculty Council members unanimously agreed to restrict nominations to the above list of nominees. Professor Bassen and Professor Garcia-Osuna then declined to be nominated, reducing the number of eligible nominees to five.

D. The chair then offered three options of ground rules for the election. These were distributed in writing to the faculty Council members and read as follows:

"Option A: Since candidates Lax and Farrell were consistently first and second in the voting, accept both of them and then hold a run-off for the third position. This may be a run-off between (1) candidates Yarmish and Dawson, the consistent #3 and #4, or (2) all the remaining nominees.

Option B: Accept only candidate Lax, who had a majority of votes cast in Election 2. Then run off candidates for the two other spots on the committee.

Option C: Since no candidate reached the stated threshhold of 18, run off all three spots between all remaining candidates. The top three totals will win by simple majority.

Once we agree on the election rules and Option choice, we will hold the election by secret written ballot. We will hold as many ballots as necessary today at this meeting."

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Prof. Barnhart made a motion to accept Option C as written. Prof. Bassen and Prof. Gale strenuously objected to the wording of this Option, and also to changes in election rules that would be applied to this election. After discussion, it was proposed that the final sentence of Option C should be amended to "The top three totals will win," removing the phrase "~~by simple majority~~."

Upon a vote on this motion, 27 faculty Council members voted to accept this condition, and it was opposed by Prof. Bassen and Prof. Gale. The motion carried.

F. The elections for Faculty Members of the Presidential Search Committee was then held by secret written ballot of 29 eligible faculty College Council members. the results were as follows:

Elected to the Committee were Profs. Jeffery Lax (16 votes), Susan Farrell (15), and Mary Dawson (14).

The remainder of the votes were for Prof. Rina Yarmish (13 votes) and Prof. Eileen Ferretti (11 votes).

The chair and the Council congratulated the winners and thanked all the nominees. The Executive Session election meeting adjourned at 4:05 PM.

Respectfully submitted,

Michael Sokolow

Michael Sokolow, secretary