

U-219/220
October 10, 2019
Meeting of College Council Volume 47 Number 1

There were present:

Prof. Barnhart	Prof. Greene	Mr. Rohrlich
Prof. Borgese	Prof. T. Johnson	V.P. Russell
Prof. Cally	Mr. Klein	President Schrader
Ms. J. Cohen	Prof. Levy	Prof. Sokolow
Ms. Daly	Prof. Martin	Mr. Springer
Prof. Delgado	Prof. Mikalopas	Prof. Taras
Prof. Del Principe	Prof. Mintz	Prof. Thomas
Prof. Derimanova	Prof. Miranda	Prof. Washburn
Ms. Driscoll	Prof. J. Murphy	Mr. Vaknin
Prof. Ferretti	Prof. E. Murphy-Smith	Ms. D. Vargas
V.P. Fox	Mr. Ng	Prof. Weeks
Prof. Fruscione	Prof. Repetti	Prof. Yarmish
Prof. Garcia-Osuna	Prof. Ricciardi	Ms. Zabin
Mr. Goldstein	V.P. Rios	

President Schrader called the meeting to order at 3:13 PM.

I. The minutes of the meetings of May 23, 2019 were approved by acclamation.

II. Reports

A. President's Report

The President presented the following report:

Happy New Academic Year! I can't believe it's been a year since I first addressed the Council. As I shared during Convocation, For the past year I have been working steadily to address eight key priorities.

- Enhancing the Campus Climate
- Stimulating Resource Development
- Increasing Enrollment
- Improving Communications and Marketing
- Ensuring Institutional Effectiveness
- Upgrading Facilities
- Building and strengthening partnerships and
- Strengthening Workforce Development

The following are a few of last year's highlights and what's on the coming year's horizon as described in my convocation address

- **CLIMATE:** we approved a set of college values which I hope everyone can embrace and demonstrate in our interactions with each other and in the work that we do;
- **RESOURCES:** we received a million dollar gift from Len Riggio to support students; and continue to identify resources for the college; And I am happy that I have identified funding through auxiliary services to support to faculty to present at conferences which will commence this fall. This year as part of our CUNY Tuesday/ Giving Tuesday Campaign, we are encouraging you to Go for the Gold in your giving and participate in the KCC Olympics, where teams/ departments will compete against each other in a variety of non-athletic events. If you think you have what it takes to beat me in scrabble, then bring it. Interim VP Sutton-Young will be sending an email to the campus with more information.
- **ENROLLMENT** the VP for enrollment management started in mid-August and while we didn't meet our enrollment target (as did many of our sister institutions) we developed new approaches to our work that should prove fruitful;
- **COMMUNICATIONS/ MARKETING** the division has given the college a much needed facelift as it pertains to branding, and increased our visibility in the media; I also trust that my monthly reports as well as communication from the Senior Staff is keeping the campus abreast of salient matters
- **INSTITUTIONAL EFFECTIVENESS** we launched to Strategic Planning Committee and are doing a search for a Director of Academic Assessment;
- **FACILITIES:** Some areas in the T-building received a facelift, there's new signage and corresponding letters are going up on the buildings; there are a number of facility projects underway and planned- the bursar's office is undergoing renovation and more facility facelifts are scheduled for the summer. And by this time next year, there will be a few more trees that get to live because we are in the processes of converting HR processes (recruitment and authorization forms, time and leave forms for HEO's CLTs ECP and Request for time off) to electronic forms.
- **BUILDING and STRENGTHENING PARTNERSHIPS** because our students hail from all parts of Brooklyn, I am making my rounds to meet with all elected officials throughout the borough to friend raise, and build and strengthen relationships and partnerships and
- **WORKFORCE DEVELOPMENT:** finally, in mid-August, we hired a new VP of Workforce development, who in her short 8 weeks have many pots in the fire including pursuing the upcoming 2020 grant which will focus on Health Careers/ and if we are able to secure funding provide much needed upgrades and resources for allied health. There is an emphasis on the link between academics and workforce and partnerships with other CUNY institutions

This is only a snapshot of our work over the past year, and some activities that are taking place, but there is more to be done and more on the horizon. This work must be inclusive and it is important that we have a broad spectrum of voices at the table. To

this end “engagement” is a central theme to our work this year. I have formed several work groups and bodies consisting of a faculty, staff who often do not have and students to provide input and voice at the table to help us to advance these priorities and college goals.

This semester, I will convene a small Campus Climate Advisory group to which will serve to provide me feedback on ways in which we can improve the campus climate, engage, support and celebrate members of our college community.

This year, I am also bringing members of senior staff II and representatives from a number of administrative offices together as one body, the Executive and Administrative Staff Cabinet; whose goals are to facilitate the attainment of college goals and to promote collaboration across divisions and offices.

With regards to Institutional Effectiveness, we will be convening a small workgroup to start looking at where we are right now in relation to fulfilling MSCHE criteria. The other critical area with regards to institutional effectiveness- how well we function as an institution- that has presented with some difficulty is that of Governance. I think we would agree that this is an area that needs review and upgrade as well. A survey was administered and we have feedback, but we have not used this information to inform what an effective governance structure should look like for Kingsborough. I believe that this work must be led and completed by members of the college community, but I also believe that we can benefit of having the support of external support in the form of someone who ideally understands the nuances of CUNY, or at the very least can get up to speed very quickly; and someone who has no horse in the race. We don't need someone to tell us what our governance should look like. But I do think we need someone, to help us to think through this undertaking and provide support where needed. VP Fox will provide you with additional information in his report.

Finally, the college's short-term Enrollment Management planning has begun as part of the EM2020 Committee. The committee includes faculty, staff and administrators taking a critical look at what has been done and what needs to be done over the next year as we prepare to develop more comprehensive and long-term strategic plan.

As of today, CUNY Year to Date Enrollment Snapshot demonstrates the following:

- Exceeded last year's overall Headcount by 6% (1 of 3 community colleges with increases; overall community colleges decreased by 1.8%)
- Exceeded freshman year enrollment by 3.3% (1 of 4 community colleges with increases)
- Down in transfer enrollment by 5.2% (ALL COMMUNITY COLLEGES are down, we did not have the most significant decrease, Hostos 17.8; community colleges in total experienced a 5.5% decrease)
- Down in undergraduate headcount 5.8% (all but one community college is down; we do not have the highest decrease)
- Non-Degree exceeded by 33.3% (Highest among community colleges)
- SEEK exceeded by 2.2%

- ASAP exceeded by 2.1% (second highest among community colleges)
- High School Students exceeded by 37.4% (Highest among community colleges)

VP Rivera will send a final report to the campus regarding fall enrollment on Monday, October 21.

This concludes my October Report. I look forward to a productive semester.

B. Instructional Committee

The Instructional Committee presented the following resolution regarding Adding Explanatory Language regarding the Grade of C- to the Catalog:

WHEREAS, currently there is no statement in the college catalog explaining the placement of the grade of C- alongside grades in the D range;

WHEREAS, the Instructional Committee of the College Council believes the placement of C- grade is explained by the fact that C- grades do not transfer out and that students earning grades of C- will likely need to retake those courses when they transfer out; and

WHEREAS, the Instructional Committee of the College Council believes that adding a statement explaining the placement of the grade of C- alongside grades in the D range would be beneficial to the students and the faculty in terms of uniform expectations and grading norms;

BE IT THEREFORE RESOLVED, that the following explanatory statement be inserted into the college catalog, just after the statement which reads:

A course in which a grade of “C-” or below was earned may be repeated only if a more advanced course in that discipline has not been completed. Students who earn a “C” grade or better in any course offered at the college MAY NOT REPEAT that course.

(<http://catalog.kingsborough.edu/content.php?catoid=4&navoid=257#grades>)

The explanatory statement should read as follows:

The grade of C- is placed alongside grades in the D range to alert students to the fact that while C- is a passing grade, courses in which students earn the grade of C- typically do not transfer, and students typically need to retake these courses upon transfer to another institution.

The resolution passed by a vote of 37-3, with 1 abstention.

C. Governance Review Update by V.P. Fox

On behalf of the full Steering Committee, Vice President Fox updated the College Council on the progress of the ongoing Governance Review Process. Outside reviewers have been and continue to be contacted, and they are provided with a list of conditions and issues for them to consider (see Appendix I). At least one candidate has decided not to pursue the project, but other contacted individuals include Deborah Moeckel (Assistant Provost of SUNY Community Colleges), Christine Fogel (President of the SUNY CC Council, who has shared a rubric on major issues for

consideration), and Kathleen Barker of the UFS Executive Committee is reaching out on our behalf. Cost will be a major consideration when it comes to choosing consultants.

Finally, several further suggestions were solicited from the Council floor, and the Steering Committee welcomes any and all future leads to pursue.

At this point, non-faculty members of the Council were free to adjourn.

D. Faculty Election of Members to the COACHE Steering Committee

Full-Time Instructional Staff members of the Council elected one Steering Committee member to each of the following five full-time faculty constituencies: untenured Tenure-Track Faculty, Lecturer, Assistant Professor, Associate Professor, and Full Professor. Nominations were allowed from any full-time Faculty member who was present.

The election results were:

Tenure-Track Faculty

Melissa Jean-Pierre (10 votes)

Runners-up were Carlene Barnaby (5), Dominick Wetzel (3), Tom Rothacker (1).
There were 5 abstentions.

Lecturer

Patrick Hickey (12 votes)

Runners-up were Michael Smith (6), Joachim Oppenheim (3). There were 2 abstentions and 2 disqualified nominations.

Assistant Professor

Tyrone Johnson (9 votes)

Runners-up were Carlene Barnaby (7) and Tom Rothacker (7). There were 2 abstentions.

Associate Professor

Rachel Ihara (10 votes)

Runners-up were Maureen Fadem (8) and Dominick Wetzel (4). There were 3 abstentions.

Full Professor

Rick Repetti (24 votes). There was 1 abstention.

In the absence of new business, the meeting adjourned at 4:00 PM.

Respectfully submitted,

Michael Sokolow

Michael Sokolow, Secretary